

2019/20 Revenue Virements for Approval

Appendix 3 (i)

<u>REF NO</u>	<u>REASON / EXPLANATION</u>	<u>CABINET MEMBER</u>	<u>TRANSFER FROM</u>	<u>Income</u>	<u>Expenditure</u>	<u>CABINET MEMBER</u>	<u>TRANSFER TO</u>	<u>Income</u>	<u>Expenditure</u>	<u>DESCRIPTION</u>	<u>ONGOING EFFECTS</u>
			<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		<u>CASHLIM</u>	<u>(£'s)</u>	<u>(£'s)</u>		
The following virements are reported for approval under the Budget Management Scheme rules.											
LOG 19#01	Supported Buses Contract	Resources	West of England Combined Authority - Transport Levy		155,000	Transport Services	Transport & Parking Services - Public & Passenger Transport		155,000	Transfer of one-off saving on WECA Transport Levy payment to fund pressure on supported bus services contract.	Budget virement is one-off.
LOG 19#02	2018/19 Budget Rebasing	Resources	Strategy & Performance		903,000	Community Services	Customer Services (including Libraries)		320,000	The 2019/20 Budget provided £0.9m for budget rebasing to offset the 2018/19 staffing savings targets that were identified and reported in 2018/19 as not achievable. This allocation has been validated by finance and agreed through Directors Group.	Budget virement is on-going.
						Resources	Improving The Way We Work		100,000		
							Finance		143,000		
							Council Solicitor & Democratic Services		14,000		
						Children's Services	Learning & Inclusion		246,000		
						Transport Services	Highways & Traffic Management		80,000		
OVERALL TOTALS				0	1,058,000			0	1,058,000		
					1,058,000				1,058,000		

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2019/20 Revenue Virements for Information

REF NO	REASON / EXPLANATION	CABINET MEMBER	TRANSFER FROM	Income	Expenditure	CABINET MEMBER	TRANSFER TO	Income	Expenditure	DESCRIPTION	ONGOING EFFECTS
			CASHLIM	(£'s)	(£'s)		CASHLIM	(£'s)	(£'s)		

The following virements have either been previously approved, are technical in nature or are below limits within BMS that require approval, and therefore are reported for information only.

INFO 19#01	Revenue Grants Unapplied	Resources	Balances & Reserves		462,583	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		462,583	Technical accounting adjustment to fully recognise unconditional revenue grants fully in year of receipt. Reversal of INFO 18#84 (July '19 Cabinet)	Budget virement is one off.
INFO 19#02	Waste Service Redesign	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		608,241	Climate Emergency & Environmental Services	Neighbourhoods & Environment - Waste & Fleet Services		608,241	Transfer of corporately held budget for Waste Service Redesign to match 2018/19 spend in service.	Budget virement is ongoing.
INFO 19#03	Children's Services Budget Savings	Children's Services	Inclusion & Prevention		40,000	Children's Services	Education Transformation		31,310	Realignment of Children's Services savings target budgets following 2018/19 achieved savings.	Budget virement is ongoing.
						Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		8,690		
INFO 19#04	Home Improvement Agency	Adult Services	Adult Services		89,930	Housing, Planning & Economic Development	Housing		89,930	Re-alignment of budget following transfer of responsibility of some aspects of HIA care & repair from Adult Services to Housing - full year effect.	Budget virement is ongoing.
INFO 19#05	Apprenticeship Levy	Resources	Human Resources		25,000	Resources	Strategy & Performance		25,000	Transfer of Apprenticeship Levy savings target from Strategy & Performance to Human Resources, to align to where the Apprenticeship Levy income is received & managed.	Budget virement is ongoing.
INFO 19#06	Adult Social Care Training	Adult Services	Adult Services		27,000	Resources	Strategy & Performance		22,000	Establishment of funding stream within Business Intelligence relating to specific Adult Social Care training resource.	Budget virement is ongoing.
						Children's Services	Safeguarding - CYP		5,000		
INFO 19#07	Public Arts Maintenance	Community Services	Arts		7,483	Housing, Planning & Economic Development	Regeneration		7,483	Transfer of budget for maintenance & cleaning of public arts assets following the cessation of Arts Development.	Budget virement is ongoing.

