

**Business
Recovery**
Preparing for the future



Preparing for the Future Programme

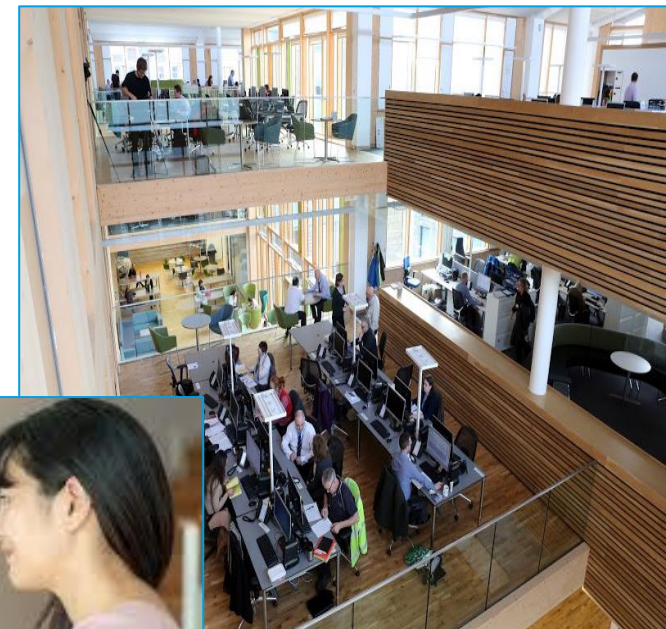
5 July 2021

Agenda

- Preparing for the future programme overview
- Keynsham Civic Centre redesign
- Communication and engagement
- Risk assessments and meeting spaces
- Technology update
- Key messages

Preparing for the Future programme

- Rationalisation of our office estate
- Redesign of Keynsham Civic Centre
- Changing world of work
- Blended working and choice
- IT strategy fit for the future

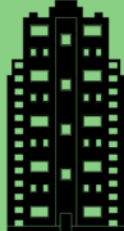


Keynsham Civic Centre Redesign

- Working with architects and sub-consultants since February
- Multiple design workshops with the Service User Group and CMT input
- Concept design phase is complete
- Design Development phase is now underway
- Technical Design to be completed by mid July
- Construction works planned to complete by end of year

