



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	04	2018	To	31	03	2019

Section A Reference and administration details

Charity name Alice Park Trust

Other names charity is known by Alice Park

Registered charity number (if any) 304650

Charity's principal address Bath and North East Somerset Council

Guildhall

High Street

Bath

Postcode

BA1 5AW

Names of the charity trustees who manage the charity

Bath & North East Somerset Council is the sole corporate trustee. This is administered through the Alice Park Trust sub-committee.

	Alice Park Trust sub-committee members	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cllr Tim Warren		1/4/18 to 11/7/19	
2	Cllr Michael Norton.		1/4/18 to 11/7/19	
3	Cllr Geoff Ward		1/4/18 to 11/7/19	
4	Cllr Rob Appleyard			
5	Cllr Paul Myers		From 11/7/19	
6	Cllr Joanna Wright		From 11/7/19	
7	Paul Hooper		To 31/10/19	
8	Graham Page		From 11/7/19	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Conveyance & Trust Deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are elected as part of the council's charitable trust board sub-committee for Alice Park

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

The key object of the charity is that the Alice Park is to be used as a public park as a memorial to the wife of Herbert Montgomerie MacVicar of Batheaston.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees, in making decisions surrounding the objectives and activities of the charity, have regard to the Charities Commission public benefit guidance when exercising any powers or duties to which the guidance is relevant.

The park was open for public access throughout the year, including use of the tennis courts and tea chalet, and has been suitably maintained. The cottage property was let and the income used in the upkeep of the Park.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Last year the Trust was awarded CIL funding of £43.2k to provide two sections of additional paths to create connections and to allow circular travel around the park. This work has now been completed and the new sections of footpath have brought a huge benefit to park users with many positive comments being received.

A replacement flagpole has now been erected in the park. A flag will be flown on Alice MacVicar's birthday each year as required by the terms of the original conveyance

A new petanque area has been created resulting in an extended terrain with 4 lanes which is approximately 4m larger than the previous area. The Bath Grand Cru Petanque Club now intends to use the park as its base.

Working in conjunction with local volunteers, a new self-sustaining wildlife garden has been created in the pond area of the park. The volunteers organised and carried out the work and the Trust met the cost of materials.

Work is ongoing to finalise the lease for the tennis courts in the park which will be refurbished, operated and managed by the Lawn Tennis Association. In the interim the Trust has funded some remedial works to the tennis courts to improve the playing surface.

Work is also ongoing to finalise the lease for the skate park and it is anticipated that this will be constructed in time for the summer holiday season.

Work is ongoing to ensure that the Trust's financial activities are clear and transparent. This includes reviewing current financial processes and procedures to allow for ease of income collection and monitoring of spend, to ultimately ensure clear understanding of financial performance.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity does not currently have sufficient funding to enable reserves as the deficit subsidy from Bath & North East Somerset Council is exactly equivalent to the required costs for the financial year.

Should the trust have reserves in future years then they would be managed within the same processes as those held by Bath & North East Somerset council and as prescribed by their financial regulations.

Reserves that are restricted would be held specifically for the required purpose and unrestricted reserves would be held for the general support of the Trust.

Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Alice Park was funded through incomes raised through the activities of the charity with deficits currently subsidised by Bath & North East Somerset Council.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rob Appleyard	
Position (eg Secretary, Chair, etc)	Chair	
Date		