

## Bath & North East Somerset Council

MEETING:	<b>AVON PENSION FUND COMMITTEE</b>
MEETING DATE:	<b>11 December 2020</b>
TITLE:	<b>WORK PLANS</b>
WARD:	<b>ALL</b>
<b>AN OPEN PUBLIC ITEM</b>	
<b>List of attachments to this report:</b> <b>Appendix 1a-e – Service Plan monitoring</b> <b>Appendix 2 – Committee Work plan</b> <b>Appendix 3 – Investments Panel Work plan</b> <b>Appendix 4 – Training Programme 2019-21</b>	

### **1 THE ISSUE**

- 1.1 Attached to this report is the new quarterly monitoring report for the Service Plan. This covers a high level overview of all projects for the Investments and Pensions Administration teams including progress to date.
- 1.2 In addition there is a work plan for the Committee and a separate one for the Investment Panel which set out provisional agendas for forthcoming meetings. The dates for future Committee and Panel meetings are also included.
- 1.3 The provisional training programme for 2019-21 is included as Appendix 4.
- 1.4 Member attendance at training events is recorded and reported annually in the Annual Report and Accounts. This will include a record of those members that have completed The Pension Regulators Knowledge and Skills Toolkit.

### **2 RECOMMENDATION**

- 2.1 That the Committee notes the quarterly monitoring report for the Service Plan, The Committee & Investment Panel work plans and training programme for the relevant period.

### **3 FINANCIAL IMPLICATIONS**

- 3.1 There are no financial considerations to consider.

## 4 THE REPORT

4.1 The purpose of the work plans is to provide members with an indication of their future workload and the associated timetable. In effect they represent an on-going review of the Service Plan. The plans are however subject to change to reflect either a change in priorities or opportunities / issues arising from the markets/regulations.

4.2 The provisional training programme for 2019-21 is also included so that Members are aware of intended training sessions and workshops. This plan will be updated quarterly. It also includes a summary of the work the committee undertakes to meet the requirements of CIPFA's Knowledge and Skills Toolkit. It also includes workshops to cover aspects of training requested in the self-assessment exercise.

## 5 FUTURE MEETING DATES

5.1 Pension Committee meetings as currently scheduled:

2020	2021	2022	2023
27 March	26 March	25 March	24 March
26 June	25 June	24 June	23 June
25 September	24 September	23 September	22 September
11 December	10 December	16 December	15 December

5.2 Investment panel meetings as currently scheduled:

2020	2021
6 March	26 February
5 August	28 May
11 September	10 September
20 November	19 November

## 6 RISK MANAGEMENT

6.1 Forward planning and training plans form part of the risk management framework

## 7 EQUALITIES STATEMENT

7.1 A proportionate equalities impact assessment has been carried out using corporate guidelines and no significant issues have been identified.

## 8 CLIMATE CHANGE

8.1 The Fund is implementing a digital strategy across all its operations and communications with stakeholders to reduce its internal carbon footprint in line with the Council's Climate Strategy. The Fund acknowledges the financial risk to its assets from climate change and is addressing this through its strategic asset allocation to Low Carbon Equities and renewable energy opportunities. The strategy is monitored and reviewed by the Committee.

## 9 OTHER OPTIONS CONSIDERED

9.1 None

## 10 CONSULTATION

10.1 The Council's Monitoring Officer and Section 151 Officer have had the opportunity to input to this report and have cleared it for publication.

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<b>Background papers</b>	None
<b>Please contact the report author if you need to access this report in an alternative format</b>	