

## CAPITAL APPROVAL OFFICER DELEGATED DECISION FORM

<b>Officer Name:</b>	<i>Marc Higgins</i>
<b>Director Title:</b>	<i>Mandy Bishop</i>
<b>Service Area:</b>	<i>Leisure</i>
<b>Decision Maker:</b>	<i>Chief Exec / Mandy Bishop</i>
<b>Date of Draft:</b>	<i>14 08 2020</i>

### Details of Decision:

To fully approve capital amounting to £211,000 from the provisional capital programme item Public Tennis in Bath.

### Reason/Rationale for the Decision:

To deliver the Council's Fit for Life Strategy and get more people active through playing tennis. The 5 tennis courts in Sydney Gardens will be refurbished with new fencing and access gates. The programme of works will be part of the Heritage Lottery funded Parks for People Programme and will be undertaken in early 2021 with the facilities opening in Spring 2021. An online booking system will allow people to book in advance for low cost. The site will be managed by a procured operator who will be responsible for programming and on-going maintenance.

### Financial and budget implication:

This decision will approve capital programme for expenditure.

The profile of spend anticipated is:

Project Spend Areas	Total Approval	2018/19	2019/20	2020/21	2021/22	2022/23	Future years
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Conversion/refurbishment	211			211			
	-						
	-						
	-						
	-						
	-						
<b>Total Approval</b>	<b>211</b>	-	-	211	-	-	-

The capital expenditure is funded by a mixture of grant from Heritage Lottery Fund (HLF) £140,000, Sport England (SE) £59,000 and the Lawn Tennis Association (LTA.) £12,000.

The revenue impact from this decision is: No revenue impacts as the life time costs of maintenance will be covered by the operator's business plan,

Revenue Cost / Income Cat	Total Approval	2018/19	2019/20	2020/21	2021/22	2022/23	Future years
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	-						
	-						
	-						
	-						
	-						
Service Supported Borrowing Calculation	-						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
<b>Total Approval</b>	-	-	-	-	-	-	-

[If relevant:] There is a revenue reversion risk associated with the expenditure on this project, should the further programme not receive approval and an asset not ultimately be developed. This risk is considered to be [low / medium / high] and is mitigated by [add relevant mitigation information].

Other key risks to the project and their mitigations include: [As per PID]

RISKS	
Key Risks to Project	Mitigating Actions
Conditional grant offers from SE and the LTA do not follow through.	Project will not progress until all funding has been secured.
Risks around outsourcing and finding a suitable operator - unbudgeted maintenance costs would sit with the Council until this time	Link with Procurement. Outsource the operation to a 3rd party who is skilled in the operation of tennis park facilities and transfer the risk of income and upkeep of the facilities to the 3rd party. The risk of

Additional space for further narrative.

Other issues addressed in reaching this decision: <i>(select as appropriate)</i>			
Social Inclusion		Disability Equality	
Customer Focus		Other Equality	
Sustainability		Human Rights	
Human Resources		Corporate	
Property		Other Legal	
Young People			

**Details of Other Options Considered:**

*Enter details of all other options considered.*

*This should include the consideration of not progressing with the approval and therefore the programme item.*

**Details of Consultation: (select as appropriate, but always requires s151, Portfolio Holder for Finance and Efficiency, and appropriate Service Portfolio Holder to be ticked)**

Portfolio Holder for Finance and Efficiency	✓	Service Portfolio Holder	✓
Ward Members		Service Users	✓
Parish/Town Council(s)		Trades Unions	
Local Residents	✓	Charter of Trustees of Bath	
Community Interest Groups	✓	Other Services in B&NES	
Monitoring Officer		Section 151 (Finance	✓
Head of Paid Service (CX)	✓	Other	
Youth Council			

**Other Relevant Comments:**

*Enter other relevant information.*