

<b>Bath &amp; North East Somerset Council</b>		
MEETING:	<b>AVON PENSION FUND COMMITTEE</b>	
MEETING DATE:	<b>6 December 2019</b>	<b>AGENDA ITEM NUMBER</b>
TITLE:	<b>Avon Pension Committee Terms of Reference - amendment</b>	
WARD:	ALL	
<b>AN OPEN PUBLIC ITEM</b>		
List of attachments to this report: Appendix 1 – Amended ToR		

## **1 THE ISSUE**

- 1.1 The Avon Pension Fund Committee Terms of Reference (ToR) was approved by Council at its AGM in May 2019. An error in the drafting has been highlighted and the amended ToR corrects this error.
- 1.2 The revised drafting to correct the error is in line with the previous ToR approved by the Council in September 2018.
- 1.3 As this is an amendment to correct an error, the Monitoring Officer will amend the Constitution and report that to Council, rather than presenting the ToR in full to Council for approval.

## **2 RECOMMENDATION**

- 2.1 **The Committee approves the amendment to the Terms of Reference**

## **3 FINANCIAL IMPLICATIONS**

- 3.1 There are no financial implications.

## **4 AMENDMENT TO TERMS OF REFERENCE**

- 4.1 The Investment Panel quorum as set out in the current ToR is incorrect, stating the following:  
**Panel Quorum** - The quorum of the Panel shall comprise 3 Members, who shall include at least one Member who is a Bath & North East Somerset Councillor.
- 4.2 The ToR should read:  
**Panel Quorum** - The quorum of the Panel shall comprise 3 Members, who shall include at least one Member who is *not* a Bath & North East Somerset Councillor.
- 4.3 The reasoning for this is that B&NES has 3 members on the Panel; however to ensure any decisions made by the Panel are representative of the wider stakeholders, the Panel is only quorate if a non B&NES member is present. The ToR have been drafted in this way since the Panel was created.

## **5 RISK MANAGEMENT**

5.1 The Avon Pension Fund Committee is the formal decision-making body for the Fund. As such it has responsibility to ensure adequate risk management processes are in place. It discharges this responsibility by ensuring the Fund has an appropriate investment strategy and investment management structure in place that is regularly monitored. The creation of an Investment Panel further strengthens the governance of investment matters and contributes to reduced risk in these areas.

## **6 CLIMATE CHANGE**

6.1 The Fund is implementing a digital strategy across all its operations and communications with stakeholders to reduce its internal carbon footprint. The Fund acknowledges the financial risk to its assets from climate change and is in the process of addressing this through its strategic asset allocation to Low Carbon Equities and renewable energy opportunities. The strategy is monitored and reviewed by the Committee.

## **7 OTHER OPTIONS CONSIDERED**

7.1 None.

## **8 CONSULTATION**

8.1 The Council's Monitoring Officer and Section 151 Officer has had the opportunity to input to this report and have cleared it for publication.

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<b>Background papers</b>	
<b>Please contact the report author if you need to access this report in an alternative format</b>	