



Bath & North East Somerset  
Local Safeguarding Children Board

Red: Off Target; Amber: On Target; Green: Complete

## **Business Plan 2015-18**

Updated March 2018

As the Local Safeguarding Children Board for Bath and North East Somerset we will coordinate and monitor the work of agencies, especially but not exclusively those providing services to children and families, to safeguard and promote the welfare of children.

In doing so the Board will:

Promote and support activities that protect children and young people from significant harm and the continuing risk of harm;

Work to raise awareness within the wider community, including statutory, voluntary and independent agencies, about how everybody can contribute to safeguarding children and promoting their welfare.

**Safeguarding is everyone's business.**

## Key Priority 1

The LSCB will co-ordinate a multi-agency approach to reducing harm to vulnerable Children and Young People. This will particularly focus on children and young people associated with the issues of:

- Physical Abuse
- Neglect
- Sexual Abuse
- Child Sexual Exploitation
- Children missing or absent
- E-Safety
- Self harm / suicide
- Emotional well being
- Disabilities
- FGM
- Domestic Abuse
- Substance misuse
- Mental health and link to domestic abuse and substance misuse
- Radicalisation (Prevent and Channel)
- Slavery
- Harm associated with service provision (eg, mental health bed availability or provider failure)
- Children affected by parental offending

## Outcomes

1. Robust arrangements which identify and support children and young people at risk of Child Sexual Exploitation
2. Qualitative and quantitative information and intelligence is evident in service improvements
3. Children's workforce have a common understanding of issues, evidence based decision making, actions, sharing concerns and evaluations
4. Development of multi-agency information sharing arrangements to ensure services are provided at the earliest opportunity
5. Implementation of Early Help Strategy to identify and support children and young people at risk of harm

Issue	Sub group or Lead	Actions for 2015-16	Completion Date	Progress (RAG)
1. Gather assurance on e-safety arrangements	PPPG	Review and update existing Strategy	End of Nov 15	<b>Update Dec 15:</b> Revised E-Safety Strategy presented to LSCB for approval in Dec 15
	PPPG	<b>NEW</b> Ensure 2015-16 schools self - assessment picks up any e-safety issues (ensure feedback from pupil parliaments is included)	Dec 16	<b>Update June 16:</b> Report on agenda for LSCB. Audit visits will include talking to pupils around awareness of Esafety. <b>Update Sept 16:</b> Good assurance from 9 sample visits to Education establishments as shown in Executive Summary to LSCB. Work agreed to look at an Exemplar Esafety policy working with those schools that agree and already review theirs annually. <b>Update Dec16:</b> Confirmation request made to Pupil Parliament to confirm E Safety Strategy includes what they would hope to see. Once feedback is received action can be closed. <b>Update March 17:</b> The LSCB has produced an exemplar On Line Safety policy for schools which was sent out in Dec 2016 with the 2016/17 sec 175 audit. Item considered complete
2. Put in place new Prevent and Channel responsibilities	RB/LH	Implement and assure that new statutory responsibilities are in place	Mar-16	New arrangement have been established and approved by LSCB / LSAB and RAG A task and finish group has been established to look at the training needs of the stakeholders in line with the Prevent action plan; funding has been secured for a trainer to work across B&NES and South Glos

3. Monitor progress of Multi-Agency Safeguarding Hub project	MASH Project Board	Implement a MASH	Sep-16	<p><b>Update June 16:</b> MASH will go live in September 2016. Workflows and recording formats now developed. Desks identified at Keynsham Police station. Still work to do on agreeing a Information Sharing Protocol between agencies in relation to cases that do not progress to Safeguarding.</p> <p><b>Update Sept 16:</b> Due to go live on 16th September. Training event for all providers on 7th Sept.</p> <p><b>Update Dec16:</b> MASH in place - there have been teething problems largely down to IT which are now corrected. The Project Board revised its Terms of Reference which are included in Board papers for discussion in Dec. The MASH has therefore been implemented, however further monitoring is required by the LSCB.</p>
--	--------------------	------------------	--------	--

<b>NEW</b> 3a. Monitor the effectiveness of the MASH	MASH Project Board	MASH review report	Mar-18	<p><b>Update Mar 17:</b> MASH Project Board have agreed that there will be a review of the childrens arm of the MASH in March / April - feedback will be provided at the next Board meeting. There is a risk regarding the capacity for health to input into the MASH in April with the transition from Sirona to Virgin Care however this is being considered. There have been over 100 children MASH cases to date.</p> <p><b>Update June 17:</b>The MASH has now been operational for 8 months. A multi-agency workshop to review its effectiveness has been set-up for June 15th. Agencies have been sent feed-back forms which will be collated at the event to capture learning and priorities areas that require review/change.</p> <p><b>Update Sept 17:</b> The MASH Board cancelled in August however actions continue to be progressed by the Operational Group and progress on actions has been updated. The review is on-going and a final report will go to the MASH Board in November.</p> <p><b>Update Dec 17:</b> Draft MASH protocol shared with the Project Board. Second review workshop planned for January 2017 therefore MASH review report will be delayed until March 2018 Board things are progressing well in the main but some issues remain.</p> <p><b>Update March 18:</b>In January 2018, Leigh Zywek led a multi-agency workshop which reviewed the effectiveness of the MASH for its initial 18 months. The meeting identified a number of helpful actions that will strengthen practice.</p>
4. Gather assurance on the effectiveness of missing from home, care and school arrangements	PPPG CSE Group	Continue to look at the data, pursue timeliness and review Protocol arrangements in 2015-16	Mar-16	<p>CSE / Missing Data now incorporated into quarterly performance report for specialist services.</p> <p>November 2016 Update: November CSE Sub-group meeting included discussion on separate data sets for both CSE activity and Missing/Return Home interviews.</p>

	CSE Group	Receive a report from the CSE and Missing Sub Group on the effectiveness of these arrangements	Dec-16	<p>Timeliness of receiving the missing information from the Police is an issue and Police are taking action.</p> <p><b>Update Dec 15:</b> Compass Team now undertaking Return Home Interviews (RHI) - review Dec 2016</p> <p><b>Update June 16:</b> Return Home Interviews are still periodically problematic. Staffing problems within the Compass team have meant that availability of staff has been difficult at times.</p> <p><b>Update Sept 16:</b> We have now recruited to the vacancies in the Compass team and the two staff have now started. A review of the Compass RHI's was undertaken in July 2016. This showed an improvement in the number of RHI's that were being undertaken by Compass, although still some challenges in reaching the 72 hour timescale.</p> <p><b>Update Dec 16:</b> The November 30th meeting of the LSCB CSE Sub-group received data reports on both Missing/RHI's and CSE activity. The Compass team resumed responsibility for RHI's in October 2016.</p>
	CSE Group	Ensure arrangements outlined in the plan are effective and understood by all staff	Reviewed annually – March 2016	<p>Action plan in place and monitored routinely at the sub group – new actions added as required</p> <p>Stakeholder event in Jan 2016 focus on CSE.</p> <p><b>Update Dec 15:</b> Review of Willow Project undertaken in October. Team working effectively - and actions identified to ensure further improvements.</p>

5. Deliver CSE action plan (ensure Willow Project is effectively functioning, strengthen links with schools and sexual health and review and refine strategy and protocol)	CSE Group	Ensure arrangements outlined in the plan are effective and understood by all staff	Next annual review March 2018	<p><b>Update September 2016:</b> Willow Project continues to support young people assessed as potentially being “at risk” of CSE. Over the past four months, referrals into the project have increased, meaning that currently we have some cases waiting for intervention/support. Current commitments will be reviewed and a further request for volunteers for staff to join the project has been sent out.</p> <p><b>Update Dec16:</b>The CSE action plan was updated and revised in September 2016. The new plan was approved by the September meeting of the CSE Sub-group. Revised Action plan will continue to be reviewed by the group and progress monitored. All members of the sub-group agreed to share action plan within their own agencies. Willow Project continue to work with upwards of 45 young people. Discussion has commenced on how to meet this continued demand with more resilient “risk” team structure.</p> <p><b>Update Mar 17:</b> The CSE sub group has been very active and plans to do an audit of CSE cases for next meeting. The last meeting of the CSE sub-group nominated a short-life working group to undertake an audit of cases to evaluate the effectiveness of services and interventions from the Willow Project.</p> <p><b>Update June 17:</b> A new action-plan that links to the revised CSE Protocol and the revised Missing protocol has been signed off. This work has now been agreed to be monitored through the Board Assurance Framework but the CSE sub group will lead the work.</p>
6. Implement and monitor effectiveness of mental health protocol (CSC and AWP specific)	PPPG	Finalise and approve the Protocol and disseminate	Dec 15	<p><b>Update Dec 15:</b> draft shared and approved by PPPG; agreed to include more agencies in the document and review in 12 months</p>

6a. <b>NEW</b> incorporate additional multi-agency partners into the protocol	PPPG	<b>NEW</b> Review protocol and include additional partners	Sep-17	<p><b>Update Dec16:</b> A number of partners have already reviewed the existing protocol however more partners need to be consulted than originally thought. The Complex (toxic) Trio group have convened a small group to look at it. The group have agreed to have this completed for the Feb 17 PPPG group.</p> <p><b>Update Mar 17:</b> Group have discussed the existing protocol and given a view that it needs overhauling. Agreed for a revised draft to be completed for May 17 PPPG and have confirmed in the meantime that the existing protocol is adhered to.</p> <p><b>Update June 17:</b> Revised document is in progress however it has been delayed by Ofsted inspection. AWP have requested they take it through their governance process as well before they can agree to sign it off.</p> <p><b>Update Sept 17:</b> The revised protocol is almost complete and will be finalised by the September LSCB</p> <p><b>Update Oct 17:</b> Completed and disseminated.</p>
	PPG	Undertake an audit to ensure it is effectively audited – add to PPG audit plan	Moved to new Strategic Plan for June 18	<p><b>Update Sept 16:</b> awaiting revised Protocol</p> <p><b>Update Dec16:</b> This is the theme of Jan 17 PPG audit</p> <p><b>Update Feb 17:</b> Learning from January's PPG will be shared at the LSCB/LSAB day on 21 February 2017</p> <p><b>Update June 17:</b> Awaiting new protocol</p>
7. <b>NEW</b> Assurance from Children's commissioner and the Emotional Health and Wellbeing Strategy group (Children and Young People) that local arrangements are robust and meeting local needs	PPPG	Update report from the lead commissioner on the effectiveness (including reference on access to mental health beds are available)	Dec-15	<p><b>Update Dec 15;</b> Action plan in place and monitored routinely by the Emotional Health and Wellbeing Strategy group</p> <p>Report to LSCB in Dec 15. <b>Update Dec 16:</b> The LSCB have provided this as a challenge to the Health and Wellbeing C&amp;YP sub group of the H&amp;WBB to report on</p>



