

							Director Narrative		
Portfolio Number and Description	Cashlimit Number and Description		Current Budget £000	Actuals to date £000	Published Forecast £000	2020/21 Outturn Variance Over / (Under) £000	Outturn Variance Analysis	Outturn Recovery Plan	
Detailed Analysis of Budgets for the Leader									
P04	Leader	1112	Housing Delivery Vehicle	(1,000)	1	(1,000)	0	Dividend from Aequus expected to be received in full.	Not applicable
P04	Leader	1126	Visit Bath	367	366	367	0	No current forecast pressures identified	Not applicable
P04	Leader Total			(633)	367	(633)	0		
Detailed Analysis of Budgets for Resources and Deputy Leader									
P19	Resources and Deputy Leader	1032	Information Technology	4,867	2,519	4,978	111	Information Technology spend under pressure with additional IT demands due to Covid 19. Will review during year against other priorities.	Much of the additional spend will eventually be covered from the Covid 19 grant,
P19	Resources and Deputy Leader	1037	Property Services	672	200	587	(85)	Staffing underspends (delay in recruitment and reduced hours) and a reduction on supplies and services expenditure.	Not applicable
P19	Resources and Deputy Leader	1038	Corporate Estate Including R&M	3,467	2,405	3,468	1	Accommodation savings target of £600k is being forecast as 50% achieved due to plans being developed by Recovery Board. The unachieved portion of the saving is offset with Financial Recovery Plan reductions on spend on repairs and maintenance, reduction in staffing levels and reductions in office costs.	Active conversations are on-going with potential tenants, which will be brought to a conclusion on completion of the office requirement review
P19	Resources and Deputy Leader	1039	Traded Services	24	2	24	0	No current forecast pressures identified	Not applicable
P19	Resources and Deputy Leader	1040	Finance	3,033	714	2,930	(102)	Vacancy management	Not applicable
P19	Resources and Deputy Leader	1041	Revenues & Benefits	899	841	989	90	Due to CV19, anticipated impact on Court Fee income as a result of grace period.	New government Sales, Fees and Charges scheme will be considered for reimbursement of lost income.
P19	Resources and Deputy Leader	1042	Risk & Assurance Services	1,061	504	1,036	(26)	No current forecast pressures identified	Not applicable
P19	Resources and Deputy Leader	1045	Strategy & Performance	1,787	610	2,010	223	Procurement savings of £388k held within the cash limit are now forecast as achieved, while 50% of the £750k Digital savings are being considered achievable with ongoing Recovery Board work. Unbudgeted costs associated with the Recovery Board are also being forecast here.	Work is ongoing to focus on delivery of savings, whilst costs associated with the Recovery Board will eventually be funded from the Covid 19 grant.
P19	Resources and Deputy Leader	1047	Human Resources	1,486	477	(1,442)	(2,928)	£2.8m staffing saving agreed as part of the Finance Recovery Plans is being forecast in this cash limit at the moment. Underspend also includes reduction in training budgets by 20% and staff vacancies (included in financial recovery plan savings) and Sirona transfer	Not applicable
P19	Resources and Deputy Leader	1053	Council Solicitor & Democratic Services	2,547	774	2,784	238	£100k saving for Shared Service which in the current climate is parked pending negotiations with neighbouring authorities £83k reduction in s106 income based on previous run rates. £50k savings target Members support - no current Political will for this saving to be achieved at this stage	Recruitment to 30 hour post will recover some of this. The historic loss of income will be offset to some extent by increased income elsewhere in the Directorate, while alternative savings are being pursued.
P19	Resources and Deputy Leader	1054	Hsg / Council Tax Benefits Subsidy	(195)	1,391	(195)	0	No current forecast pressures identified	Not applicable
P19	Resources and Deputy Leader	1055	Capital Financing / Interest	7,650	2,034	5,650	(2,000)	There is a £2m underspend forecast for interest payments due to the rephasing of Capital Spend. This is in addition to the £1m saving from Corporate Supported Borrowing included in the separate Corporate Budgets Cash Limit.	Not applicable
P19	Resources and Deputy Leader	1056	Unfunded Pensions	1,588	388	1,588	0	No current forecast pressures identified	Not applicable
P19	Resources and Deputy Leader	1057	Corporate Budgets including Capital, Audit and Bank Charges	(2,679)	(19,161)	(16,696)	(14,017)	This forecast underspend includes the £10m MHCLG grant for Covid-19 received, a £1m underspend forecast in Corporate Supported Borrowing due to review & rephasing of Capital Programme and the release of budgets for Revenue Contingency (£1m), Mental Capacity Act Implementation (£445k) and One-Off Headroom (£250k). There is a £680k shortfall of income forecast from Bath Spa Profit Share due to the Covid-19 closure. A further £1m forecast underspend is anticipated from the release of provisions.	Not applicable
P19	Resources and Deputy Leader	1058	Magistrates	12	3	12	0	No current forecast pressures identified	Not applicable
P19	Resources and Deputy Leader	1059	Coroners	335	(72)	381	46	Additional spend forecast due to Covid-19.	This is a one-off unavoidable cost. Any increase in costs that go beyond 20/21 would be known and factored into the 21/22 budget.
P19	Resources and Deputy Leader	1060	Environment Agency	244	122	244	0	No current forecast pressures identified	Not applicable

