

## **ARTICLE 7 - THE CABINET**

### **7.1 Role**

The Cabinet will carry out all of the local authority's functions which are not the responsibility of, or within the powers of, any other part of the Local Authority, whether by law or under this Constitution.

### **7.2 Form and composition**

The Cabinet will comprise the Leader of the Council together with at least 2 but not more than 9 councillors appointed to the Cabinet by the Council to carry out executive decision making. The Leader and these other councillors will be known as "Cabinet Members".

### **7.3 Cabinet Members**

At its Annual Meeting, the Council will appoint the Leader of the Council who will appoint one or more Deputy Leaders who will have all powers as may lawfully be conferred on someone other than the Leader in the event that the Leader of the Council is unavailable for a period greater than three working days, or where the Leader of the Council asks the Deputy Leader to act in his or her stead in accordance with the executive procedure rules in Part 4D of this constitution.

The details of those Councillors currently appointed as Cabinet Members are available at Council Offices or on the Council's web site.

No substitutes for Cabinet Members are permitted. However, arrangements for the undertaking of business in the event of absence or where for any reason it is considered that the decision should not be made by a particular Councillor are set out in the Executive Procedure Rules within this Constitution.

### **7.4 Term of Office**

Following the coming into force of the Local Government and Public Involvement in Health Act 2007, the Leader's term of office ends either when he or she is removed from office by resolution of the Council, or at the Annual General Meeting after the next elections due in 2022.

It is now a function of the Leader to appoint Executive Councillors who remain in office until they are removed from office by the Leader or until the Annual General meeting in 2022.

### **7.5 Proceedings of the Cabinet**

Proceedings of the Cabinet shall take place in accordance with the Executive Procedure Rules set out in Part 4D of this Constitution.

### **7.6 Responsibility for functions**

The Council will maintain a list setting out which individual members of the Cabinet, committees of the Cabinet (if any), officers or joint arrangements are responsible for the exercise of particular executive functions. This list will be included within the Scheme of Delegation maintained by the Council Solicitor and will include the note of

any temporary assignment of responsibilities permitted under the terms of the Constitution.

### **7.7 Terms of reference of the Cabinet**

These are set out later in Part 5 of this Constitution.

### **7.8 Cabinet Advisory Bodies**

The Cabinet may appoint Advisory Bodies to help it in its work. Those bodies will normally make their minutes available to all Council Members. They may receive specific requests for advice from the Cabinet collectively or from an individual Cabinet Member. These advisory bodies will not be prevented from giving advice direct to an Overview and Scrutiny Panel when asked to do so.

### **7.9 Cabinet Committees**

The Cabinet may appoint Committees to fulfil executive functions on its behalf. The details of any such committees will be included in the Scheme of Delegation maintained by the Council Solicitor.