

Final Minutes of the  
**Chew Valley Area Forum**  
 Monday 3rd July 2017 at 6.030pm  
 The Library, Chew Valley Secondary School

**Present**

<b>Name</b>	<b>Organisation Represented</b>
Chris Head	Chair, West of England Rural Network (WERN)
Cllr Tony Heaford	Vice Chair of Forum, Publow with Pensford
Chris Purvey	PSCO Avon and Somerset Police
Denise Perrin	Village Agents, West of England Rural Network (WERN)
Pat Foster	Healthwatch BANES
John Harvey	Stanton Drew Parish Council
Cllr Mark Dury	Whitchurch Parish Council
Cllr Karen Warrington	B&NES Council, Cabinet Member and Ward Councillor
Cllr Rosemary Naish	Clutton Parish Council
Cllr Heather Clewett	Stowey Sutton Parish Council
Hilary Collins	Clerk to Ubley Parish Council
Cllr Vic Pritchard	B&NES Council, Cabinet Member and Ward Councillor
Cllr Liz Richardson	B&NES Council, Ward Councillor
Mike Bowden	Strategic Director for People and Communities (B&NES)
Cllr Chris Craig	Vice Chair, Compton Martin PC
Sarah Williams-Martin	BANES Dementia Action Alliance
Anna Wheeler	Bath College Adult Community Learning
Martha Cox	Virgin Care
Joanna Scammell	Virgin Care
Tamsin May	CCG Clinical Commissioning Group
Judith Chubb-Whittle	Resident
Steve Forge	Stowey Bottom Farm
Sara Dixon	Locality Manager, Communities Team (B&NES )

**Apologies**

<b>Name</b>	<b>Organisation Represented</b>
Cllr Tim Warren	B&NES Council, Leader and Ward Councillor
Cllr Holger Laux	Dundry Parish Council
Cllr Lynne Preece	Chew Magna Parish Council
Cllr Tony Hooper	Cameley Parish Council
PC Gemma Ludlow	Avon and Somerset Police
Cllr Paul Myers	B&NES Council and Cabinet Member

		<b>Action</b>
<b>1.</b>	<b>Welcome from the Chair of the Forum</b>	
1.1	CH welcomed those present and roundtable introductions were made. Apologies were noted (as above).	
<b>2.</b>	<b>Notes from the previous meeting and matters arising</b>	
2.1	The notes of the meeting were agreed as an accurate record.	
2.2	Chris provided an update on the Transport Strategy: The Chew Valley Transport Strategy has been reviewed by Highways and the Cabinet Member. Highways will be looking to present the Strategy in September. Chris said	

	that this issue was an important priority for the Forum and the next meeting on the 27th September 2017 its focus should be Transport. It was also agreed to invite the new Cabinet Member for Transport, Cllr Mark Sheldon.	SD
2.3	Sara commented that the details regarding the B&NES Community Fund had been sent out to all Parish Councils. This is a new and one off fund to support projects within local communities with a focus on public realm although this is not exclusive. Funding available for 2017/18 financial year.	
2.3.1	Rosemary Naish commented that Clutton had not yet received a letter. Sara agreed to follow up.	
2.4	Chris said that the transfer of the Chew Valley Children's Centre to Chew Valley School was delayed until the Autumn. It was hoped that a weekly drop in service could be developed. Denise will provide more information in her presentation later.	
<b>3.</b>	<b>Updates</b>	
3.1	<b>Local Police Matters – PCSO Chris Purvey</b>  See Appendix 1 for the Police's written report, verbal update and Q&As	
3.2	<b>Parish Charter Review – Rosemary Naish</b>  See Appendix 2 for the written report. Rosemary reminded all the parish councils to consider the draft Parish Charter and provide their comments on the consultation. The deadline for comment was 31 <sup>st</sup> July 2017.	
3.2.1	Rosemary added that 50 of the 51 Parish Council are now represented on ALCA (Avon Local Councils Association). She said she had been pleased with how the Working Group had taken forward the review and ensured that there were representations from all the Forum areas. The amended document will be presented to Cabinet and Council later in the year.	
	<b>Other updates</b>	
3.3	Chris congratulated Publow with Pensford Neighbourhood Plan who have successfully passed its community referendum and the Plan will shortly be 'made and brought into force' by Bath & North East Somerset Council.	
3.4	Chris referred to the Joint Chair's meeting of the Forums – a quarterly meeting to share information and highlight any particular concerns raised from each of the Forums. He said that each Forum worked in a slightly different way, Bath in particular was more formal. It was an opportunity for the Chairs of the Forums to raise concerns and issues. For this round of Forums, Health and Wellbeing was a common theme on the agenda although each Forum had a local input.	
3.4.1	Mike Bowden added that the Joint Chair's group discussed the importance of engaging young people through the Forums and finding ways include their views and comments on local issues. It was agreed to invite young people to the next meeting or seek their views particularly on the topic of Transport.	SD
3.5	Chris announced the Council's new Cabinet appointments that came into place from 3rd July. He thanked Cllr Liz Richardson for her role and support within the Chew Valley. The group acknowledged their appreciation with a	