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P19	Resources and Deputy Leader	1061	West of England Combined Authority Levy	4,994	1,998	4,767	(227)	There is a £227k rebate due back from the West of England Combined Authority for the levy paid to them, following the underspend on concessionary fares in 2019/20.	Not applicable
P19	Resources and Deputy Leader	1081	Commercial Estate	(15,221)	(3,801)	(8,648)	6,573	Covid 19 has adversely affected tenants cash flow. A £3m pressure has been forecast based upon the assumptions that during 20/21 there will be no rental growth, all lease events result in an estimated rental value 30% below the passing rent, that all voids remain. This forecast does not take account of any business failures. It is too early to make any an accurate prediction of how this will materialise, however an additional £3.6m risk of income loss has been modelled and included in the forecast . This is offset slightly by reduction in spend on supplies and services as per our financial recovery plan.	In addition to the temporary arrangements, to support tenants through this period that enabled them to defer their March quarter rent by paying this in equal instalments over future agreed periods and permitting those that requested it to move onto monthly rents, the Council is continuing to look at further mitigating measures that could be implemented in the immediate to medium term to provide assistance with the recovery process.
P19	Resources and Deputy Leader	1118	Procurement & Commissioning	223	1,498	242	18	Minor overspend.	Not applicable
P19	Resources and Deputy Leader	1125	Improving The Way we work	(360)	23	(180)	180	Savings were part of an invest to save programme which has slowed down. Refocussing of time and effort for the remainder of the year reflect 50% achievement in 20/21.	Ongoing work from the Recovery Board will aim to increase the saving to budgeted levels.
P19	Resources and Deputy Leader Total			16,432	(6,530)	4,529	(11,904)		