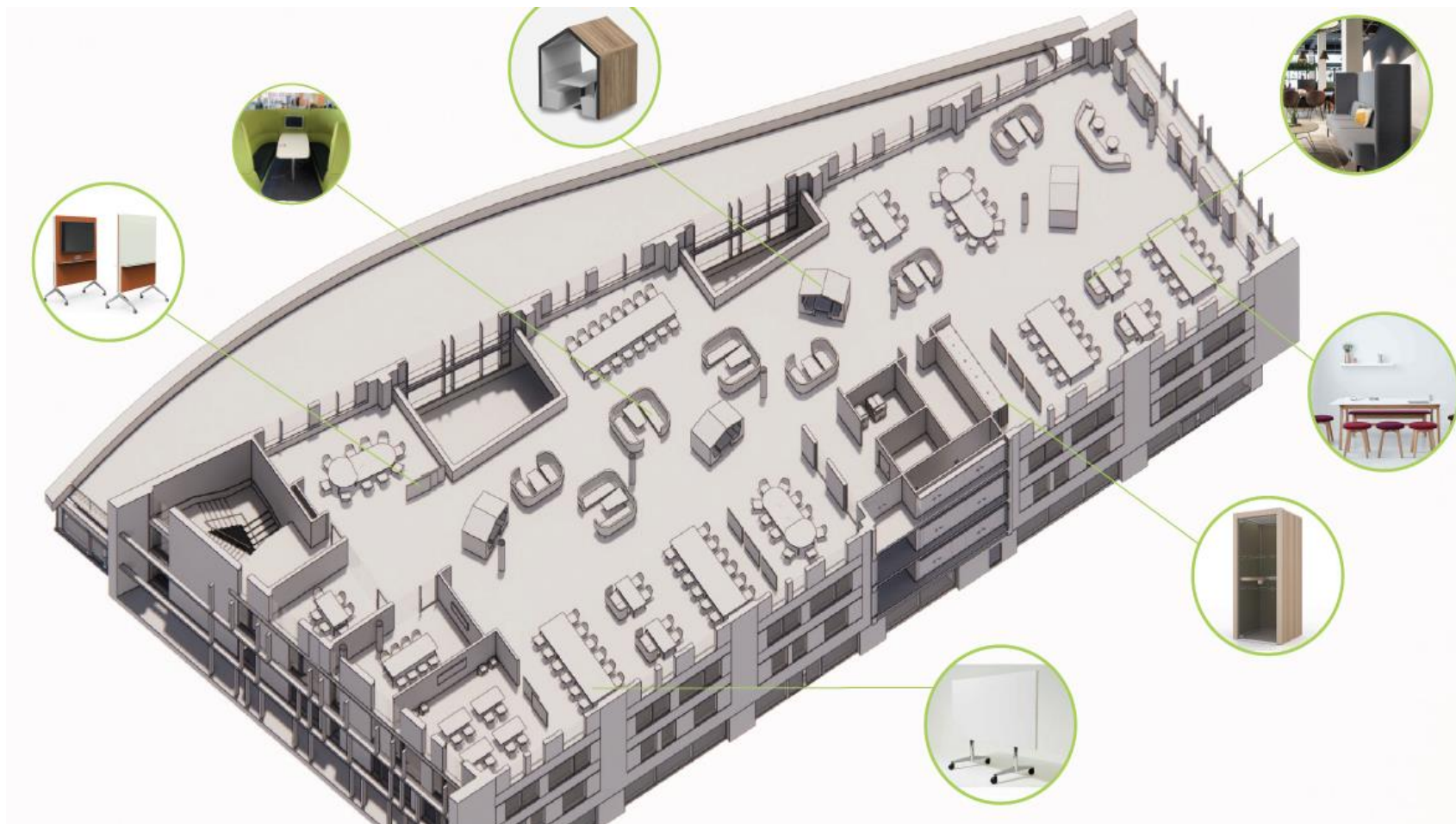
Keynsham Civic Centre Redesign

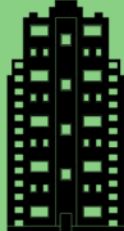
- Deliver a scheme that enables up to at least 650 individuals to be in the KCC at one time
- Create an interior design that promotes collaboration, as well as providing a core element of team space.
- Deliver new and improved refreshment areas.
- Develop options for how staff, partners and Councillors can work
- Improve branding/signage, artwork and graphics.



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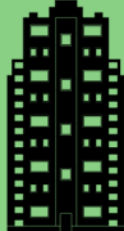




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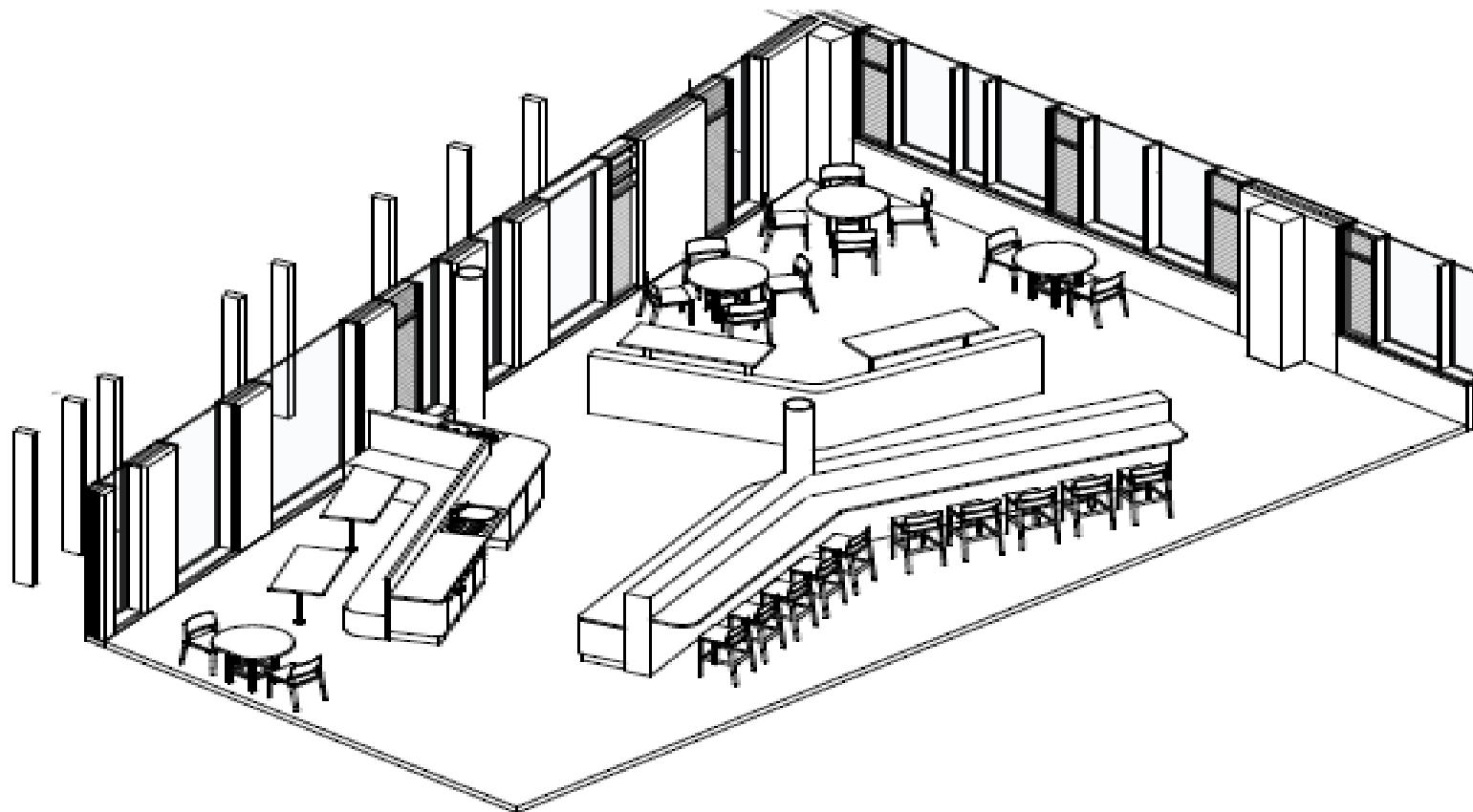
Preparing for the future

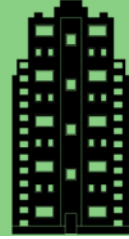




Business Recovery

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Communication and engagement

- Monthly newsletter, intranet page, email address, FAQs, team meetings
- Service user group
- Blended working charter
- Day in the life profiles

Risk assessments and meeting spaces

- Individual risk assessment process
- Support service delivery, lack of facilities, mental health and wellbeing
- Team meeting spaces
- Variety of locations
- Bookable hot desks in the Guildhall

Technology update

- First phase of laptop rollout
- Next phase due in August 2021
- Technology in the workplace



Key messages

- The plans for the redesign of Keynsham Civic Centre are on track
- Communication and engagement with staff continues to be a priority
- Team meeting spaces have been created across our office estate
- An individual risk assessment process in place
- The laptop rollout has been completed for phase 1 staff