	<p>round of applause. Chris congratulated Cllr Warrington who had taken up a new post of Policy and Transformation.</p> <p>For more information about the Cabinet positions:  <a href="https://democracy.bathnes.gov.uk/mgCommitteeDetails.aspx?ID=122">https://democracy.bathnes.gov.uk/mgCommitteeDetails.aspx?ID=122</a></p>	
<b>4.</b>	<b>Health and Wellbeing</b>	
4.1	Chris welcomed all the guest speakers. He asked whether questions could be kept until the end of all the presentations.	
4.2	<p><b>Dementia Action Alliance DDA – Sarah Williams-Martin, Chair of Bath DDA</b></p> <p>Sarah gave a short talk on Dementia and the work of DDA. A short film was shown. More details can be found in Appendix 3.</p>	
4.3	<p><b>Rural Links and Village Agents – Denise Perrin, Village Agent Co-ordinator, WERN</b></p> <p>Denise gave a presentation on the Rural Links and Village Agents initiatives. More details can be found in Appendix 3.</p>	
4.4	<p><b>B&amp;NES CCG and Virgin Care and Health Team – Tamsin May, Jo Scammell and Martha Cox.</b></p> <p>The CCG and Virgin’s presentation and questions and answers can be found at Appendix 7.</p> <p>CH thanked everyone for their presentations.</p>	
<b>8.</b>	<b>Any Other Business</b>	
8.1	Chris said that the next meeting will focus on Transport and Housing will be carried over to a future meeting	
8.2	He said if anyone wanted to discuss any particular topics at Forum meetings to let Sara or Alison know.	
<b>9.</b>	<b>Dates of Next Meetings</b>	
9.1	<p>There was encouragement to help publicise these meetings and encourage people to attend, particularly if the topic is of interest/relevance to them.</p> <p>27<sup>th</sup> September 2017 Theme: Transport</p> <p>4<sup>th</sup> December 2017 Theme: Budget and AGM</p>	

## Police Report for Chew Valley Connecting Communities Meeting – July 2017 PCSO Chris Purvey

### Crime figure comparison for Chew Valley and outer areas

#### **Covering:**

Chew Magna	Chew Stoke
Pensford and Publow	Norton Malreward
Chelwood	Clutton
Temple Cloud	Whitchurch (within Chew Valley Boundary)
Stanton Drew	Stanton Wick
Bishop Sutton	Hinton Blewett
Compton Martin	Sutton Wick
West Harptree	East Harptree
Nempnett Thrubwell	Ubley
Litton	Cameley
Chewton Mendip	

<b>Offence</b>	<b>03/072016 – 03/07/2017</b>	<b>03/07/2015 – 02/07/2016</b>
Theft and handling	130	97
Dwelling/non-dwelling burglary	89 (20/69)	77 (18/59)
Violence against the person	128	112
Criminal damage	46	48
Arson	5	5
Robbery	2	0
Drugs	3	3

As you can see, the crime statistics are fairly similar for the last couple of years and as expected are low when compared to busier places like Bath.

#### **Theft and handling offences**

This includes anything from a minor shop theft to the theft of a vehicle.

#### **Dwelling and non-dwelling burglaries**

The number of burglaries over all remains similar to the previous year. The majority being non-dwelling burglaries, which are usually sheds and garages where offenders are targeting things like tools and bikes.

In the last year, 20 were dwelling burglaries. Out of the 20 burglaries:

- 3 were attempts, where access was not gained
- 2 were burglaries where keys were stolen and as a result, cars were stolen from the driveways
- 3 were burglaries committed by people known to the victim (one of whom was charged to court)
- 3 had suspects identified (one was charged to court and imprisoned and the other two the investigation is still ongoing).

#### **Violence against the person offences**

This category includes a large number of offences from low level public order offences (shouting and swearing) to physical assaults. Out of the 128 offences, only 21 of them involved assault with injury, all of which were relatively minor. The other offences primarily cover issues such as

arguments between children, neighbourhood issues, ASB, domestic incidents and road rage incidents.

### **Arson offences**

Two were burnt out vehicles and the rest were ASB related.