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Detailed Analysis of Budgets for Adult Care Health and Wellbeing									
P20	Adult Services	1036	Adults Substance Misuse (DAT)	513	(166)	427	(86)	The underspend reflects the planned savings from this area	Not applicable
P20	Adult Services	1073	Adults & Older People- Mental Health Commissioning	10,652	2,890	9,513	(1,139)	The underbudget position remains constant due to attrition during the COVID period and Hospital Discharge packages being funded by the NHS funding route. Adjustments are reflected in the outturn forecast to account for the packages currently being funded in this way to transfer to Adult Social Care and we are now starting to see an increase in placements with 13 authorised in June.	The position remains relatively constant due to the reduced activity during the COVID period, although new placements are now being added. Pressure is still being seen in high cost placements but this continues to be reviewed by commissioners through the panel process and through contract monitoring
P20	Adult Services	1086	Adult Care Commissioning	2,053	250	1,909	(144)	Vacancies are being held and planned recruitment of new posts has been stopped .	Underspend will be used to offset pressures in other areas within Adult Social Care
P20	Adult Services	1088	Older People & Physically Disabled Purchasing	12,908	1,707	13,514	605	People being discharged from hospital are being charged directly against the Health funded Covid budget and as a result we are seeing a gradual reduction in care home placements recorded against Older People budget. Older People care home placements funded from Older People budget is now 27 below Feb-20 activity levels. The number of people being supported at home with Homecare support has also reduced (6).	The position reflects adjustments for the transfer back of packages currently funded against the Health funding. Work has commenced on recovery plans to bring the spend in balance by the end of the year.
P20	Adult Services	1091	Learning Disabilities Commissioning	18,067	2,240	18,116	49	Continued pressure on placement costs is being seen and this is being reviewed by commissioners regularly. Work to review contracts is underway to ensure that they are being delivered in the most efficient way. This, together with additional in year plans, will be monitored to ensure progress is being achieved.	Pressure is still being seen in high cost placements. This continues to be reviewed by commissioners through the panel process and through contract monitoring. Work on recovery plans has commenced to bring the spend in balance by the end of the year.
P20	Adult Services	1093	Physical Disability, Hearing & Vision	4,366	698	3,925	(441)	The underbudget position remains constant due to attrition during the COVID period and Hospital Discharge packages being funded by the NHS funding route. Adjustments are reflected in the outturn forecast to account for the packages currently being funded in this way to transfer to Adult Social Care.	This budget continues to be reviewed by commissioners through the panel process and through contract monitoring. Budget underspend will offset overspends in other areas of Adult Social Care.
P20	Adult Services	1094	Public Health	(250)	(1,638)	(250)	(0)	No current forecast pressures identified	Not applicable
P20	Adult Services	1110	Better Care Fund	15,225	43,321	16,320	1,095	This reflects the value of and forecast value of support to providers during the COVID period, by additional payment and payment for visits cancelled due to COVID. This amount may reduce if the 10% advance made is clawed back from providers but too early to predict if and to what extent this will apply.	Underspends elsewhere in Adults Social Care will be used to offset any additional spend plus a release funding from the fund for the protection of social care
P20	Adult Services	1113	CCG B&NES CHC and FNC Payments	0	824	0	0	No current forecast pressures identified	Not applicable
P20	Adult Services	1114	Community Equipment	203	471	203	0	No current forecast pressures identified	Not applicable
P20	Adult Services	1123	Safeguarding Adults	1,641	386	1,576	(65)	All Vacancies are being held and planned recruitment of new posts has been stopped .	Underspend will be used to offset pressures in other areas within Adult Social Care
P20	Adult Services	1124	Community Resource Centres & Extra Care Income	(1,824)	(395)	(1,785)	39	The restrictions around COVID-19 have made it more difficult for people to move into extra care apartments and residential placements. As restrictions are eased, it should be easier to fill vacancies and occupancy levels should rise again.	Occupancy levels will be monitored and should rise after the COVID 19 period has ended. The Community Resource Centres & Extra Care Units are scheduled to return to transfer back into the Council later in the year and occupancy levels will be reviewed to ensure optimum levels are achieved.
P20	Adult Services Total			63,554	50,586	63,468	(86)		

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Detailed Analysis of Budgets for Childrens Services