8. Progress targeted work with drug and alcohol agencies, mental health and domestic abuse services – seek assurance that effective co-ordinated work is in place	PPPG	Work with services and commissioners to improve data – in line with contract renewal times	Mar-18	<p><b>Update June 16:</b>PPPG to consider further actions in light of June LSCB themed discussion on Domestic Violence</p> <p><b>Update Sept 16:</b>Complex trio group set up and data being collated.</p> <p><b>Update Dec16:</b> Terms of Reference agreed for the group; first phase of data request gone to all providers; actions being progressed. On target.</p> <p><b>Update Mar 17:</b> Phase 1 has been completed with an excellent response from agencies; phase 2 is underway to gather further feedback and triangulate information recieved. The timescale may slip to May 17 but will give detailed snapshot assurance on children affected by the complex (toxic) trio.</p> <p><b>Update June 17:</b> Phase 2 is almost ready to be launched - the Privacy Impact Assessment needed to be reviewed and await approval from the Council Information Governance team. Expect to send out the request on the 1st June.</p> <p><b>Update Sept 17:</b> The Complex (toxic) Trio met earlier in Sept and agreed that the closing dates for some agency returns had been extended, there had been a positive return but were awaiting information from one agency. The analysis of the data will be presented to the Board in March 18.</p> <p><b>Update Dec 17:</b> Initial analysis has taken place and cases with toxic trio identified. Report for March 18 Boad on schedule.</p> <p><b>Update March 18:</b> Report on LSCB agenda</p>
	PPG	Monitor data and undertake audit of cases where families are affected by Toxic Trio/complex needs	Mar 17	<p><b>Update Sept 16:</b> Mini audit to be completed by December on current cases. Full audit of triangulated cases in 2017.</p> <p><b>Update Dec16:</b> Audited in November and learning session on the lessons from the audit will take place at the join LSCB / LSAB Business development session in February 2017.</p>

9. Progress work with the Self Harm and Suicide Prevention groups consider the best mechanism to raise awareness of risks with low level ligatures	TWFD	Set up process to ensure learning and recommendations from the self harm and suicide prevention groups inform and are included in LSCB multi-agency training	Jun-16	<p><b>Update March 16:</b> the former chair of the LSCB Training and Workforce Development sub group is a member of the SH and SP groups and feedback requirements however this needs formalising.</p> <p><b>Update June 16:</b> Information on low level ligatures is now included in standard CP training, and suicide awareness is included in both levels of training.</p> <p><b>Update Sept 16:</b> ASIST training on suicide prevention ran in July and October is fully subscribed.</p> <p><b>Update June 17:</b> ASIST training on suicide prevention was fully subscribed on the December, February and May courses. Currently places are available on the September 17 course.</p>
10. Continue to monitor the transition of children to adult services	PPPG	Receive update report from commissioning and Transitions leads	Jun-17	<p><b>Update Mar 16:</b> Report presented to the Board for update</p> <p><b>Update Sept 16:</b> CICQA group due to audit transitions in January 2017. Agreed as part of theme for Business Development session in February 2017</p> <p><b>Update Dec16:</b> This has been presented as a Challenge to the Health and Wellbeing Children and Young People sub group of the Health and Wellbeing Board. Progress will be reported bi annually.</p> <p><b>Update Mar 17:</b> Update report has been requested for May PPPG meeting; transitional arrangements are fully embedded in Your Care Your Way service specs.</p> <p><b>Update June 17:</b> Assurance received at the PPPG that processes for supporting children transitioning into adult services are effective. New action required as assurance is needed that children who are sexually exploited but don't have care and support needs. This is being raised at a national level.</p>

10a <b>NEW June 2017</b> Seek assurance that children who are sexually exploited but do not have care and support needs. This is being raised at a national level.	PPPG	Follow National discussion	<b>Moved to New Strategic Plan</b>	<b>NEW Jun 17</b> <b>Update Sept 17:</b> This was raised at the National Safeguarding Adults Network for discussion about what support is being offered to children as they become adults who have been sexually exploited but don't meet the Care Act 2014 threshold for support. The new DH lead is attending the next National meeting in December 2017 where the position will be clarified and guidance given. <b>Update Dec 17:</b> To be discussed at January Business Management Group meeting and new action identified if necessary. Consider task & finish. <b>Update March 18:</b> The creation of the Adolescent Risk Team in June 2017 has begun to strengthen support to those young people at risk. Numbers of YP identified as being at risk of CSE currently remain stable. This work has not progressed however it was raised at the Consortium meeting to look at potential new arrangements. It has been moved into the Strategic Plan as a milestone.
11. On-going liaison with South West Child Protection Procedures and arrangements going forwards	RB		Contract signed July 15	Contract with Signis signed; agreement with other LAs in regard to the management of the procedures and editing of content has been sent for comment; first contract review date to be agreed.
			First review Dec 15 Refresh in June 16	<b>Update December 15:</b> Editorial Board has now met and agreed priorities for the SWCPP. <b>Update March 16:</b> new website went 'live' on 5th Feb 16. <b>Update July 16:</b> Website updated in June

12. Finalise Early Help Strategy	PPPG Comms Group	Draft of the EH Strategy to come to the LSCB for September 2015 Early Help Board will continue to meet in conjunction with all Early Help partners.	Nov-15	<p><b>Update Dec 15:</b> Early Help Strategy completed in November and will be launched in January 2016.</p> <p><b>Update March 16:</b> Strategy launched in January.</p>
<b>NEW</b> 12a. Develop and implement a quality assurance framework (including audit arrangements) for commissioned and non commissioned early help services and monitor.	Early Help Board	Establish a multi-agency task and finish group of the Early Help Board to develop QAF: To include assessments, plans, reviews and management oversight through effective audit arrangements - develop in co-ordination with the work of CAF audit group.	Mar-18	<p><b>NEW</b></p> <p><b>Update June 17:</b> Task and Finish group established and meetings scheduled. First meeting in July.</p> <p><b>Update Sept 17:</b> The T&amp;F group has met twice, quality criteria has been drafted for single agency assessments and plans undertaken by commissioned and Council delivered services. This is consistent with the more detailed quality criteria used by the CAF audit group.</p> <p><b>Update Dec 17:</b> The T&amp;F group has had a further meeting and agreed to focus in the first instance on Commissioned Services and CAFs. A set of minimum quality requirements for CAFs were developed and agreed at the Early Help Board and by LSCB in December.</p> <p><b>Update March 18:</b> Complete - QAF developed and audit tools in place.</p>

<b>NEW.</b> 12b.Monitor and critically evaluate the effectiveness of Early Help provision	Early Help Board & PPPG	<b>NEW</b> Broaden Early Help data and extend beyond CAF/Integrated Team reports.Develop regular reporting on identification of need, take up of Early Help, Early Help outcomes, and conversation rates.	Jun-17	<p><b>Update March 16:</b> Early help is monitored routinely at PPPG. Strategy Action plan to be monitored once in place.</p> <p><b>Update June 16:</b>Emerging Early Help effectiveness framework received and discussed at PPPG - will form part of ongoing performance reporting</p> <p><b>Update Sept 16:</b> Thematic discussion for September LSCB</p> <p><b>Update Dec 16:</b> Thematic discussion prompted a further proposal being discussed at Dec Board. Request made to the Early Help Board to report to the PPPG in Feb 17.</p> <p><b>Update Mar 17:</b> Item on the Feb 17 PPPG agenda.</p> <p><b>Update June 17:</b> Early Help report scrutinised by PPPG at May meeting. This performance report has been extended to include all Early Help services. Critical evaluation of Early Help will remain with the Early Help Board to report on.</p>
<b>NEW 12c.August 2017 Increase Awareness of Early Help</b>	<p>Early Help Board</p>       <p>Business Support Manager</p>	<p>Share information on thresholds, 'windscreen' etc after Early Help Launch.</p>       <p>Disseminate info by LSCB Monthly email, website and HUB</p>	Dec-17	<p><b>NEW August 2017 from PPPG</b></p> <p><b>Update Oct 17:</b> New documentation developed and disseminated by email and Early Help Conference. Early help App in use. Completed</p>

13. Implement task and finish group to address needs of children and young people affected by parental imprisonment (in line with iHop presentation Dec 14)	CAP		Sep-16	<p><b>Update Dec 15:</b> Initial meeting of agencies has now taken place. TOR has been agreed and an initial mapping exercise has been undertaken. £1000 funding agreed.</p> <p><b>Update March 16:</b> The i-HOP training is scheduled for 7 March. A leaflet and poster has been produced, providing information for parents, carers and grandparents and links are being established with the Prison Service.</p> <p><b>Update June 16:</b> Report to come to September LSCB</p> <p><b>Update Sept 16:</b> Group now finished and information now available on LSCB website. ongoing monitoring of this vulnerable group required through LSCB</p>
14. Gather assurance on safeguarding issues for children and young people with disabilities	PPG	Facilitate the audit and feedback findings to improve practice where needed	Mar-18	<p><b>Update Dec 15:</b> Re-audit planned for spring 2016. Undertook an audit back in Jan 2015 – measure of reassurance but process hindered the effectiveness of this.</p> <p><b>Update Sept 16:</b> Audit took place July 16 re children with ASD. Re-assurance received, other than when those children displaying Harmful Sexual Behaviour. PPG to review the effectiveness of new approach to this area of risk in Jan 2017</p> <p><b>Update Dec16:</b> This is theme of May 17 PPG audit</p> <p><b>Update June 17:</b> This has been deferred to July 17 PPG</p> <p><b>Update Sept 17:</b> Audits agreed for disabled children for Nov 17 meeting.</p> <p><b>Update Dec 17:</b> Audit will now take place in Jan 18.</p> <p><b>Update March 18:</b> Audit highlighted some concerns re Disabled Children's Team familiarity re Safeguarding processes. This is being addressed, with Richard Baldwin overseeing.</p>