### **Robbery**

Both were knife point robberies at commercial premises.

Suspects have been identified for both robberies, one group have been charged to court and the others are still under investigation.

### **Drugs**

There have been very few identified issues with drugs in the last couple of years.

### **Summary**

We are working hard to maintain a visible police presence in the Chew Valley and surrounding areas. We continue to encourage members of the community to contact the police to report any suspicious activity. We rely on intelligence and information from those around us to assist in keeping our communities safe.

Summer is here so we would encourage everyone to think about their security, even when at home. All doors and windows should be left secure when out and when at home, consideration should be given to the parts of the house which are not occupied (for example if you are in the back garden and the front windows are open). Think about where house and car keys are kept. Vulnerable keys leave cars and other premises potentially at risk. Advice is available on home security if required. Please feel free to contact your local beat team.

### **Other news from the beat**

There are big plans for A37 with speed limit changes and road layout changes. This is as a result of a route collision review of A37 from Whitchurch to Farrington Gurney by BANES and police as a result of the high number of collisions on this stretch of the road in the last few years. Speed limit changes have already taken place and works are just about to start at Hursley Hill and Pensford Hill. This will involve resurfacing the road and at the same time changing the layout. The main changes will be that the overtake lane out of Pensford towards Whitchurch and the overtake lane coming down the hill from Whitchurch by the layby will be removed altogether, making it single carriageway both sides. The aim is to make the road safer for its users and to reduce the number of collisions on A37.

Increased patrols have been put in place to cover Harptree Coombe where youths are congregating and causing low level ASB and also Coley Reservoir where they are believed to be swimming and causing minor damage to the fishing hut. Attention is also being paid to Bishop Sutton Village Hall now the lighter nights are upon us, to ensure that previous issues of ASB do not return.

Crime and Consequences talks will be taking place over the next few weeks with children in year 6 at local schools. The aim is to educate them on the law and what is and isn't acceptable behaviour. This is in an attempt to ensure that when the summer holidays arrive, our local young people have the tools to make the right decisions and ASB remains low.

### **Beat Officers for Chew Valley and surrounding areas**

PC 4343 Gemma LINDOW – Beat Manager

[gemma.lindow@avonandsomerset.pnn.police.uk](mailto:gemma.lindow@avonandsomerset.pnn.police.uk)

07889656297

PC 3455 Stuart PEARD – Beat Manager  
[stuart.peard@avonandsomerset.pnn.police.uk](mailto:stuart.peard@avonandsomerset.pnn.police.uk)  
07889656337

PCSO 8079 Martyn BRAGG – Police Community Support Officer  
[martyn.bragg@avonandsomerset.pnn.police.uk](mailto:martyn.bragg@avonandsomerset.pnn.police.uk)  
07889656671

PCSO 7752 Kate Humphreys – Police Community Support Officer  
[kate.humphreys@avonandsomerset.pnn.police.uk](mailto:kate.humphreys@avonandsomerset.pnn.police.uk)  
07889656685

The above contacts are for information and non-urgent enquiries only. If officers are on rest days, leave or sick there may be a delay in responding.

If you wish to report an incident or a crime or need to speak to a Police Officer you should contact 101.

For all emergencies call 999.

CP referred to the Crime report prepared by PC Gemma Lindow. He mentioned the burglary in West Harptree and commented that an arrest was made.

## **Questions and Answers**

**Q1: How active are the speeding controls?**

A1: There is a new speed camera for the Beat Teams. This is in addition to the Community Speed Watch. As it is a mobile camera it is more versatile for villages. We are keen to work with parishes to deal with speeding.

**Q2: A site was taken over by Gypsies and Travellers in Whitchurch recently and we were informed that there were a number of issues. Are you aware of any particular problems?**

A2: There was an eviction noticed served and the Gypsies and Travellers moved on from the site.

## **Revised Parish Charter Update for Connecting Communities Forums**

### **Background**

Within the Bath and North East Somerset district, there are 51 parished areas consisting of town councils, parish councils, a village council and parish meetings.

Those living in parished areas usually pay a precept to them - an additional charge on council tax bills to be spent by the parish on items for their community. This can include street lighting, floral displays, management of green spaces and a host of other services.

The role of parish councils in delivering and augmenting services to communities cannot be underestimated at a time when there is high demand but limited resources. Parishes are an important voice for the community and are often consulted by Bath and North East Somerset Council to obtain local views. They are also statutory consultees for certain planning and highways matters. Therefore, it is important for Bath and North East Somerset Council and the parishes to develop and maintain positive working relationships for the benefit of local communities.