P21	Childrens Services	1076	Children, Young People & Families	15,857	10,072	15,955	98	£545k forecast pressure arising from Covid-19 Children's Social Care costs, with anticipated additional expenditure being incurred mainly on care packages. This pressure is substantially mitigated by the Recovery Plan savings that have been proposed. The net position is a £98k over budget position, before allocation of the Covid-19 Government grant to the service.	It is expected that the costs associated with Covid-19 will be covered from the Government Covid-19 grant, and thus this cash limit will be £447k under budget at Outturn.
P21	Childrens Services	1077	Learning & Inclusion	4,174	(1,582)	3,142	(1,032)	£123k of the forecast under budget position is primarily due to the Recovery Plan savings that have been agreed. A further £909k under budget position is as a result of corporate contingency budget being held in this cash limit, which will be vired from this cash limit in due course.	Not applicable
P21	Childrens Services	1078	Health, Commissioning & Planning	6,104	(179)	7,021	917	£700k Covid-19 pressure relating to Home To School Transport (HTST) service; primarily due to the forecast cost of current social distancing protocols when schools return more fully in September. Also Additional £225k Covid-19 costs arising from payments to Early Years providers, to ensure provision was available for key workers, and £55k potential loss of income for the Music Service. A small number of forecast savings have been identified with service managers.	The pressures shown have been identified as Covid-19 pressures. Work on the exact transport pressures is being developed following guidance from the DFE. It is expected that the there will be a significant reduction in the Transport pressures once our action plan is developed. It is assumed all Covid-19 costs will be mitigated from the Covid-19 Government grant, and thus this cash limit will show a £63k under budget position at Outturn.
P21	Childrens Services	1079	Schools Budgets	(3,273)	(1,521)	(3,273)	0	A pressure of £3.153m is forecast on the various Statutory SEN provision services. This amount is fully balanced as it will be fully funded via the DSG	Not applicable
P21	Childrens Services	1116	Integrated Commissioning - CYP	2,823	1,928	2,823	0	No current forecast pressures identified	Not applicable
P21	Childrens Services	1117	Safeguarding - CYP	645	138	645	0	No current forecast pressures identified	Not applicable
P21	Childrens Services Total			26,330	8,856	26,313	(17)		

Detailed Analysis of Budgets for Climate Emergency & Neighbourhood Services

P22	Climate Emergency & Neighbourhood Services	1101	Neighbourhoods & Environment - Waste & Fleet Services	16,110	3,868	16,308	197	Increased costs for additional staff required in the collections service, a loss of income in our trade waste service, and a fall in the worldwide market values for recycle. There is a risk that the income for recycle will drop further in future forecasts but at the moment we anticipate markets recovering by Christmas as industries recover and stockpiles of material reduce.	Significant savings in fuel, vehicle maintenance and waste treatment costs are offsetting additional staffing costs along with Recovery Plan savings for 20/21 now being implemented.
P22	Climate Emergency & Neighbourhood Services	1120	Sustainability	673	137	373	(300)	Additional funding announced for active travel across the region has created an opportunity to fund existing budgeted activity from the new grant allocation.	Not applicable
P22	Climate Emergency & Neighbourhood Services	1127	Air Pollution	209	67	200	(8)	Small staffing underspends.	Not applicable
P22	Climate Emergency & Neighbourhood Services Total			16,992	4,071	16,881	(111)		

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						Outturn Variance Analysis	Outturn Recovery Plan

Detailed Analysis of Budgets for Housing, Planning & Economic Development

P23	Housing, Planning & Economic Development	1029	Housing	1,411	462	810	(601)	Housing are experiencing a number of CV19 related cost pressures. These arise from: MCHCLG instructing all councils to source accommodation for all known Rough Sleepers, a drop in income from the allocation of social housing through Homesearch; and the call on temporary accommodation void guarantees. It has therefore been agreed as part of the Financial Recovery Plan to draw down £664k from Housing Reserves as an in year saving.	Not applicable
P23	Housing, Planning & Economic Development	1052	Regeneration	325	87	220	(106)	Salary underspends along with a proposed reduction in agency spend. The Financial Recovery Plan element of recharging staff costs to capital and reduction in hours / buy back of leave has also now been forecast. This will not affect the departments ability to meet the income targets on project recharges.	Not applicable
P23	Housing, Planning & Economic Development	1106	Development Management	1,409	273	1,660	251	Unprecedented impact of Covid-19 restrictions has adversely affected all planning fee income streams therefore forecasting a reduction in these for the rest of 2020. This should change if the economic situation improves and will closely monitored. This is being partially offset by temporary salary savings - reduction in hours / buy back of leave / holding vacancies.	New government Sales, Fees and Charges scheme will be considered for reimbursement of lost income.
P23	Housing, Planning & Economic Development	1128	Business & Skills	444	270	431	(12)	Manager on 6mth secondment to WECA creating a temporary staff saving and a non-financial impact of less capacity to extend service reach.	Not applicable
P23	Housing, Planning & Economic Development Total			3,588	1,092	3,121	(467)		