15. Assurance that the above areas are included in LSCB multi-agency training	TWFD	Review training programmes to ensure all areas are covered	Dec-15	<p><b>Update Dec 15:</b> All areas covered across the different courses at awareness and specialist levels - with the exception of Slavery, which is currently under development</p> <p>Update July 16: Training running with Unseen and SARI</p> <p>Update June 17: All areas covered across the different courses at awareness and specialist levels within the 17 – 18 programme</p>
16. <b>NEW</b> Monitor the categorisation of sexual abuse cases and review CSE cases	CSE Group		Dec 16	<p><b>Update June 16:</b> Some initial work on the categorisation of CSE cases at CP Conference has been undertaken. This is showing considerable difference in the use of categories for young people at risk of CSE.</p> <p><b>Update Sept 16:</b> Performance data from Q4 15/16 had identified that the numbers of cases had declined sharply (having previously been in line with national trends for the past year.) This does appear to have been an anomaly as Q1 16/17 saw three new CP plans commence under the category of at risk of Sexual abuse. All other categories remain broadly in line with previous quarters and in line with national trends.</p> <p><b>Update Dec16:</b>RB and LH met to review categorisation and discussed at PPPG. Although not all CSE cases proceed to CP conference all have an agreed plan, and response is determined on a case by case basis.</p>

17. <b>NEW</b> Develop and embed mechanism for sharing the learning from other LSCB's SCR reports.	SCR	Develop and implement mechanism	Moved to New Strategic Plan	<p><b>Update Dec16:</b> No further progress on a systematic way to do this. Contacted Bournemouth / Poole however it's not as straight forward as first anticipated. Shared learning from Wiltshire LSCB SCR Baby J. Have discussed learning from NSPCC and from Triennial Reports and shared with other sub groups and staff.</p> <p><b>Update Mar 17:</b> Item being further considered at sub group in Feb 17. NSPCC and Triennial Reports to be shared widely via the monthly email.</p> <p><b>Update June 17:</b> Learning from SCRs is routinely shared - a more robust system will be developed by Sept 17.</p> <p><b>Update Sept 17:</b> The group discussed what the system might involve and will consider a draft proposal at its meeting in Nov 17. It did consider 2 SCRs from other areas and has on the agenda 2 further SCRs it will discuss in Nov as well. Therefore while the system has yet to be finalised learning from other SCRs is taking place.</p> <p><b>Update Dec 17:</b> Draft proposal being considered at the Nov 17 meeting. Expect proposal to be finalised at Dec 17 meeting and can share with Board in March 18.</p> <p><b>Update March 18:</b> Final proposal being considered at June 18 SCR sub group</p>
18. <b>NEW</b> Consider providing an exemplar Esafety Policy for all education establishments and request annual review	Business Support Manager	Check S175 returns and liase with the 3 schools that review annually to seek an exemplar to share with all education establishments	Dec 16	<p><b>Update Sept 16:</b> contacted 10 establishments identified in full audit who undertake annual review to look at developing an exemplar.</p> <p><b>Update Dec16:</b> Exemplar drafted and shared with school reps and IT specialist. Plan to be finalised in order to send out with next S175 audit on 22 December 2016.</p>



19. <b>NEW</b> Take opportunities to promote “think family” as widely as possible	Comms Group T&D	Agree actions at Sub group chairs meeting	Jun-17	<b>Update Dec16:</b> Agreed to link with Training sub group to look for opportunities <b>Update June 17:</b> The amalgamation of the Adults, and Children’s comms groups will enable the “Think Family” agenda to be disseminated to agencies involved across both boards in a consistent way. Think Family was on the agenda for the initial combined meeting of both the Communication sub-groups.
20. <b>NEW</b> Monitor the needs of children and young people affected by parental imprisonment (in line with iHop presentation Dec 14)	Service Manager, 11-19, YOT	Ongoing monitoring of work to support this vulnerable group of young people. Report back to LSCB annually	Sep-17	<b>Update Dec16:</b> Champions group established. <b>Update June 17:</b> This task and finish group has now concluded and the learning from the group is incorporated into the basic induction training for all agencies to ensure that awareness amongst practitioners remains at an appropriate level. Update to LSCB due in September. <b>Update Sept 17:</b> Report on the agenda. Mini conference for Champions to take place in November.
21. <b>NEW</b> Ensure LSCB is assured of the effectiveness of Early Help through clear lines of accountability from April 2017 when CYPPlan ends.	Senior Commissioning Manager, Preventative Services	Develop Early Help Governance and report back to LSCB	Dec 16	<b>Update Dec16:</b> Governance Report on agenda for LSCB to make decision
22. <b>NEW</b> Raise awareness of Domestic abuse through Early Help and effective information sharing	Bruce Laurence	Toxic Trio/complex needs assessment to cover domestic abuse from an Early help perspective (links to point 8)	Dec-16	<b>Update Dec16:</b> Mini audit to be completed by December on current cases. Full audit of triangulated cases in 2017.

23. <b>NEW</b> Support the RAG in the development of a multi agency domestic abuse statement and strategy to include items identified in LSCB themed review	Bruce Laurence	Establish a multi-agency Domestic Abuse Partnership and agree a domestic abuse policy statement/charter. Undertake audit against NICE domestic abuse baseline tool to inform the development of a strategy and action plan.	Dec 16	<b>Update Dec 16:</b> Domestic Abuse Partnership (DAP) formed. Policy statement / charter drafted. NICE audit to be completed by end Dec16.
24. <b>NEW from CYP sub group challenge</b> The effective co-ordination and delivery of services for children who are stepped down from children's social care.	Early Help Board	Develop arrangements to monitor effectiveness.	Jun-17	<b>NEW</b> - Early Help Board in April to confirm that arrangements are in place. <b>Update June 17:</b> All commissioned early help providers have attended the step down workshop and know what a good step down looks like. Step down is standard item on all contract management meeting agendas for commissioned Early Help services. Step downs into commissioned services are monitored and reviewed on a quarterly basis. These arrangements are now incorporated into the work of the Early Help Hub that launches in June. Children's Social care have re-designated a post to provide a second inter-face worker within the duty team to ensure that movement of "step-down" cases can be effectively facilitated.
25. <b>NEW March 17</b> Ensure the 2017 Neglect Strategy is effective	PPG	Monitor the effectiveness of the Neglect Strategy (March 2017)	<b>Moved to new Strategic Plan</b>	<b>NEW</b> <b>Update Dec 17:</b> Not due <b>Update March 18:</b> Due in July 18 now.

26. <b>NEW March 17</b> LSCB to be assured of compliance with the Concordat on Children in Custody and Working Together 2017 in relation to young people in Police custody	Head of Young People's Prevention Service (inc. YOS)	Monitor the effectiveness of the Concordat on Children in Custody and keep the LSCB updated.	Mar 18 - timetabled for June 18 agenda.	<p><b>NEW</b> 1st Report to LSCB in Sept 17</p> <p><b>Update Sept 17:</b> Data is now beginning to come in. Report due to LSCB in March 18.</p> <p><b>Update March 18:</b> There have been difficulties getting Local Authority-level data from the Police and a report is going to the Police-Chief Execs meeting in April so the report will come to LSCB in June and contain outcomes of the Police meeting.</p>
27. <b>NEW April 17</b> Assurance that all Council contracts and all commissions are including and monitoring safeguarding compliance	Senior Commissioning Manager - Preventative Services	Monitor contracts	Sep-17	<p><b>NEW</b></p> <p><b>Update June 17:</b> All commissioned preventative early help services complete a quarterly safeguarding monitoring return, and each service completes a safeguarding audit self-assessment which is validated through an onsite visit by commissioners. LSCB updates are part of the standard quarterly contract management agenda.</p> <p><b>Update Sept 17:</b> PPPG received a report summarising the current requirements to ensure that commissioned services comply with LSCB safeguarding requirements. As well as completing a suitability check list as part of the procurement process, providers are required to complete an annual self-assessment using the LSCB endorsed NSPCC safeguarding tool. Analysis of the returns indicates that vast most of the requirements are met and in the few areas where local standards are not being met in full, they are being worked towards. Progress is monitored through contract management meetings.</p>

28. <b>NEW June 17.</b> Assurance that action is taken to explore links to BME, community, religious and CYP groups in raising awareness of FGM	RAG	Seek assurance from RAG	Mar-18	<b>NEW</b> <b>Update Sept 17:</b> Letter sent by LSCB/LSAB Chair to RAG requesting assurance. Raised at September RAG and they maintain a watching brief due to low incidence in B&NES. Made aware of the FGM leaflets in 5 key languages. <b>Update Oct 17:</b> Completed
--	-----	-------------------------	--------	--

## Key Priority 2

To increase the participation and involvement of children, young people and parents/carers in service improvements and developments both:

- Experience of current services
- Aspirations for new ones

## Outcomes

1. Agencies learn and demonstrate change in practice from experience of young people
2. Children and parents report that they feel more engaged in the Child Protection Process
3. Children and parents contribute to the development and improvement of services
4. Children experience good seamless arrangements between services regardless of their different level of need or the risk
5. Childrens views are clearly articulated in assessments, plans and reviews
6. LSCB partners demonstrate reflective feedback from and to Children and Young People and their parents and care

Issue	Sub group or Lead	Action	Completion Date	Progress (RAG)
-------	-------------------	--------	-----------------	----------------

1. Seek assurance that new child friendly Working Together guidance is disseminated	PPPG	Request confirmation from Vol Sector Network that providers have disseminated WT2015	Mar-16	WT2015 disseminating with a formal request for confirmation being sought. <b>Update March 16:</b> Distributed to VSC groups via Children and Young People's Network
	Comms Group TWFD		Sep-15	All training packages has been updated to include reference to WT2015 and the child friendly version LSCB members have discussed in detail changes
	PPPG	Request confirmation from the In Care Council (group of young people in care) that the most vulnerable young people have received WT2015	Mar-16	Scheduled Children's Commissioning report to PPPG in Feb 16 <b>Update March 16:</b> taken to PPPG <ul style="list-style-type: none"> <li>• On B&amp;NES LSCB webpage</li> <li>• On Participation webpage</li> <li>• Distributed to members of In Care Council</li> <li>• Distributed to Designated Safeguarding Leads</li> </ul>
	PPPG	Request confirmation from Board members this has been actioned.	Dec-16	<del>• Sent to DSHE lead to consider as possible</del> <b>Update Sept 16:</b> LSCB Board members to confirm dissemination of WT2015 to Business Support Manager <b>Update Dec16:</b> Young Persons and Younger Person's Guides were sent out in October 2016 and 3/21 have not yet responded. These will be named at the LSCB as agreed.