### **The Parish Charter Review**

Since 1999, there have been a number of protocol documents setting out the way in which Bath and North East Somerset Council and the parishes in its district work together.

The existing Parish Charter dates from 2006 but by 2016 required further revision to reflect the many changes that have taken place over the last decade. This includes increased financial pressures and demographic changes such as our ageing population but also new opportunities to transform the way we work together through advances in digital technology.

In November 2016, a working group was established comprising representatives from a wide range of parishes as well as from Bath and North East Somerset Council. The group has met regularly to examine a range of topics in-depth, working with relevant Cabinet members and senior officers to share views and experiences.

A number of common issues were raised throughout the discussions. These included:

- the need for improved communications
- the need for parish and town councils to be helped to do more for their local areas
- lack of understanding of differing powers, functions and priorities
- the need for further training opportunities

The group has now prepared a draft, revised Parish Charter which has one, clear and shared aim:-

*To provide a framework to work together to serve the people of Bath and North East Somerset*

The revised charter is designed to be picked up and used and as such focuses on the key commitments we are making to each other and how these will be delivered. It also highlights examples of good practice and signposts to more detail including to a range of Appendices.

Alongside the Parish Charter a “toolkit” setting out more detailed information designed to help joint working has also been prepared and there continues to be liaison with officers from a range of Council service areas to identify opportunities for improved working with parishes.

## **Consultation**

The Council is now in the process of consulting with parishes in the district on the revised, draft Parish Charter. The consultation opened on 19<sup>th</sup> May with all parishes being notified and sent a copy of the draft on that date. It is also available on-line

<http://www.bathnes.gov.uk/consultations/parish-charter-consultation-may-2017>

The closing date for the consultation is 31<sup>st</sup> July 2017.

An update on progress with the Charter was given at the Avon Local Council's (B&NES Branch) meeting on 25<sup>th</sup> May.

Ward Councillors have also been advised about the consultation and there has been an article to staff in the Council's internal e-newsletter.

All the Connecting Communities Forums will receive an update at their July 2017 meetings and Parish Liaison will receive an update at their meeting on 12<sup>th</sup> July. The revision of the Parish Charter contains within it (Appendix 5) clarification over the differing roles of the Connecting Communities Forums and Parish Liaison meetings.

## **Next Steps**

Once responses from the parishes have been received, it is hoped to take reports to Cabinet and Council before the end of 2017 to ratify the revised Charter.



## Health & Wellbeing theme

### Bath Dementia Action Alliance

Over 185,000 people in the UK suffer with Dementia. It is expected to rise to £1million by 2025. It is important that communities work together to help look at their own environments to help support people with dementia.

As chair of the Bath DDA group Sarah explained that she was looking to raise the profile of the group and get people involved, particularly businesses, to make some practical changes. A lot of work has been done in Bath and it is recognised that rural communities such as the Chew Valley need to be approached differently.

A film made by Alzheimer's Society was shown to the group. <https://youtu.be/Fz8ACEu7Lho>.

Sarah explained that 70% of people living with dementia live in the community independently. 80% feel that they are not. It was important to encourage more people to join the campaign and pledge support in making a change, this could be: making some changes to a shop or business, telling others about the campaign, offering support.

Sarah said that she had looked after her mother for 10 years at home. She found practical ways to enable her mother to continue to live an independent life as possible. She spoke to the local shops to let them know that her mother had dementia and gave them contact details if there was a problem. This was to safeguarding her mother and enable to her to still be part of the community.

Her work with Bath DDA has enabled her to work with the Police, Fire, hospital, colleges and the Council. She is keen to work with more organisations and groups.

To get in touch contact: Sarah Williams-Martin, Email: [bathdaa@gmail.com](mailto:bathdaa@gmail.com)

Website: [http://www.dementiaaction.org.uk/local\\_alliances/17986\\_bath\\_north\\_east\\_somerset](http://www.dementiaaction.org.uk/local_alliances/17986_bath_north_east_somerset)

### Rural Links and Village Agents

The Village Agents scheme was set up in 2010 to provide support for residents living across 10 parishes in the Chew Valley to enable people to live independently for longer. Since then the project has grown and is being delivered across 22 parishes in B&NES.

There are three Village Agents working across the area. Not only do the Village Agents provide one to one support a number of roadshow events are organised – often providing a serious message but within a fun and engaging environment.

Last year, WERN were successful in obtaining funding from St Monica's Trust. The funding has enabled WERN to develop a new pilot project for North East Somerset aimed at reducing social isolation. They are doing this by improving access to transport for people to access places, spaces and activities. Their focus is concentrated on prevention and early intervention.

