

# Bath & North East Somerset Council

MEETING:	Corporate Audit Committee	
MEETING DATE:	24 <sup>th</sup> April 2018	AGENDA ITEM NUMBER
TITLE:	Annual Report – Corporate Audit Committee	
WARD:	ALL	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b> <b>Appendix 1 – Annual Report 2016/17</b> <b>Appendix 2 – Audit Committee Terms of Reference</b>		

## 1 THE ISSUE

1.1 The Corporate Audit Committee has specific delegated powers given to it from Full Council and as such is required to report back annually to Council under its Terms of Reference.

1.2 This reports details the arrangements for the production of the report for 2017/18.

## 2 RECOMMENDATION

Corporate Audit Committee is asked to agree the process for production of the Annual Report of the Committee and that the current terms of reference of the committee are appropriate and no changes are proposed.

## 3 FINANCIAL IMPLICATIONS

3.1 There are no direct financial implications relevant to this report

## 4 CORPORATE PRIORITIES

4.1 Completion of the Corporate Audit Committee's work assists the organisation in efficiently and effectively contributing to the Council's priorities.

## 5 THE REPORT

5.1 The Audit Committee is required to provide an annual report of its work to full council and Appendix 1 details last year's annual report since it was established

by the Council on 12 May 2005. It reviews the work done by the Committee over the past 12 months, its future work plan, membership and support of the Committee.

5.2 It is proposed that as with past years a draft annual report is prepared in conjunction with the Chair of the Committee and shared by email with all members of the committee for final comments prior to sign-off at our July meeting and submission at the September Council

5.3 As part of the annual review process the committee should also review its terms of reference and key areas of responsibility and agree that they are still considered appropriate and these are attached at Appendix 2.

5.4 Whilst the Committee's work in 2018/19 will be broadly similar to the year recently ended it will keep under close review a number of key issues including the financial resilience of the organisation through its framework for managing risk and governance.

## **6 RISK MANAGEMENT**

6.1 A proportionate risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

6.2 The Corporate Audit Committee has specific responsibility for ensuring the Council's Risk Management and Financial Governance framework is robust and effective.

## **7 EQUALITIES**

7.1 A proportionate equalities impact assessment has been carried out using corporate guidelines and no significant issues have been identified.

## **8 CONSULTATION**

8.1 The report was distributed to the S151 Officer for consultation.

<b>Contact person</b>	<i>Jeff Wring (01225 477323)</i>
<b>Background papers</b>	<i>None</i>
<b>Please contact the report author if you need to access this report in an alternative format</b>	