2. Continue to seek assurance from IRO, CP chairs, Children Specialist Services, Off the Record Advocacy Service and other agencies that children, young people and parents are invited and supported to participate in meetings – seek their views on their experience	PPG	Audit cases	Feb-16	<b>Update Dec 15:</b> Carried out two audits on the 'Voice of the Child' over the last 15 months and have noted significant improvements; next one diarised for Feb16 <b>Update March 16:</b> PPG audited Voice of the Child in its February 2016 meeting, looking at four Child Protection Conferences. PPG was re-assured that there was evidence of the children being listened, non verbal communication being understood and plans being informed by the Voice of the Child
	CICQA	Audit cases	Jun-16	<b>Update June 2016:</b> All CICQA audits include the Voice of the Child

	PPPG	Identified a group who will meet to give assurance to LSCB on numbers, effectiveness of advocacy and if the right people are being offered the service	Mar-17	<p><b>Update June 16:</b> IRO Annual Report confirms that Off The Record contacted 221 Children in Care in 2015-16 and 46 were supported at their review by an advocate.</p> <p><b>Update Sept 16:</b> Update report to PPPG due in November. CP Chairs Annual Report evidences 59% take up of advocacy services with 17% of young people refusing any contact and 24% declining further involvement after an initial discussion.</p> <p><b>Update Dec16:</b> Included on PPPG Feb agenda</p> <p><b>Update Mar 17:</b> Assurance given of 100% offer for advocacy with a take up of 55-57%. Improvement in numbers for LAC as Off the Record is very proactive. Generally not taken up due to parental choice/barrier or foster carers being unsure. DVD now developed and in foster carers pack to explain statutory requirement for children to be offered advocacy. Close working relationship with reps from safeguarding, children in care and CPchairs/IRO representatives to monitor quarterly.</p>
	PPPG	IRO report to ensure reference participation	Jun-16	<b>Update June 16:</b> IRO Annual Report on Agenda and references participation
	PPPG	CP Chair report to ensure reference participation	Sep-16	<b>Update Sept 16:</b> CP Chairs Annual Report to September LSCB and references participation.
3. Continue to engage support of young people in stakeholder events and in recruitment of staff	Comms Group	Continued liaison with the Participation Officer in relation to how the views of young people are represented	Jun-16	<p><b>Update March 16:</b> Representation of young person on Communications sub group</p> <p>Participation Officer on the group</p> <p><b>Update June 16:</b> Young People now represented on the Comms Group</p>

	Comms Group	Discussion with all LSCB members on the potential for involvement of young people in their recruitment to safeguarding posts	Sep-16	<p><b>Update March 16:</b> Council Policy outlining methods of engagement with young people in the recruitment of posts in place. Detailed report on Council engagement reported at the Board</p> <p><b>Update Sept 16:</b> This remains appropriate and in line with stated practice guidance.</p>
	<b>NEW</b> Divisional Director Specialised Services	Mapping Exercise on partners engagement work with young people in recruitment	Dec 16	<p><b>Update Sept 16:</b> Letter to be sent out requesting information from partners.</p> <p><b>Update Dec16:</b> Sirona, CCG, CAMHS confirmed that Young people's views are considered/reflected within recruitment.</p>
	PPPG	Report from Childrens Commissioning on activities around engagement and recruitment	Mar-16	<p><b>Update March 2016:</b> Report went to PPPG in Feb 16 and assurance given. For info at March LSCB. Business plan updated above.</p>
4. Commence work with the e-teams to develop new materials	Comms Group	New materials for working with young people to be disseminated	Dec-16	<p><b>Update March 16:</b> Materials are currently being developed by members of the CSE group</p> <p><b>Update June 16:</b> Leaflets for Young People, designed with young people due to be launched by the Willow Project in July 2016.</p> <p><b>Update Sept 16:</b> New leaflets from the Willow Project for young people and parents now completed. MOMO App to assist young people participate in their CLA and CP review meetings launched in June 2016. This is proving positive with a section of young people in care.</p> <p><b>Update Dec 16:</b> Leaflets available and disseminated</p>



5. Development of further children and young people friendly communication strands eg, potential for Facebook, Twitter, You Tube etc to communicate messages	Comms Group	Website being relaunched and will include facilities to have community space engagement	Mar-17	<p><b>Update Dec 15:</b> LSCB have agreed shared website with LSAB. Initial meetings scheduled to build and agree content.</p> <p><b>Update June 16:</b> LSCB Website should go live in summer 2016. This will enable links to discussion groups/forms as well as the facility for Twitter/Facebook links in phase two programme of up-dates/up-grades.</p> <p><b>Update Sept 16:</b> Look and design agreed. Work is ongoing transferring the information over to the new website. Hoping to go live in October 2016.</p> <p><b>Update Dec16:</b> Website due to go live in January 2017 with pages for CYP. Consideration to then be given to potential of communication pages.</p> <p><b>Update Mar 17:</b> Website going live. Group to then consider community engagement pages. Agreed not to progress social media as will have difficulty keeping this up to date and relevant.</p>
--	-------------	---	--------	---

<p>5a. <b>NEW Mar 17</b> Raise awareness of work of the LSCB and seek involvement / views on its priorities for 17-18</p>	<p>LSCB LSAB Business Support Manager and Strategic Commissioning Officer - Participation</p>	<p>Promote the Young Persons Guide to the LSCB and the link to the young persons page on the new Joint LSCB/LSAB website</p> <p>Meet with Youth Forum / SICC to discuss LSCB Annual Report 2016-17 and business plan priorities for their views going forward.</p>	<p>Dec 17</p> <p>Mar 18</p>	<p><b>Update June 17:</b> Raised Guide at May CP forums with education establishments.</p> <p><b>Update Sept 17:</b> This can be progressed in the Autumn once the full annual report and Executive summary are signed off by the LSCB.</p> <p><b>Update Dec 17:</b> New link to be added to LSCB site and request that schools also add to desktops once revised guide is completed</p> <p><b>Update Mar 18:</b> Guide finalised and request sent to schools to promote.</p> <p><b>Update June 17:</b> Meeting with Youth Forum/SICC to be scheduled in July.</p> <p><b>Update Sept 17:</b> This can be progressed in the Autumn once the full annual report and Executive summary are signed off by the LSCB, in preparation for next Business Plan from 2018.</p> <p><b>Update Dec 17:</b> Met Youth Forum in Nov 17 and received comments on Young Persons guide; discussed Strategic Plan and waiting for their feedback.</p> <p><b>Update March 18:</b> Views incorporated into new Strategic Plan where relevant.</p>
<p>6. <b>NEW</b> Incorporate learning from SHEU</p>	<p>Director of Public Health</p>	<p>Incorporate in 16-17 LSCB Annual Report</p>	<p>Dec 16</p>	<p><b>Update Sept 16:</b> Considering what it adds to LSCB Business Plan and inform Business Support Manager</p> <p><b>Update Dec 16:</b> report given to sub group chairs in October. Part of ongoing business.</p>

7. <b>NEW</b> Effectively demonstrate the link with Pupil Parliament and other avenues for Voice of the Child and challenge to LSCB.	Communications	System in place for the C&YP representation to Comms subgroup. Develop systematic reporting.	Dec-16	<p><b>Update June 16:</b> The Member of Youth Parliament (MYP) is one of the young people on the Comms Group. This will provide a direct link back into the Youth Forum.</p> <p><b>Update Sept 16:</b> Voice of the Child due to be the next LSCB Themed Review and Comms reps on Youth Forum to present at a future LSCB meeting.</p> <p><b>Update Dec16:</b> Comms group continues to include representation from young people. Due to report to March LSCB.</p>
8. <b>NEW Mar 17</b> Hearing the voice and experience of	Member of Youth Parliament	Receive annual report from the Member of Youth Parliament and incorporate requests into the work of the LSCB	Mar-18	<p><b>Update March 18:</b> Annual presentation on the march LSCB agenda.</p>
	LSCB LSAB Business Support Manager and Strategic Commissioning Officer - Participation	Share and receive views from the Youth Forum on the Schools Self Assessment report 2016-17 (Sec 175); include views and issues raised in 2017-18 self assessment document	Dec-17	<p><b>Update June 17:</b> planned for the autumn prior to finalising new audit</p> <p><b>Update Sept 17:</b> Work planned to achieve this in the autumn.</p> <p><b>Update Dec 17:</b> Questions requested from Youth Forum and will be added once available.</p> <p><b>Update March 18:</b> Mental health questions added to the self assessment at the request of Youth Forum.</p>

views and experiences of young people	LSCB LSAB Business Support Manager and Strategic Commissioning Officer - Participation	Receive feedback from Youth Forum on views and priorities for the LSCB Strategic Plan and incorporate into future work. MYP to help create child friendly Guide to LSCB and Annual Report	Mar-18	<p><b>Update June 17:</b> Meeting scheduled for July with Youth forum/SICC to discuss these issues.</p> <p><b>Update Sept 17:</b> Ongoing work with Youth Forum expected to complete by Dec 17 for Guide and March 18 for 2018 Business Plan</p> <p><b>Update Dec 17:</b> Attended meeting in November and received detailed feedback on the Young Person's Guide to LSCB for 2016-17. Awaiting update on key priorities to include in 2018-21 Strategic Plan</p> <p><b>Update March 18:</b> Revised YP Guide in place and schools encouraged to promote. Views incorporated into 2018-21 Strategic Plan where appropriate or referred on.</p>
9. <b>New Sept 2017</b> Monitor the challenges the LSCB puts to the Health and Wellbeing Board and Sub Committee for 2017-18	B&NES Council Service Manager – Safeguarding Outcomes	Report to the LSCB on progress made on the challenges to CYP sub group.	Jun-18 on the June 18 agenda	<p><b>Update Sept 17:</b> Unfortunate delay in agreeing the challenges which are on the September agenda for approval. Work is taking place and there will be a report back to December LSCB.</p> <p><b>Update Dec 17:</b> On agenda and next due in June 2018</p> <p><b>Update March 18:</b> Ongoing. Report to come to June LSCB</p>

### Key Priority 3

Strengthening the LSCB's evaluation and challenge of the effectiveness of individual agency safeguarding arrangements

Outcome

1. Safeguarding standards of section 11 are embedded across the workforce effectively and ensure that all Commissioning is using the same standards
2. Audit tool is generic to services operating across region

3. Improved number and quality of section 11 returns
4. Continuity of attendance and participation from members attending
5. Effective challenge between LSCB Board members

Issue	Sub group or Lead	Action	Completion Date	Progress (RAG)
1. Continue to undertake multi-agency audits and provide feedback (specifically review school and GP engagement; re audit categorisations of abuse; CSE cases; joint audit with LSAB sub-group – specific focus on procedure throughout)	PPG CICQA	Develop a programme of themes to review across the life of the business plan in line with LSCB priorities	Jun-15	2015-16 Audit schedule completed. <b>Update Sept 16:</b> New chair of CICQA to develop a programme for this group going forward. <b>Update Nov 17:</b> Themed reviews in line with LSCB business plan in process.

