

Single Member Cabinet Decision

**Executive
Forward Plan
Reference**

E3458

Roman Baths Forward Plan

Decision maker/s	Cllr Kevin Guy, Leader of the Council
The Issue	It is a requirement of the Arts Council England's Accreditation Standard that the Roman Baths Museum has an approved forward plan which covers the current and subsequent planning year. The Roman Baths Museum will be renewing their Accredited status in 2024.
Decision Date	19 th June 2023
The decision	The Cabinet Member agrees to: Approve the Roman Baths Forward Plan 2023 – 2026
Rationale for decision	<p>It is a requirement of the Arts Council England's Accreditation Standard that a Museum must be able to demonstrate that they can plan effectively for the long-term and be able to adapt in a changing environment.</p> <p>It is a requirement of the Arts Council England's Accreditation Standard that the forward plan should be approved by the governing body and should include the following:</p> <ul style="list-style-type: none">• Statement of purpose• The period the plan covers• The key aims/priorities you want to achieve over the plan's duration• How you'll achieve these aims/priorities• What you'll need to achieve these aims/priorities, including people, equipment and money• Budgets for the current and subsequent planning year• A review date. <p>For the Accreditation application the Roman Baths Museum need to provide a copy of the forward plan and signed approval from our governing body. The statement of purpose and key aims/priorities must be approved by the governing body or by those approved to take delegated decisions.</p>

Financial and budget implications	<p>The Roman Baths Museum forward plan outlines its plan for the next 3 years with resources allocated to the various activities. All activities are either included within existing internal budgets or, where external funding is required, this will be considered in our fundraising strategy.</p> <p>The forward plan set out our intentions but doesn't commit us to achieving them. The Arts Council understand that objectives and budgets may change. The document is a working document, and the activity may change over the course of the plan.</p>
Issues considered	Sustainability; Equality (age, race, disability, religion/belief, gender, sexual orientation); Impact on Staff;
Consultation undertaken	Staff; Service users; Other B&NES Services; Stakeholders/Partners; Section 151 Finance Officer; Chief Executive; Monitoring Officer
How consultation was carried out	The development of the forward plan has been done through consultation on various aspects of the Roman Baths programme and operation through evaluation and feedback via surveys and face to face from users, non-users and stakeholders
Other options considered	None
Declaration of interest by Cabinet Member(s) for decision:	None
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	None

Name and Signature of Decision Maker/s	Cllr Kevin Guy, Leader of the Council
Date of Signature	19/06/23
Subject to Call-in until 5 Working days have elapsed following publication of the decision	