

## Clutton Parish Council

### Business Plan for the Community Asset Transfer of the Village Green

#### 1. About Clutton Parish Council

Clutton Parish Council serves as the first tier of local government for the village of Clutton in Bath and North East Somerset (B&NES). It operates under the framework established by the Local Government Act 1972, which defines parish councils as statutory bodies with specific powers and responsibilities.

#### **Aims and Objectives:**

The council's primary aim is to represent the interests of Clutton's residents and enhance the quality of life within the parish. Key objectives include:

- **Maintenance of Community Assets:** Overseeing the upkeep of parish-owned land, The playground and football field, allotments, Station Park, and the inspection and maintenance of trees (The majority of which are in Station Park).
- **Planning and Development:** Reviewing and providing input on local planning applications to ensure developments align with the community's needs and preferences and the Clutton Neighbourhood Plan
- **Collaboration with B&NES Council:** Coordinating with the Bath & North East Somerset Council on issues affecting the parish, ensuring that local concerns are addressed at the district level.
- **Community Engagement:** Addressing issues raised by parishioners and facilitating public participation in council meetings. Residents are encouraged to attend monthly meetings, typically held on the third Monday of each month at Clutton Village Hall.

#### **Track Record:**

In 2015, Clutton Parish Council successfully developed and implemented the Clutton Neighbourhood Development Plan, covering the period from 2015 to 2035. This plan was created through extensive community consultation and was endorsed via a referendum, reflecting the council's commitment to participatory planning and sustainable development.

#### **Legal Status:**

As a parish council, Clutton Parish Council is a legally constituted local authority with the power to raise funds through local taxation (precepts) and to make decisions on various local matters. Its operations are governed by statutory regulations, and it functions independently while collaborating with higher tiers of government, such as the Bath & North East Somerset Council.

#### 2. The vision for the future use of the building or land

The land is a triangle of grass in front of St Augustine's church. It is, at present, maintained by BANES but the responsibility for this will pass to the Parish Council when the asset is transferred. There are benches in the area. Planters will be installed and maintained by the parish Council.

The Horticultural Society would use this area as part of their plant sale area as it is freely accessible to all.

The church hold an annual carol service on the green.

The Parish Council provide and decorate a Christmas tree on this green space.

### **3. The need and benefits**

This is a small but central space in the village which is of importance to the villagers.

### **4. Impact of the activities**

Members of the public enjoy the plant sale, Carol service and Christmas tree displays. The benches will provide out door seating for anyone walking around the village.

### **5. Project resources**

Funds will be allocated for work in this area when the annual budget is prepared each year.

### **6. Managing the building or land**

The Village Operative will check this space on a regular basis and manage litter and any dog fouling.

### **7. Equalities, accessibility and diversity**

The Village Operative will check this space on a daily basis and manage litter and any dog fouling.

### **8. Project delivery**

The project will be monitored by the open spaces working group of the Parish Council . All proposals will be discussed at a Parish Council meeting, which is open to the public, and each decision will be voted on. Members of the public will have opportunities to give their views at the meetings and by email and in writing.

### **9. Monitoring and evaluation frameworks**

We will be using reputable contractors to carry out any works that need to be carried out and their work will be monitored by Councillors with responsibility for open spaces in Clutton.

We will obtain three quotations for any work to be carried out.

### **10. Risk analysis**

Risk assessments are carried out of all Parish Council activities.

### **11. Project costs**

We will obtain three quotations for any work to be carried out.

Funds will be allocated for work in this area when the annual budget is prepared each year.