<p>2. <b>New</b> Gather the learning from joint audits in accordance with the OFSTED framework</p>	<p>Divisional Director CYP Services</p>	<p>Assess the potential to undertake joint audits</p>	<p>Sep-17</p>	<p><b>Update Sept 16:</b> Agreed list of nominees from partners who will be part of the JTAI audit group. Audit template also completed. "Trial run " audit process scheduled for November.</p> <p><b>Update Dec 16:</b> Second Multi-agency workshop on JTAI held in November. Structure and time-table for MA audits agreed.</p> <p><b>Update Mar 17:</b> Trial run took place in January with practitioner event to review and assess the case audits. This exercise focused on three "neglect" cases, and demonstrated a good level of inter-agency co-operation and confirmed a desire from agencies to learn from a joint audit process. We have agreed to undertake this exercise again in the summer.</p> <p><b>Update June 17:</b> The next round of JTAI multi-agency audits to take place in late June/July. We have a meeting scheduled for early June to plan the arrangements for these round of auditing.</p> <p><b>Update Sept 17:</b> Delayed until September due to SCR. Multi-agency meeting took place on 7th September to review the audits of a neglect case. There was broad agreement from agencies in regard to the quality of practice, thresholds and learning that we could take from this latest audit activity. We have also agreed a further meeting prior to the end of the year which will focus on refining information gathering and audit processes. Having</p>
--	---	---	---------------	---

<p>3. Ensure Section 11 sub-regional mini audits for 2014-15 are completed, analysed and responded to</p>	<p>PPPG</p>	<p>Receive reports from mini audits</p>	<p>Dec-16</p>	<p><b>Update Dec 15:</b> CSE audit is being circulated for completion having been considered by CSE and Missing Sub Group. Training mini audit has been to the LSCB. Met with West of England LSCBs to discuss a proposal for future audit arrangements.</p> <p><b>Update March 16:</b> CSE audit on the agenda for discussion. A group to work together to provide individual feedback to each partner.</p> <p><b>Update June 16:</b> Update in action plans to be requested in September. Individual feedback no longer required due to detail provided in report.</p> <p><b>Update Sept 16:</b> Update on progress with CSE audit action plans to be requested in September.</p> <p><b>Update Dec16:</b> Updated report on CSE Mini themed audit went to CSE sub group on 30/11 and this and full S11 report 2016 are on LSCB agenda. all but 1 partner submitted a response to date. Progress clearly shown on mini report, 5 are still amber and 1 has progressed to amber. no reds and mainly green now.</p>
---	-------------	---	---------------	--



4. New seek assurance on private fostering numbers	PPPG and LSCB Chair	Receive update report on private fostering numbers	Mar 17	<p>Report received at LSCB and PPPG – issue with private fostering numbers being higher than expected to be followed up</p> <p><b>Update March 16:</b> New date requested (original date was Dec 15)</p> <p><b>Update Sept 16:</b> Report coming to November PPPG</p> <p><b>Update Dec16:</b> Detailed report now coming to Feb PPPG meeting</p> <p><b>Update Mar 17:</b> Reports to PPPG in Feb and LSCB in Mar; initial meeting with language schools and independent schools taken place in Feb 17; documentation being reviewed.</p>
	<b>NEW</b> PPPG / Communications	Raise awareness that CSC staff and agencies are aware of responsibilities regarding private fostering / PPPG to receive update report on progress of Private Fostering action plan	Sep-17	<p><b>NEW</b></p> <p><b>Update June 17:</b> PPPG received a report however this was not discussed in detail due to Ofsted inspection; it will be reviewed before the Sept Board meeting. Agenda item on the June LSCB as well.</p> <p><b>Update Sept 17:</b> Private Fostering action plan update provided for information to the LSCB and being shared widely with CSC staff and at the schools CP forum in October 2017.</p>
5. Ensure that findings from lessons learned from reviews are reported and actions to improve effectiveness are addressed	PPG	Provide bi-annual reports to the LSCB; feedback to individual staff and agencies; share findings with Training and Development Sub group	On going	<p>These actions are routinely carried out – notes of meetings are recorded; LSCB receives reports</p>

6. Assurance from SCR sub-group that single agency action plans from SCR have all been completed	SCR Group	Confirmation required that all have been completed	Dec-15	<b>Update Dec 15:</b> All single agency action plans completed.
7. Assurance that Section 11 action plans for 2014-15 have been signed off and completed	PPPG	Ensure via the full section 11 audit in 2015-16 that all previous actions have been completed	Dec-16	<p><b>Update March 16:</b> Full section 11 audit planned for May in line with other LAs.</p> <p><b>Update June 16:</b> Section 11 Audit underway June 2016</p> <p><b>Update Sept 16:</b> Meeting planned on 9th Sept with other local Board Mangers to discuss the current S11 audit and report. LSCB members to be reminded that updates on their actions will be required by November.</p> <p><b>Update Dec16:</b> Full report contains analysis of all returns and shows agencies self assessment progress against the 2014-15 audit. Actions from mini themed audits also covered. There are no reds in the new report and far fewer amber actions. Improvement in Info Sharing and knowledge of LADO. Greater challenge and assurance will be expected as a result of a more robust S11 process in 2016. The different report formats and changes in legislative requirements make it difficult to assure all actions completed.</p>

8. Review effectiveness and appropriateness of partners challenge at CP Conferences	PPG	Identify cases where challenge has been made at CP Conference and audit impact and effectiveness of the challenge	Next Strategic Plan	<p><b>Update Sept 16:</b> Scheduled for PPG agenda November 2016.</p> <p><b>Update June 17:</b> This is the theme of September 17 PPG audit.</p> <p><b>Update Sept 17:</b> Now planned for November PPG meeting</p> <p><b>Update Dec 17:</b> PPG audited this theme 14/11/17. PPG concluded there is not sufficient use of LSCB Escalation Policy and there was evidence of professional disagreement not being followed through appropriately. The Escalation Policy is being re-drafted and will be framed as not being an adversarial process but one to improve children's outcomes. PPG is proposing more use of professional meetings and discussions when cases are stuck or drifting and when there is not a unanimous professional view of what should happen.</p> <p><b>Update March 18:</b> This has now been passed to practitioners and managers to use professional meetings, as necessary. PPG can monitor their effectiveness but this should not be for at least a year.</p>
9. Audit adult care commissioned services responses where there are CP concerns	PPG	Conduct audits	Jun-16	<p><b>Update Sept 16:</b> PPG routinely audits records of adult services when they are involved in supporting family members. It does this through inviting adult service commissioned agencies to attend themed PPG meetings.</p>

10. Multi-agency audit – children absent from school	PPPG	Conduct Audit	Jun-16	<p>Audit proposal approved at Dec LSCB. To feedback at March LSCB.</p> <p><b>Update March 16:</b> Moved to June agenda</p> <p><b>Update June 16:</b> Data indicated concern in term 1 was not sustained and attendance levels are positive overall.</p>
11. Understand the assurance mechanisms commissioners have in place for safeguarding children and young people in contracts	PPPG	Receive a report from CCG, NHS England and Council on assurance mechanisms	Mar-16	<p><b>Update March 16:</b> It has been agreed that this is the subject of the LSCB Business Development session in April; safeguarding toolkit for commissioning and contracts developed by B&amp;NES Council</p> <p><b>Update June 16:</b> Incorporated in new Board Assurance Framework coming to Board for approval in June 2016</p>
12. Banes NHS CCG and B&NES Council to ensure standardised contractual requirements are included in all contracts	PPPG	Evidence of contract content on safeguarding and safer recruitment requirements	Mar-16	<p><b>Update March 16:</b> Contractual content has been standardised as far as possible taking fully into account CCG content as well - ready for roll out in Council contracts in April 16.</p>
13. <b>NEW</b> What assurance does LSCB receive re safeguarding now NHS England is separate from Council in commissioning optometrists, dentists, pharmacists and independent contractors?	NHS England		Dec-16	<p><b>Update June 16:</b> verbal update due to LSCB as unable to attend Business Development Session but unable to attend.</p> <p><b>Update Sept 16:</b> new NHS England Rep is developing these procedures and will update on progress in December</p> <p><b>Update Dec16:</b> Assurance received that there are robust commissioning standards that clearly set out the required safeguarding standards. These are monitored through the quality assurance process - NHSE has set out an Accountability and Assurance Framework.</p>

14. <b>NEW</b> Commissioners to provide reports to the LSCB to assure that the sectors are safeguarding	Commissioners	From 2016/17 will be able to provide a report on all social care commissioned services safeguarding annual self-assessment audits	Jun-17	<p><b>Update Dec16:</b> Request has been made of the Commissioning Support team in the Council to provide an update report on self assessments and monitoring undertaken by contract and commissioning officers. Also asked health commissioners to consider.</p> <p><b>Update Mar 17:</b> Report expected to PPPG in May 17 to report back to LSCB - in progress.</p> <p><b>Update June 17:</b> First report has been provided by the contract and commissioning team in the Council and was briefly discussed at the PPPG - referenced in the PPPG update report for the LSCB in June.</p>
---	---------------	---	--------	--