Detailed Analysis of Budgets for Community Services

P24	Community Services	1005	Building Control & Land Charges	865	310	1,137	272	Income levels in Building Control, Land Charges and Licensing are under threat due to dramatically reduced economic activity in the early part of year. Forecast based on 15% reduction in income levels. Casino operator has entered liquidation and so all related annual income from Schedule 9 payment at risk	Savings programme drawn up to mitigate some of these adverse forecasts which includes staff savings through vacancy management and some service redesign. Also reduction in budgeted expenditure where possible. Income levels for the remaining year are very dependent on economic conditions.
P24	Community Services	1018	Heritage	(9,682)	2,544	4,684	14,366	The forecast has improved following the decision to reopen the Roman Baths, staff savings associated with furlough and the redeployment of staff to the Roman Baths from the Fashion Museum and Victoria Art Gallery.	Cost mitigations totalling £2.7m have been identified. Work is ongoing to ensure that a COVID secure visit can be delivered at the Roman Baths and revenue generation can start as soon as it is safe.
P24	Community Services	1019	Public Protection & Health Improvement - Leisure	701	737	1,213	512	Financial Support for GLL from March-July 2020 due to Covid-19.	Implementing savings for Golf this financial year.
P24	Community Services	1089	Community Safety	193	37	193	0	No current forecast pressures identified	Not applicable
P24	Community Services	1102	Neighbourhoods & Environment - Parks & Bereavement Services	1,205	349	1,096	(109)	Loss of income at Parade Gardens and Royal Victoria Park from entrance fees and bookings. Recovery Plan Savings being actioned	Recovery Plan Savings being implemented across Parks. £100k Recovery Plan Saving from Environmental Services
P24	Community Services	1109	World Heritage	153	22	115	(38)	Savings identified as part of Council recovery plan	Savings identified as part of Council recovery plan
P24	Community Services	1115	Registrars Service	(80)	13	72	153	Lost Ceremony Income and Certificates due to Covid 19.	New government Sales, Fees and Charges scheme will be considered for reimbursement of lost income.
P24	Community Services	1121	Events & Active Lifestyles	161	(30)	306	145	Loss of income for Events and Weddings for 20/21.	Recovery Plan Savings have been implemented. Depending on government advice may be able to re-introduce some events / wedding later this year. The majority of bookings are deferring to next financial year.
P24	Community Services	1122	Customer Services (Including Libraries)	2,242	510	2,278	36	Loss of Library income due to Covid 19 and general downturn in take up	New government Sales, Fees and Charges scheme will be considered for reimbursement of lost income.
P24	Community Services Total			(4,242)	4,492	11,094	15,336		

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Detailed Analysis of Budgets for Transport Services									
P25	Transport Services	1006	Highways & Traffic Management	7,677	1,610	7,425	(251)	Reduction in Permit and Developer income. Recovery Plan Savings being actioned.	Savings currently being implemented to achieve budgeted savings targets and Recovery Plan Savings, this includes a reduction in expenditure and vacancy management.
P25	Transport Services	1103	Transport & Parking Services - Parking	(7,719)	360	(634)	7,085	Car Park and Parking Charge Notice income significantly reduced, No income from parking charges during April, charges reinstated from 4th May, but usage is at very low levels but starting to increase and is being closely monitored. Staff Savings have been implemented during the first quarter.	Implementing savings as part of the Recovery plan.
P25	Transport Services	1104	Transport & Parking Services - Public & Passenger Transport	(471)	369	(269)	202	Reduction in contract payment to us from First Bus for the Park and Ride Contract - currently being negotiated. Partially offset by staff savings within Passenger Transport	New government Sales, Fees and Charges scheme will be considered for reimbursement of lost income.
P25	Transport Services	1119	Emergency Planning	426	1,124	1,416	990	£1m overspend on council response to covid, includes PPE and work on Temporary Resting Place at Haycombe Crematorium. Incurred as part of the council wide response to Covid-19.	These costs will be covered by the Government Grant
P25	Transport Services Total			(88)	3,463	7,938	8,025		
	Council Total			121,933	66,397	132,710	10,776		