

## INVESTMENTS TEAM WORKPLAN

Project	Proposed Action	Committee Report
Member Training	<p>Implement training policy for members (and then officers) in line with CIPFA Knowledge and Skills Framework and Toolkit (when issued). Arrange training sessions as necessary to</p> <p>Ensure that all Committee members stay abreast of the latest developments in the world of local government pensions by being given the opportunity to attend seminars</p> <p>Training programme for new members in place</p> <p>Self-Assessment of knowledge and training needs</p>	On-going
Review manager performance	<p>Officers to formally meet managers as part of monitoring process</p> <p>See IP workplan for Panel meetings</p>	Ongoing
Investment strategy & projects	<p>Projects for implementation or further investigation.</p> <ul style="list-style-type: none"> <li>• Strategic Investment review after 2019 Valuation               <ul style="list-style-type: none"> <li>○ Review asset allocations</li> <li>○ Review options for RM strategy</li> <li>○ Approve strategy and agree implementation plan</li> </ul> </li> </ul>	<p>Plan agreed by Committee March 2019; Workshops in 4Q19;</p> <p>Strategy approved 1Q20</p>
Pooling of investments	<p>Participate in Brunel Pension Partnership as Client Group Representative</p> <p>Manage transition of assets – planning &amp; implementation</p> <p>Prepare plan for transition of legacy private market assets post Strategic review</p> <p>Review team resource and structure as a result of pooling (post transition)</p>	<p>On-going</p> <p>On-going</p> <p>2020</p> <p>2020</p>
2019 Valuation	<p>Disseminate results to employers</p> <p>Finalise Funding Strategy Statement post results completed</p>	<p>On-going</p> <p>By 31 March 2020</p>
Monitoring of employer covenants	<p>Annual monitoring of changes in employers financial position</p>	On-going
Review AVC arrangements	<p>Review choice of investment funds offered for members</p>	2020
Review AAF 01/06 & SAS70 reports	<p>Annual review of external providers internal control reports</p>	Annually

Investment Forum	To discuss funding and investment strategies and issues	TBC for 2020
Pensions Board	Training plan	Ongoing
Investment Strategy Statement	Revise periodically after strategy changes	Ongoing
Final Accounts	Preparation of Annual Accounts	Annually by 31 May; annual report by audit