<p>15. <b>NEW</b> LSCB to consider assurance on safeguarding practices in Language Schools, Nurseries and childminders</p>	<p>Business Support Manager/Private Fostering Lead</p>	<p>Use existing intelligence and report back to LSCB (rather than add to S175 audit)</p>	<p>Dec-17</p>	<p><b>Update Sept 16:</b> Assurance received from B&amp;NES Council on the auditing of childminders and nurseries. Still awaiting assurance regarding independent language schools. This will need chasing.</p> <p><b>Update Dec16:</b> Still awaiting assurance from Council re Language Schools.</p> <p><b>Update Mar 17:</b> This action is to be added to work around private fostering with language schools and feedback to LSCB in June.</p> <p><b>Update June 17:</b> update on work with Language schools to come in December.</p> <p><b>Update Sept 17:</b> Links now established by Council's Private Fostering lead and report for information on the September agenda. Ongoing work planned with language schools.</p> <p><b>Update Dec 17:</b> Letters/information sent to all identified language schools in the BANES area re private fostering. Information received from one language school which meets the private fostering criteria. Meeting taken place with the manager of this organisation agreed the necessary actions re these arrangements.</p>
--	--	--	---------------	--

16. <b>NEW</b> follow up on actions on 2015-16 S175 report	Business Support Manager	Disseminate report and learning via CP forum and with Strategic Heads and Governors. Governors to review action plans in Sept and report back to LSCB in October 2016. Ensure Education Establishments update re DSL changes and agree communication wanted from LSCB.	Dec-16	<p><b>New:</b> booked for October CP forum meetings</p> <p><b>Update Dec16:</b> Report disseminated and discussed at all relevant forums. 14 of 24 schools with red actions updated the LSCB and the report is on December LSCB. 9 other schools also reported showing improved engagement with review of action plans. 2016-17 audit due out at end of December for completion by 10th February 2017. Some DSL changes have been updated since the forums.</p>
17. <b>NEW</b> Seek assurance of safeguarding arrangements in education establishments in B&NES	Business Support Manager	Undertake 2016-17 S175 audit of education establishments in B&NES	Dec-17	<p><b>Update Mar 17:</b> 2016-17 safeguarding self assessment sent out to all establishments for 2nd January 2017. To date over 50 from 85 received. Report due to June Board prior to sample 10% visits.</p> <p><b>Update June 17:</b> 100% return received again from education establishments and full report to be discussed at June LSCB. 10% of random audit visits planned for June.</p> <p><b>Update Sept 17:</b> Executive Summary of visits on September LSCB agenda and once approved the report will be shared with all education establishments and will be discussed at CP Forums in October. Report gives continued and improved assurance on safeguarding.</p>

18. <b>NEW Mar 17</b> Monitor safeguarding performance data	PPPG	Review LSCB Dashboard for safeguarding data in line LSCB request for 'so what' qualitative data and with Ofsted recommendations	<b>Moved to new Strategic Plan</b>	<p><b>NEW</b></p> <p><b>Update June 17:</b> Date has been agreed for a task and finish group to meet to develop a revised dashboard. Proposed format will be discussed at the next PPPG meeting to be shared with LSCB in Sept 17.</p> <p><b>Update Sept 17:</b> Verbal update provided at the PPPG in August and a second meeting has been convened for mid Sept to develop the MA dashboard.</p> <p><b>Update Dec 17:</b> Discussions about MA dashboard progressing, aim to have draft in March 18.</p> <p><b>Update March 18:</b> This has not been progressed. It has been moved into the Strategic Plan for 2018-2021 and this is a discussion taking place about the potential for a shared West of England high level dashboard for benchmarking purposes. The feasibility of this is being discussed.</p>
---	------	---	------------------------------------	--



## Key Priority 4

Sufficient and competent workforce to ensure Children and Young People are safe

### Outcome

1. Evidence of learning across the partnership collectively and individual agencies from the Learning and Improvement Strategy
2. Staff are trained and developed at appropriate level and knowledge to enable them to be effective in their work to keep children safe
3. Training sub-group ensure LSCB training meets the current and emerging need of the workforce
4. LSCB is assured that single agency training is appropriate to needs

Issue	Sub group or Lead	Action	Completion Date	Progress (RAG)
1. Disseminate Working Together to Safeguard Children 2015 and other recent reports / guidance documents	Comms Group	To ensure all member agencies have an appropriate understanding of the changes incorporated within WT2015	Jun-15	Discussed at June LSCB
		Review dissemination of LSCB Key Messages to organisations outside of LSCB including CP forums		
	PPPG	New contracts to include reference to WT2015	Sep-15	Confirmation from Council Business Support team that all new contracts have amended wording; all existing contracts contain a clause requiring the provider to be aware of all new guidance and work in accordance with this

2. Assurance that nationally identified areas of abuse are included in all staff training eg, modern slavery, trafficking, FGM and CSE	T&D	Review current training and ensure these areas are included in LSCB multi-agency training; where not covered develop programme accordingly	Sep-15	<p><b>Update Dec 15:</b> Link to FGM Home Office E-Learning package on LSCB website. Comprehensive package of CSE training in place. Looking to develop training with LSAB regarding modern slavery and trafficking</p> <p><b>Update March 16:</b> Discussion scheduled for 1st March to look at modern slavery and honour based violence</p> <p><b>Update June 16:</b> Joint LSCB/LSAB training by Unseen booked for 23rd June - exploring possible e-learning resource. Topics now embedded across standard and Advanced courses.</p> <p><b>Update June 17:</b> All areas are covered through on-line or class room training.</p>
3. Develop electronic training booking record management system to improve quality of information to provide assurance of multi-agency training	T&D	Review booking system and develop plan to address issues	Dec-15	<p><b>Update Dec 15:</b> Electronic booking system in place and storage of delegate information</p>

4. Assure that schools are complying with minimum safeguarding training requirements issued in Mar 2015	PPPG	Review school self-assessment to ensure this areas is addressed to enable assurance to be provided	Sep-16	<p><b>Update March 16:</b> training incorporated in audit which is now returned and sample visits taking place prior to completing full report</p> <p><b>Update June 16:</b> Audit report approved by LSCB Training assurance received although PREVENT and FGM are now needed by many schools and clarity over how many staff should attend beyond awareness level.</p> <p><b>Update Sept 16:</b> Executive summary and Full report give assurance, both and the new guidance on training to be shared with CP forum in October to clarify expectation from LSCB audit.</p>
5. Ensure single agency training is an appropriate standard	T&D	Develop a quality framework for single agency training	Mar-16	<p>The learning outcomes for single agency training are included in the LSCB Training Strategy</p> <p><b>Update May 17:</b> Work currently being undertaken by members of the TWD sg to review and refresh the standards for both the children's and adults training standards.</p>
		Develop 'train the trainer' training	Mar-16	<p><b>Update March 16:</b> train the trainer course planned in Sept 16</p> <p><b>Update June 16:</b> Training developed. sessions booked for delivery in September and October 2016</p> <p><b>Update May 17:</b> Further Sessions to be delivered June and September 2017</p>

		Support Peer Audit for single agency training	December 2016	<p><b>Update June 16:</b> Further work required to explore expectations of peer auditing, identify TOR and agencies willing to pilot - to be reviewed in July 2016</p> <p><b>Update Sept 16:</b> Framework is designed but need LSCB advice on how to resource the QA and who should take ownership.</p> <p><b>Update Dec16:</b> agreed at October sub group chairs that the framework will be shared with all agencies and responsibility to check the quality of their training lies with them.</p>
6. Assurance that Prevent training is available to all agencies	Prevent Board	Establish a Prevent training task and finish group and implement training plan	Mar-16	<p><b>Update Dec 15:</b> Prevent training sub group convened, matrix and prioritisation of agencies to be trained. Training resource identified. Series of training events held; WRAP awareness training to schools DSLs taking place in Nov and Dec; Train the Trainer WRAP session set for Dec 7th being shared with South Glos.</p> <p><b>Update March 16:</b> WRAP sessions are well established and 2 more due for all staff in March.</p>
7. <b>NEW</b> Assurance that new LSCB E-Safety Strategy is incorporated in Multi agency training and all training in schools	TWFD	Review training to ensure that reference is made to new policy to support objective 1.1 above	Jun-16	<p><b>Update Dec 15:</b> added to business plan due to challenge from CTB to LSCB. T&amp;WFD and training team are aware of addition</p> <p><b>Update June 16:</b> From May 2016 - e-safety strategy incorporated into standard and advanced courses.</p>

8. Confirm collaborative arrangements with LSAB Training and Development sub group to enable an effective and efficient response to learning by agreeing joint training where appropriate	T&D	Set up meeting with LSAB Training and Development representatives to review existing training programmes	Oct-15	<p><b>Update Dec 15:</b> Meeting booked for 15th December</p> <p><b>Update Jan 16 :</b> Follow up meeting planned for March 2016. LSCB/LSAB to pilot joint training sub group from May, proposal going to both Boards in March (1st for (LSCB).</p> <p><b>Update June 17:</b> Pilot of the joint sub group has been extended until May 2018</p>
	T&D	Develop opportunities to join courses	Mar-16	<p><b>Update Dec 15:</b> - looking at Slavery, Trafficking and FGM.</p> <p><b>Update March 16:</b> Meeting booked for 1st March to develop further.</p> <p><b>Update June 16:</b> LSCB/LSAB training sub group pilot now running. First meeting held on 29th April 2016.</p> <p><b>Update June 17:</b> Pilot of the joint sub group has been extended until May 2018. To date courses on Slavery &amp; Trafficking, Prevent, Prevent assessment skills and DA have been jointly offered to the adults and children's workforce.</p>

9. Develop and use Competence Framework to assess training and impact on practice	T&D	Develop Framework and implement for safeguarding leads after advanced training	Mar-18	<p><b>Update June 16:</b> Framework designed and project will complete in July with a view to launching in September as a soft launch for 1 year where scoring will feed back into training plans and not as pass/fail. Evaluation after 1 year.</p> <p><b>Update Sept 16:</b> Consultation taken place with multi agency partners on the questions within framework.</p> <p><b>Update Dec16:</b> No progress. To be considered in January meeting.</p> <p><b>Update March 17:</b> The CP process is currently going through a consultation about changing the way conferences are run. This will alter the assessment and the team are therefore awaiting the outcome of the revised CP Process.</p> <p><b>Update June 17:</b> Work continuing to take place with regard to the CP process and therefore the competency project remains on hold at this time.</p> <p><b>Update Sept 17:</b> No progress. Meeting to be arranged to gain update on the revision of the CP process.</p> <p><b>Update Dec 17:</b> Agreed at Business Management Group in October to be a part of the new Training Strategy rather than a seperate action.</p>
10. Update the training guidance for education establishments and consider Governor Training	Principal Social Worker and Training Manager	Update list Consider additional Governor training Share list at CP forums in October Send out revised list with 2016-17 S175 audit	Dec-16	<p><b>Update Sept 16:</b> Training guidance updated in line with KCSIE 2016. Meeting being planned to discuss Governor training in September and presented to CP forums and Governors in October.</p> <p><b>Update Dec16:</b> Completed and will be shared with education establishments as part of the S175 audit for 2016-17</p>

