

Area	Task	Pension Committee	Pension Board	S151 Officer	Director Fin Systems, Assurance & Pensions	Head of Pensions	Fund Officers	Advisors
Mission Objectives Beliefs	Mission Statement	Approve	Informed	Informed	Consult	Accountable	Consult	Consult
	Recommend representation policy to full Council	Approve	Informed	Informed	Consult	Accountable	Consult	
	Objectives for Governance, Funding, Investments	Approve	Informed	Informed	Consult	Accountable	Consult	
	Investment beliefs inc. climate change	Approve	Informed	Informed	Consult	Accountable	Consult	Consult
Governance	Risk management framework	Approve	Consult	Informed	Consult	Accountable	Consult	Consult
	Valuation - annual & triennial - inc. assumptions & contributions	Approve	Informed	Informed	Consult	Accountable	Consult	Consult
	Funding Strategy Statement	Approve	Oversight	Informed	Consult	Accountable	Consult	Consult
	Adequate systems of internal controls	Approve	Oversight		Consult	Accountable	Consult	
	Governance compliance statement	Approve	Oversight		Consult	Accountable	Consult	
	Business plan (inc. budget)	Approve	Oversight	Informed	Consult	Accountable	Consult	
	Conflicts of interest policy	Approve	Oversight		Consult	Accountable	Consult	Consult
	Administration strategy	Approve	Consult	Informed	Consult	Accountable	Consult	Consult
	Discretionary policies	Approve	Oversight		Consult	Accountable	Consult	
	Training strategy	Approve	Consult		Consult	Accountable	Consult	Consult
	Cyber security policy inc. incident response plan	Approve	Consult	Informed	Consult	Accountable	Consult	Consult
	ToR for Committee and Pension Board	Approve	Consult	Informed	Consult	Accountable	Consult	
	Scheme of Delegation	Approve	Oversight	Informed	Consult	Accountable	Consult	
	Committee's annual report to Council	Approve	Informed	Approve	Consult	Accountable	Consult	
	Covenant arrangements	Approve	Informed	Informed	Informed	Accountable	Consult	Consult
	Treasury Management Policy	Approve	Informed	Informed	Informed	Accountable	Consult	
	Report regulatory breaches	Informed	Consult	Informed	Informed	Approve	Accountable	
	Pension Board's annual report	Informed	Approve	Approve	Consult	Accountable	Consult	
Control	Finalise fund accounts	Informed	Informed	Approve	Consult	Accountable	Consult	
	Recommend fund accounts to relevant Council Committee	Approve	Informed	Approve	Consult	Accountable	Consult	
	Agree anti-pension scam (anti-fraud) policy	Approve	Informed	Informed	Consult	Accountable	Consult	Consult
	Fund Annual report	Approve	Informed	Informed	Consult	Accountable	Accountable	
	Completion of Year-end exercise	Informed	Informed		Informed	Approve	Accountable	
	Annual benefit statement process	Informed	Informed		Informed	Approve	Accountable	
	Issue annual allowance statements	Informed	Informed		Informed	Approve	Accountable	
	Set target service standards	Approve	Consult		Consult	Accountable	Consult	
	Manage fund vs service standards, Reporting, Actions	Approve	Consult		Consult	Accountable	Consult	
	Procure admin system provider	Informed	Consult	Informed	Approve	Accountable	Consult	
	Agree business continuity plans	Informed	Informed	Informed	Informed	Approve	Accountable	
	Organisation Structure of pension service	Oversight	Consult	Informed	Approve	Accountable	Consult	
Investments	Agree Investment strategy statement (including RI)	Approve	Oversight	Informed	Consult	Accountable	Consult	Consult
	Agree asset allocation	Approve	Informed		Consult	Accountable	Consult	Consult
	Agree allocations to new asset classes	Approve	Informed		Consult	Accountable	Consult	Consult
	Appoint fund manager outside Brunel, e.g. local impact	Consult	Informed		Consult	Approve	Accountable	Consult
	Appoint fund actuary / investment advisor	Consult	Informed		Consult	Approve	Accountable	
Oversight	Monitor the Fund's Investment performance	Informed	Informed		Informed	Accountable	Consult	Consult
	Monitor fund managers' ESG and sustainability policies	Informed	Informed		Informed	Accountable	Consult	Consult
	Monitor cashflow management	Informed	Informed	Informed	Informed	Accountable	Consult	Consult

Approve	Approval of a decision following recommendation
Accountable	Recommendation of decision - with advice & input from others
Consult	Active input sought
Informed	FYI
Oversight	Scrutiny of decisions or recommendations
	No role