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INFO 19#08	Adult Social Care Management Savings	Adult Services	Adult Substance Misuse (Drug Action Team)		21,800	Adult Services	Adult Services		21,800	Distribution of Adult Social Care management savings target to individual Adult Social Care Cash Limits.	Budget virement is ongoing.
INFO 19#09	Catering & Print Services Internal Recharge Budgets	Resources	Traded Services		176,676	Resources	Finance	38,978		Removal of internal income budgets within support services, along with the corresponding internal expenditure budgets in Traded Services, following the cessation of Catering & Print Services.	Budget virement is ongoing.
							Risk & Assurance	11,393			
							Information Technology	20,615			
							Human Resources	45,471			
							Property Services	60,079			
							Corporate Estate Including R&M	140			
INFO 19#10	Corporate Complaints Team Centralisation to One West.	Children's Services	Safeguarding - CYP		35,338	Resources	Risk & Assurance Services		35,338	Transfer of budgets for posts in Corporate Complaints Team to the One West budget. Part of this was transferred in 2018/19 and this is to make up the full year budget.	Budget virement is ongoing.
INFO 19#11	One-off Funding for Avon Street Public Conveniences	Resources	Corporate Budgets incl. Capital, Audit & Bank Charges		25,000	Climate Emergency & Environmental Services	Neighbourhoods & Environment - Waste & Fleet Services		25,000	Allocation from the 2019/20 one-off funding budget for the BID to operate the Avon Street Toilets under an SLA for a specified period of time. £20K will go to the BID and £5K will cover Council costs. Agreed with former Cabinet Member for Finance & Efficiency and Director of Finance (2nd April 2019).	Budget virement is one-off.
INFO 19#12	Centralisation of Training Budgets	Resources	Various		92,111	Resources	Human Resources		379,032	Transfer of individual service budgets for training to create a central training budget held by Human Resources.	Budget virement is ongoing.
		Adult Services	Adult Services		25,000						
		Children's Services	Various		41,683						
		Climate Emergency & Environmental Services	Various		44,844						
		Transport Services	Various		74,100						
		Housing, Planning & Economic Development	Various		42,436						

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			CASHLIM	(£'s)	(£'s)		CASHLIM	(£'s)	(£'s)		
		Community Services	Various		58,858						
INFO 19#13	Centralisation of Fleet Management Recharges	Resources	Various		8,353	Climate Emergency & Environmental Services	Neighbourhoods & Environment - Waste & Fleet Services		142,610	Centralisation of Fleet Management budget. Removal of internal income budgets within Fleet Services, along with the corresponding internal expenditure budgets across Council Services, following the cessation of internally recharging these Services for Fleet Management costs.	Budget virement is ongoing.
		Housing, Planning & Economic Development	Various		52,576						
		Community Services	Various		81,681						
INFO 19#14	Staff Vacancy Savings	Resources	Various		202,950	Resources	Strategy & Performance		500,000	Distribution of staff vacancy savings target across individual Council Services.	Budget virement is ongoing.
		Adult Services	Various		44,784						
		Children's Services	Various		59,410						
		Climate Emergency & Environmental Services	Various		9,317						
		Transport Services	Various		41,056						
		Housing, Planning & Economic Development	Various		60,191						
		Community Services	Various		82,292						
INFO 19#15	Visit Bath Savings	Leader	Visit Bath		150,000	Housing, Planning & Economic Development	Regeneration		150,000	Allocation of part of Economy & Growth MTFP 2019/20 savings to Visit Bath contract.	Budget virement is ongoing.
INFO 19#16	Business Intelligence Centralisation	Children's Services	Integrated Commissioning - CYP		46,817	Resources	Strategy & Performance		209,977	Transfer of individual posts and budgets for Business Intelligence from within service teams to create one central Business Intelligence Team.	Budget virement is ongoing.
			Education Transformation		115,546						
		Housing, Planning & Economic Development	Regeneration		21,714						
		Resources	Human Resources		25,900						

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			CASHLIM					CASHLIM					
INFO 19#17	Arts Realignment	Housing, Planning & Economic Development	Economy & Culture		44,145	Housing, Planning & Economic Development	Regeneration		55,879	Realignment of residual budgets within Economy & Growth following the cessation of Arts Services.	Budget virement is on- going.		
		Community Services	Arts		13,406	Leader	Visit Bath		1,672				
INFO 19#18	Asbestos Database	Resources	Commercial Estate		7,000	Resources	Property Services		7,000	Transfer of budget following the change of responsibility of Asbestos Database from Commercial Estate to Property Services.	Budget virement is on- going.		
INFO 19#19	Project Officer Salary	Community Services	Events & Active Lifestyles		25,000	Resources	Human Resources		25,000	Transfer of management of Wellbeing Project Officer post between departments.	Budget virement is on- going.		
INFO 19#20	Wansdyke Business Centre Recharge	Housing, Planning & Economic Development	Economy & Culture		30,000	Resources	Commercial Estate		30,000	Removal of internal recharge budgets & charges between Economy & Culture & Commercial Estate relating to Wansdyke Business Centre.	Budget virement is on- going.		
INFO 19#21	Bikeability	Community Services	Events & Active Lifestyles		35,954	Climate Emergency & Environmental Services	Air Pollution		35,954	Transfer of management of Project Officer post between departments.	Budget virement is on- going.		
INFO 19#22	Training & Development Manager Centralisation	Community Services	Events & Active Lifestyles		2,190	Community Services	Neighbourhoods & Environment - Parks & Bereavement Services		45,574	Centralisation of budgets for Neighbourhood Services' Training & Development Manager.	Budget virement is on- going.		
			Building Control & Land Charges		2,565								
		Climate Emergency & Environmental Services	Air Pollution		365								
			Neighbourhoods & Environment - Waste & Fleet Services		22,200								
		Transport Services	Highways & Traffic Management		9,127								
			Transport & Parking Services - Parking		9,127								
INFO 19#23	Corporate Travel Savings	Resources	Improving The Way We Work		150,000	Resources	Strategy & Performance		150,000	Transfer of savings requirement from Corporate Travel to create new centralised Improving The Way We Work cash limit.	Budget virement is on- going.		