11. <b>NEW</b> Assurance that there is an increase in availability and awareness of training around Domestic Abuse	T&D	Specialist training Develop assessment training IRIS	Mar-18	<p><b>Update Sept 16:</b> Joint LSAB/LSCB stakeholder day to be held on 2nd November.</p> <p><b>Update Dec16:</b> Training offered but limited take up. Need clarity of what training is wanted to be discussed at the next meeting and with the RAG.</p> <p><b>Update Mar 17:</b>IRIS training is delivered by Southside to GP services. TWFD to seek assurance that this has been completed.</p> <p><b>Update June 17:</b> The DAP have funding which is being used to develop training packages and developing a train the trainer course.</p> <p><b>Update Sept 17:</b> CWF Training manager has joined DAP training group. Work being undertaken with an external company to create training packages.</p> <p><b>Update Dec 17:</b> Training standards and training packages have been created and currently being reviewed by DAP. All relevant staff will improve their understanding of dynamics of domestic abuse and how to respond to identified cases at the appropriate level.</p> <p><b>Update March 18:</b>The Training standards have been agreed, work continues to take place regarding the training packages for levels 1 &amp; 2. It is anticipated that these packages will be available at the end of April 18.</p>
	T&D	Review how domestic abuse training is accessed by providers - do providers need to have done CP standard first?	Mar-17	<p><b>Update Dec 16:</b> Standard training is required unless the agency is sufficiently assured that the individual having undergone previous training, has sufficient knowledge and grounding in children's safeguarding and MA working.</p>

	T&D	Review content of domestic abuse training to ensure it includes intergenerational issues - provide assurance this has been completed	Mar-17	<p><b>Update Dec 16:</b> all courses inc DA are continually reviewed and will ensure this is in place for next training session.</p> <p><b>Update Mar 17:</b> Complete</p>
12. <b>NEW</b> Ensure LSCB training includes developing skills to have difficult conversations	TWFD	Assurance from LSCB Training Coordinator required	Mar-17	<p><b>Update Dec 16:</b> Standard CP includes issues around this. Specific Complex Trio and DA training have skills practice sessions looking at this issue. Dedicated day's training looking at conversation skills called 'Critically Curious Conversations'. Additionally Early help training contains aspects of this.</p>
13. <b>NEW</b> Assurance received that Domestic Abuse training is made available in schools and embedded in PHSE	T&D	Add to training guidance and PHSE training	Mar-17	<p><b>Update Dec 16:</b> DA training is available to all teachers and DSLs and ELearning package also available.</p> <p><b>Update Mar 17:</b> All PSHE training covers issues relating to healthy relationships / consent and therefore will cover aspects of DVA but we do not run anything specifically on DVA alone (as there are so many aspects of healthy / respectful relationships ). Lessons on CONSENT (which have been shared with all PSHE Leads and with Southside) provide really good activities to trigger discussion about respectful and abusive situations .</p>



14. <b>NEW</b> Look at opportunities to increase availability of interagency and specialist training by ensuring the provision of training is cost effective for LSCB	T&D	Develop a joint paper to LSCB and LSAB regarding potential charging for safeguarding training as with other areas.	<b>Moved to new Strategic Plan to be complete in Sept 18</b>	<p><b>Update June 17:</b> Draft charging paper under development.</p> <p><b>Update Sept 17:</b> Draft paper to be discussed in September T&amp;D meeting to come to December Board with a view to instating from April 2018</p> <p><b>Update Dec 17:</b> Wider consultation taking place and paper to come to March LSCB. If then agreed start will be delayed.</p> <p><b>Update March 18:</b> Delayed until June 18 as insufficient attendance at the Children's Workforce Steering group meeting.</p>
	T&D	Look at opportunities to generate funding for additional training	<b>Moved to new Strategic Plan to be complete in Sept 18</b>	<p><b>Update Mar 17:</b> To be discussed at March meeting</p> <p><b>Update June 17:</b> This topic to be considered within charging proposals.</p> <p><b>Update Sept 17:</b> Draft paper to be discussed in september T&amp;D meeting to come to December Board with a view to instating from April 2018</p> <p><b>Update Dec 17:</b> Wider consultation taking place and paper to come to March LSCB. If then agreed start will be delayed.</p> <p><b>Update March 18:</b> Delayed until June 18 as insufficient attendance at Children's Workforce Steering group meeting.</p>

## Key Priority 5

Continuous improvement of LSCB

### Outcome

1. LSCB is graded as at least 'good' against Ofsted/CQC expectations
2. LSCB has a high profile and is seen as effective in both quality assurance and driving improvement in safeguarding
3. Clear, complementary role and relationship with other strategic boards that increases effectiveness and efficacy
4. Formalised joint working arrangements with the LSAB

Issue	Sub group or Lead	Action	Completion Date	Progress (RAG)
-------	-------------------	--------	-----------------	----------------

1. Review LSCB and sub-group Terms of Reference – seize opportunity for joint working with LSAB sub-groups	All sub groups and LSCB	All revised Terms of Reference to be shared with LSCB – ensure LSAB arrangements have been considered	Mar 18 - CICQA ToR to be completed by June 18	<p><b>Update June 16:</b> PPG TOR will be agreed by end May 16. LSCB TOR will then be due for review.</p> <p><b>Update Sept 16:</b> PPG TOR now updated. LSCB TOR, CICQA and T&amp;WFD are currently under review, to come to December LSCB.</p> <p><b>Update Dec 16:</b> LSCB TOR and Draft FGM TOR completed and on the agenda. CICQA and TWFD well underway but slower due to changes in chairs.</p> <p><b>Update Mar 17:</b> Both TOR still under review and now looking to join the two communications sub groups so this will require a review of TOR when they meet.</p> <p><b>Update June 17:</b> Revised Comms TOR and Training &amp; Development on the LSCB/LSAB agendas. CICQA and Early Help reviews not yet completed.</p> <p><b>Update Sept 17:</b> Early Help Board TOR on the agenda for information. CICQA TOR awaiting new Chair in November to progress this.</p> <p><b>Update Dec 17:</b> CICQA TOR still to be resolved</p> <p><b>Update March 18:</b> New Chair in place to work with group on this.</p>
--	-------------------------	---	---	---

<b>NEW</b> LSCB induction to be reviewed in line with LSCB TOR	Business Support Manager	Revised Induction pack to be resent to all members to sign up to the member agreement	Mar-17	<p><b>Update June 16:</b> Induction pack to be reviewed once PPG TOR approved.</p> <p><b>Update Sept 16:</b> Induction pack for members and lay members currently being reviewed. To come to December LSCB for information.</p> <p><b>Update Dec 16:</b> Revised packs on LSCB agenda. Once approved all members will be asked to sign up to the agreement.</p> <p><b>Update Mar 17:</b> Many signed agreements received to date and there will be another opportunity at the March LSCB to complete this. 2 signatures awaited.</p> <p><b>Update June 17:</b> All current members have signed LSCB agreement.</p>
2. Assess effectiveness of Thematic Reviews	LSCB	Questionnaire to be completed and analysis shared with LSCB	Sep-15	<p><b>Update Dec 15:</b> Agreed to continue with themed reviews and set the next three themes; questionnaires returned from a number of agencies.</p>

<p>3. Analyse feedback from other LSCB Ofsted inspection reports to identify areas for improvement for the LSCB</p>	<p>PPPG</p>	<p>Overview report on good LSCB inspection reports</p>	<p>Sep 17</p>	<p><b>Update March 16:</b> Ofsted inspection outcomes are routinely reported across the Council, however a more systematic approach to sharing and learning from these is required.</p> <p><b>Update Sept 16:</b> Report to come to November PPPG.</p> <p><b>Update Dec 16:</b> Unfortunately software failure didn't enable this to happen. It is moved to Feb PPPG instead.</p> <p><b>Update Mar 17:</b> purchase of new software agreed so this should be actioned for June.</p> <p><b>Update June 17:</b> Report was available for the PPPG meeting in May however it was superseded by Ofsted inspection. Learning from the feedback will be shared with the LSCB in Sept at the same time as the learning and recommendations from the Ofsted review.</p> <p><b>Update Sept 17:</b> As per the action log the PPPG agreed to look at Ofsted reports as appropriate and concentrate on ensuring the recommendations from the recent Ofsted review are implemented. The PPPG like the LSCB will continue to look for ways to make improvements. The new business plan will identify the priorities going forward.</p>
---	-------------	--	---------------	---

	Ofsted Inspection Preparation Officer LSCB Business Support Manager	RAG rate LSCB against Ofsted grade descriptors	Dec-15	<b>Update Dec 15:</b> Stocktake report to be discussed with the Board - have moved the timescale for this and the item above as needed to assess ourselves and then look at others.
4. Develop new LSCB website and consider opportunity to link with LSAB	Comms Group	In conjunction with the LSAB we will develop a shared website and also allow for separate content relating to Children and Adults	Mar 17	<b>Update Mar 17:</b> Joint LSCB and LSAB website going live and promotion arranged with Council communications. Link to be sent out widely in March LSCB email with request to add to partner websites as well as to disseminate.