A new opportunity has arisen to use the Children's Centre at Chew Valley Secondary School to provide access to wider services. The building is being transferred from the Council into the Schools ownership. The school has agreed for a weekly One-Stop-shop Health and Wellbeing service to complement services being delivered by the GP practices.

The power-point presentation can be found here:

[http://www.bathnes.gov.uk/sites/default/files/rural\\_links\\_for\\_forums\\_cv\\_july\\_2017\\_0.pdf](http://www.bathnes.gov.uk/sites/default/files/rural_links_for_forums_cv_july_2017_0.pdf)

More information about the Village Agents and Rural Links initiative visit website:

<http://www.wern.org.uk/village-agents>

To contact your local Village Agent:-

### **Your Local B&NES Village Agents**

Village Agents link people in rural areas to advice and support services for independent living. This confidential service is offered one to one and home visits can be arranged. Call our office on 01275 333700 or contact your Village Agents using the following numbers.



**Julie Bragg**  
**07827 526695**

Bishop Sutton and Stowey,  
Chew Magna, Chew Stoke,  
Stanton Drew, Stanton Wick,  
Norton Malreward, North Wick,  
Norton Hawkfield Whitchurch

**Alison Farrar**  
**07825 199372**

Cameley, Clutton, Coley,  
Compton Martin, East Harptree,  
West Harptree, Hinton Blewett,  
Nempnett Thrubwell and Ubley



**Ken Webb**  
**07919 006708**

**Chelwood, Compton Dando,**  
Corston, Farmborough, High Littleton,  
Farrington Gurney, Marksbury, Publow  
and Pensford and Timsbury.



**West of England Rural Network**

### **CCG Clinical Commission Group and Virgin Care**

Tamsin May from the CCG began by provided some background to the CCG. The CCG is the part of the NHS responsible for the budget, commissioning and monitoring. We have £257m pa to spend on primary care.

We are in a period of change and want to drive up quality but there is a £10m funding gap. Our AGM will be held next week at Somerdale and we will discuss this in more detail. (The papers from the AGM can be found [here](#)).

Two years ago we launched a review on our community services and attended a number of Forum meetings during this process. We have started a review of services across B&NES – 60 providers 400 services, £70million. We are pleased to come along tonight to introduce Virgin Care our new provider. Virgin have now been in place for 100 days.

## Jo Scammell

Virgin Care are now running health and some social care services in B&NES. The organisation has ten years' experience of doing this work, including delivering Children's Services in Devon and across other parts of the country. We have a team of expertise and we are bringing in skills from other organisations.

Virgin took over the contract on the 1<sup>st</sup> April, priority has been the transfer of 1300 staff and inductions with staff on new systems. A lot of the services will be the same as Sirona ran previously. We are really keen to work with partners including the Village Agents and other third sector partners including Curo to develop Community Hubs across the area.

We have done a lot of work on social care and re-enablement services - RUH on the home from hospital services. A review of social care and social workers has been undertaken on how easy it is to access care.

Community Navigators will be key to supporting the Hubs. We have been working with GP practices on a single care record, it's important to join up where possible and use technology to help us deliver this.

The power-point presentation can be found [here](#).

## Martha Cox

Martha introduced the Citizen panel which is a national model used by Virgin Care to engage local people in the services they offer. There are a range of options available depending on the persons interest and time commitments. This includes:-

- Informed – receive newsletters and updates
- Asked – take part in surveys, research and voting
- Involved – sitting down with staff to design and review services

When you sign up, you can select the areas you are most interested. To find out more online:

<http://bathneshealthandcare.nhs.uk/citizenspanel/>

## Questions and Answers

**Question 1:** **As there is no single point of entry, how will the professionals know where to signpost people to the right service?**

**Answer 1:** Virgin - We are working with services to design a simple navigation function so that the options will be available to the individual.

Bath DDA – We have completed a mapping exercise of 130 services that support people with Dementia. We would be happy to share this information with Virgin and others.

Village Agents – Sometimes its about knowing the individual and working through with them to find out what is suitable. There is only so much you can get out of a database, its important to be flexible.

CH – the Council organises a series of Interagency meetings and bulletins enabling local organisations and agencies to work more closely together and share information. It is a very useful networking. We must avoid duplicating what is already working well.

<http://www.bathnes.gov.uk/services/neighbourhoods-and-community-safety/working-partnership/interagency-meetings>

**Comment:** Pat Foster from Healthwealth commented that they are currently undertaking some work on access needs and engaging children and young people in the process.

**Comment:** Chris commented that whilst assisted technology is helpful to enable people to be mobile, it is important to recognise that the Chew Valley has poor broadband and mobile phone signal. This is likely to be an issue across many rural communities.