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INFO 19#24	Park & Ride Site Cleansing	Transport Services	Transport & Parking Services - Public & Passenger Transport		118,100	Transport Services	Transport & Parking Services - Parking		118,100	Transfer of responsibility and corresponding budget for Park & Ride cleansing from Public Transport to Parking.	Budget virement is ongoing.
INFO 19#25	Locksbrook Depot Property Costs	Climate Emergency & Environmental Services	Neighbourhoods & Environment - Waste & Fleet Services		32,979	Transport Services	Transport & Parking Services - Public & Passenger Transport		32,979	Budget adjustment following a review of the split between Waste and Passenger Transport of the costs associated with Locksbrook Depot premises costs.	Budget virement is ongoing.
INFO 19#26	GIS Team	Community Services	Building Control & Land Charges		108,980	Resources	Strategy & Performance		108,980	Transfer of management and budget for Graphic Information System Team from Building Control to Strategy & Performance.	Budget virement is ongoing.
INFO 19#27	Development Savings Allocation	Community Services	Building Control & Land Charges		6,810	Climate Emergency & Environmental Services	Air Pollution		6,810	Distribution of savings target following the deletion of Principal Building Control Surveyor post.	Budget virement is ongoing.
INFO 19#28	IT Centralisation	Community Services	Building Control & Land Charges		19,001	Resources	Information Technology		20,703	Transfer of service IT budgets in line with IT Services centralisation.	Budget virement is ongoing.
			Events & Active Lifestyles		300						
		Climate Emergency & Environmental Services	Neighbourhoods & Environment - Waste & Fleet Services		1,402						
INFO 19#29	Hospital Discharge Scheme	Adult Services	Adult Services		16,245	Housing, Planning & Economic Development	Housing		16,245	Transfer of management and budget responsibility of Hospital Discharge Scheme to Housing Services.	Budget virement is ongoing.
INFO 19#30	Homefinders Scheme	Adult Services	Adult Services		7,000	Housing, Planning & Economic Development	Housing		7,000	Transfer of management and budget responsibility of Homefinders Scheme to Housing Services.	Budget virement is ongoing.
INFO 19#31	Communications & Marketing	Resources	Improving The Way We Work		60,000	Resources	Strategy & Performance		60,000	Transfer of savings requirement from Communications & Marketing to create new centralised Improving The Way We Work cash limit.	Budget virement is ongoing.
INFO 19#32	Performance Intelligence	Resources	Improving The Way We Work		250,000	Resources	Strategy & Performance		250,000	Transfer of savings requirement from Performance Intelligence to create new centralised Improving The Way We Work cash limit.	Budget virement is ongoing.

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INFO 19#33	Service Design Team	Community Services	Customer Services (including Libraries)		139,695	Resources	Information Technology		139,695	Transfer of salary budgets for Service Design Team, which are now managed within the Information Technology Service. Virement approved by Director of Partnerships & Corporate Services.	Budget virement is on- going.
INFO 19#34	Separation of Revenues & Benefits Service	Community Services	Customer Services (including Libraries)		1,087,247	Resources	Revenues & Benefits		1,087,247	Separation of Revenues & Benefits Service from Customer Services, following the service restructure and the new Cabinet Portfolio responsibilities.	Budget virement is on- going.
INFO 19#35	Employment & Training Mentor	Housing, Planning & Economic Development	Economy & Culture		34,864	Children's Services	Children, Young People & Families		34,864	The Employment & Training Mentor post has permanently moved line management to the Children In Care and Moving On Team to better fit with the service provided.	Budget virement is on- going.
INFO 19#36	Children's Workforce	Adult Services	Public Health		715	Children's Services	Safeguarding - CYP		715	One-off contribution from Public Health budget towards Children's Workforce Development team for administering Public Health courses.	Budget virement is one- off.
INFO 19#37	Children's Service Cash Limit Realignment	Children's Services	Children, Young People & Families		59,491	Children's Services	Inclusion & Prevention		60,895	Realignment of services between Cash Limits within Children's Services to match the budget responsibility of the management structure.	Budget virement is on- going.
			Education Transformation		1,404						
OVERALL TOTALS				0	5,195,982			176,676	5,019,306		
					5,195,982				5,195,982		