<p>5. Develop systematic method for reviewing, disseminating and monitoring implementation of multi-agency policy and procedures (initial priority to review against FGM, Working Together 2015)</p>	<p>PPPG</p>	<p>Develop and pilot method</p>	<p>Dec-16</p>	<p>Developing method with FGM at LSCB Business Development session in Oct 15. New FGM policy disseminated in December 2015.</p> <p><b>Update March 16:</b> tri-annual review of all LSCB policies agreed and work plan is maintained by the Business Support Manager for PPPG. All policies are now sent out to all LSCB members and dissemination confirmation lists are maintained but responses are often poor. Agreed at LSCB that new policies will be sent on a monthly basis.</p> <p><b>Update June 16:</b> Updates sent monthly but limited response. To be raised at LSCB - agreed that LSCB members to take responsibility for confirming dissemination within one month of email. Business Support Manager to monitor.</p> <p><b>Update Sept 16:</b> FGM task &amp; finish group to report to LSCB Sept. Board members to continue to disseminate and feed back. Nominated individual to be agreed for each agency or default position will be the Board member. LSCB to name and shame those that do not confirm dissemination from December onwards.</p> <p><b>Update Dec 16:</b> System now established and 4/21 agencies have not responded at will be named at LSCB as agreed.</p>
--	-------------	---------------------------------	---------------	--

5a. <b>NEW April 17</b> Improve access to LSCB papers for the Board and enable secure communication for each sub group	Business Support Manager	Consider the availability and possible use of secure platforms on the new joint website to enable communication and storage of papers.	Mar 18 - action to be completed in June 18	<b>NEW</b> <b>Update June 17:</b> No progress. Awaiting new website. <b>Update Sept 17:</b> New website now up and running and glitches resolved. Waiting for news from IT on use of secure platform for Board papers and possible communication for sub groups. <b>Update March 18:</b> Still awaiting news from IT.
6. Review Information Sharing Guidance	PPPG	Work with SW LSCBs to review guidance document	Mar 17	<b>Update March 16:</b> New policy approved by PPPG and on the March LSCB agenda for information. Minor amendments to be made and sent to LSCB members by email for consultation. <b>Update June 16:</b> Policy on LSCB website and SWCPP. Additional guidance for practitioners being drafted. <b>Update Sept 16:</b> Report to come to November PPPG. <b>Update Dec 16:</b> Report presented to November meeting however members wanted some further clarifications made. Request move to Mar 17 Board <b>Update Mar 17:</b> Reports approved by PPPG in Feb 17 and for information to the LSCB in Mar 17.
6a. <b>NEW April 17.</b> Assurance from LSCB partners of their compliance with information governance when sharing information securely	PPPG	Seek assurance from agencies on the mechanisms in place to ensure information governance is complied with especially regarding secure sharing of sensitive data	Mar-18	<b>NEW</b> <b>Update June 17:</b> not due <b>Update Sept 17:</b> not due however it is timetabled on the PPPG agenda planning <b>Update March 18:</b> Assurance received from all LSCB partners on current Information Sharing Protocols. This was shared at February PMG meeting. The Chair is now requesting assurance re GDPR arrangements from each agency.



7. Clarify arrangements for identifying and writing new policy, protocols, materials etc	LSCB Business Support Manager	Set out arrangements for LSCB	Dec-15	<p><b>Update Dec 15:</b> Prepared a list of all policies and procedures and is being discussed at next PPPG meeting. Front sheet for policies now in place.</p> <p><b>Update March 16:</b> New process agreed at PPPG in February for the writing and reviewing of all policies and protocols.</p>
--	-------------------------------	-------------------------------	--------	--

8. Secure and induct lay members, schools and housing representatives to LSCB and sub-groups	LSCB Chair			Lay members joining LSCB in Sept 15 induction meeting scheduled Induction for Curo member scheduled.
9. Gather assurance on Private Fostering arrangements	Comms Group	Produce information	Dec-16	Reviewed and developed a suite of information leaflets which have been distributed Article in the Connect magazine which goes to every household in the LA <b>Update June 16:</b> Recently updated information in relation to private fostering arrangements and independent schools. <b>Update Sept 16:</b> Guidance is complete and placed on Council website, will also be included on new LSCB website.
	PPPG	Review information from schools audit and correlate with Council data	Jun 17	<b>Update Dec 15:</b> this is in hand but not complete - revise date to Mar 16 - LSCB confirmed agreement <b>Update March 16:</b> revised again to June 16 <b>Update Sept 16:</b> Report coming to November PPPG <b>Update Dec 16:</b> Schools self assessment has been checked and new section on private fostering included for Dec 16 audit release. <b>Update June 17:</b> Full list of responses from education establishments has been reviewed by Private Fostering Lead. Actions can then be identified.

	PPPG	Continue to monitor the number of private fostering arrangements	Mar-17	<b>Update Sept 16:</b> Report coming to November PPPG <b>Update Dec 16:</b> replica of point 4 under key priority 3 above. <b>Update Mar 17:</b> request approved to close this action as now included in Key Priority 3 no 4 above
10. Review Chair's performance	Strategic Director Council Chief Executive	Implement Chair Review Panel with 360 feedback	Dec-15	<b>Update Dec 15:</b> questionnaires completed by LSCB members, Chairs appraisal scheduled in Dec 15 <b>Update Mar 16:</b> This took place in Feb 16
11. Review activity data in order to provide assurance that children are safeguarded	PPPG	Take a closer look at the age of Looked After children in comparison to other areas to understand if B&NES is an outlier and if so why	01/03/2017	<b>Update June 16:</b> To be completed <b>Update Sept 16:</b> Partially covered in LSCB Annual report, RB to produce snapshot for PPPG Nov <b>Update Dec 16:</b> 2015 statistics show B&NES as broadly in line with other areas. 0-5s show B&NES in Q2 as 16.4% and England and Wales as 24% which will need further investigation. <b>Update Mar 17:</b> Complete - discussed at PPPG in Feb 17 and assurance provided that B&NES are not an outlier - see PPPG notes if required.
	PPPG	Generate data on children's ethnicity, disability and gender for those on CP plans and Looked After for next years report	Sept 16	<b>Update June 16:</b> Partially achieved. Some of this data is included in the Annual Report but not all. As Liquid Logic reporting is refined, this should be possible for future reports. <b>Update Sept 16:</b> Covered in LSCB Annual report.

	PPPG	Triangulate serious sexual offences data with Avon and Somerset Constabulary	Mar-17	<p><b>Update Dec 15:</b> Initial update provided at PPPG in Aug 15. Follow up verbal report provided in Nov 15; 18 months cases were considered, new system to be implement for monthly check on the data between the Police and CSC.</p> <p><b>Update March 16:</b> work required to progress triangulation of information on child perpetrators of SSOs</p> <p><b>Update Sept 16:</b> Head of Safeguarding &amp; QA to liaise with Avon &amp; Somerset Constabulary.</p> <p><b>Update Dec 16:</b> This remains an outstanding action. Head of Safeguarding requested support with this at the PPPG in Nov. Planned for update at Mar meeting.</p> <p><b>Update Mar 17:</b> Confirmation at PPPG in Feb 17</p>
12. Develop stronger links with other Boards	LSCB Chair	Attend other Boards as appropriate (RAG, H&WBB, CTB etc)	Mar-16	Update Sept 16: Report coming to November PPPG

13. Review safeguarding performance report ensuring new data is added as required	PPPG	Review the design of the report to pull out 'so what' qualitative information where possible	Mar-18	<p><b>Update March 16:</b> At the last meeting data was provided by different Council teams to help enhance what is being considered, this included data on other providers</p> <p><b>Update June 16:</b> Reporting continues to evolve as Liquid Logic is embedded and will evolve further in response to the development of the Board Assurance Framework and the work to evaluate the effectiveness of Early Help.</p> <p><b>Update Sept 16:</b> Review planned for PPPG in early 2017.</p> <p><b>Update Dec 16:</b> on going</p> <p><b>Update Mar 17:</b> Discussed at Joint Development Session by small group; updated at PPPG in Feb 17 and further work required.</p> <p><b>Update June 17:</b> This is linked to KP3 18 and was agreed at June LSCB to close ensuring that</p>
14. Monitor completion of actions identified on risk register	Business Support Manager	<b>NEW</b> Each Risk Owner to monitor progress and inform Business support manager. Sub Group chairs to review April 17 prior to June LSCB	Jun-17	<p><b>Update June 16:</b> New risk register on agenda for information and will be discussed at each sub group chairs meeting.</p> <p><b>Update Sept 16:</b> Monitoring and reviewing takes place quarterly.</p> <p><b>Update Dec 16:</b> Ongoing. Latest update shared with LSCB for information and full review due in June 2017.</p> <p><b>Update June 17:</b> 1 year review taken place and on the LSCB agenda for information</p>

15. <b>NEW</b> Ensure a mechanism for greater ownership by the Board of the Business Plan in LSCB meetings	LSCB	All Board members to respond to Business plan in meetings. Sub group chairs review a key priority at each meeting in between Boards.	Dec-16	<b>Update Dec 16:</b> One page summary being trialled at LSCB to see if this improves wider engagement and ownership of Business Plan.
16. <b>NEW</b> Map range of Annual Reports and reporting to be clear on the interfaces and where all reports should be shared.	Sub Group Chairs meeting	Map reports to prevent double reporting and ensure LSCB aware where appropriate	Jun-17	<b>Update Dec 16:</b> MAPPA Annual Report to be considered by sub group chairs meeting <b>Update June 17:</b> recommendation from Ofsted to clarify annual reports taken to LSCB within the Annual Report. Those discussed all have a paragraph in 2016-17 Report.
17. <b>NEW</b> Develop better communication with other Council Departments	Bruce Laurence	Request a more formal arrangement is put in place where LSCB and LSAB work is added to the agenda.E.g. RAG and IVASP re Domestic Abuse and FGM.	Dec-16	<b>Update Dec 16:</b> System in place with clear links in membership of RAG, LSCB and new Domestic Abuse Partnership.

18. <b>NEW Mar 17</b> To continue to be engaged with and play an influential role within the national and Regional discussions which are linked to the proposals and actions emanating from the Wood Review	LSCB	Engage in National and Regional discussions	Dec-17	<b>NEW</b> <b>Update June 17:</b> Paper on new Children and Social Work Act 2017 on the June LSCB agenda to start the discussion on implications for the LSCB and children's safeguarding. <b>Update Sept 17:</b> LGA paper on agenda for information. New LSCB Chair attended meeting with PCC and other Chairs re potential for joint working in future, dependent on revised Working Together 2018. <b>Update Dec 17:</b> Working Together Consultation to be discussed at December LSCB in detail before Board response is submitted. <b>Update March 18:</b> LSCB views submitted
19. <b>NEW April 17</b> Ensure continued effective joint working with LSAB	Business Management Group	Monitor 2017-17 Joint Working Action Plan as an appendix of LSCB Business Plan	Mar-18	<b>NEW</b> <b>Update June 17:</b> Added to June LSCB for information. <b>Update Sept 17:</b> On Business Management Group agenda for October. <b>Update Dec 17:</b> Updated version in the papers for December LSCB. Joint working is embedded where practicable. Further joint actions will be incorporated into the new Strategic Plans for each Board from April 2018 rather than as a separate plan. <b>Update March 18:</b> reviewed regularly and will be incorporated in 2017-18 Annual Report