

## **ALICE PARK TRUST SUB-COMMITTEE**

### **Minutes of the Meeting held**

Thursday, 20th October, 2022, 2.30 pm

Councillor Rob Appleyard, chair - Bath and North East Somerset Council

Councillor Sally Davis - Bath and North East Somerset Council

Councillor Joanna Wright - Bath and North East Somerset Council

#### **24 WELCOME AND INTRODUCTIONS**

The Chair welcomed everyone to the meeting.

#### **25 EMERGENCY EVACUATION PROCEDURE**

The Democratic Services Officer read out the emergency evacuation procedure.

#### **26 APOLOGIES FOR ABSENCE AND SUBSTITUTION**

Cllr Mark Roper was not present.

#### **27 DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **28 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was no urgent business.

#### **29 ITEMS FROM THE PUBLIC - TO RECEIVE STATEMENTS, PETITIONS OR QUESTIONS**

There were no items from the public.

#### **30 MINUTES OF THE MEETING OF 20 AUGUST 2022**

**RESOLVED** that the minutes of the meeting held on 18 August 2022 be confirmed and signed as a correct record and signed by the Chair.

#### **31 CHAIR'S UPDATE**

##### **(1) Membership Update**

The Chair welcomed Mary LaTrobe Bateman to the meeting as the new Independent Member of the Alice Park Trust Sub-Committee.

Mary introduced herself and advised that she had previous experience of charity work, had supported the upgrade of a local park and was a regular

user of Alice Park.

(2) Update of Signatories

**RESOLVED** – that Finance Officers be authorised to update the signatories on the Charity Commission and CCLA Investment Management databases and report back to the next meeting.

(3) Community Garden

The Chair reported that following investigations from Property Services, officers recommended a 7-year lease being offered to the Community Garden at a nominal rent in line with comparable lettings and if members were minded to agree, it was suggested that officers negotiate terms with the Community Garden Trustees and produce Heads of Terms for the approval of the Sub Committee.

In response to questioning, the Legal Officer undertook to check that there would not be an automatic right for the lease to continue for a further 7 years without review.

**RESOLVED** that officers negotiate terms with the Community Garden Trustees and produce Heads of Terms for the approval of the Sub Committee.

32 **UPDATE FROM THE APPA (PLAY AREA) PROJECT STRANDS**

(1) Procurement

Cllr Joanna Wright expressed concern that she had not been invited to the meeting with officers to discuss procurement and Cllr Sally Davis undertook to ensure that she would be included in future meetings.

(2) Finance

The Chair reported that he had met with a fundraiser who worked in the local area and was interested in supporting the play project as well as a private funder who was willing to contribute. He also suggested there may be future opportunities for Community Infrastructure Levy (CIL) funding. He confirmed that the estimated cost of the project was £150k for the equipment and £200k in total including groundworks.

It was noted that there may need to be a staged approach if not all the money could be secured from the outset, but this would need to be properly managed starting with the development of a master plan.

In response to an issue raised at the Charitable Trust Board meeting about whether National Lottery funding could be applied for, the Legal Officer reported that registered charities, such as the Alice Park Trust, could apply for National Lottery funding. Members questioned if this would be acceptable as the Council was the sole Trustee, but it was noted that Parish and Town Councils received National Lottery funding. The Parks Manager confirmed

that the recent renovation of Sydney Gardens had benefitted from lottery funding and recommended the Chair speak to Keith Rowe, Head of Parks for more details.

**33 UPDATE ON OTHER ISSUES**

(1) Play Area Entrance

Members expressed concern that the quote for the path was higher than anticipated. It was agreed that the Parks Team Leader be requested to provide the Chair with the specification so that an alternative quote could be sought.

(2) Cycle Rack

Cllr Joanna Wright undertook to meet with the Parks Manager on site to discuss the installation of cycle racks in the car park and to update members of the sub-committee by email.

(3) Noticeboard

In response to a question about progress in installing the noticeboard, the Chair undertook to ensure it was in place by December.

**34 DATE OF NEXT MEETING**

**RESOLVED** that the next meeting be held on 8 December 2022 at 2.30pm.

The meeting ended at 3.04 pm

Chair .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**