

## APPENDIX 2

| Employer                             | Payroll Month | Days late | Cumulative occasions | Amount               | Significance   | Reason / Action  |
|--------------------------------------|---------------|-----------|----------------------|----------------------|--|--|
| Bristol Waste Company                | January       | 8         | 3                    | 26,358.97            | Significant Value and days late.   | Systems have now been put in place to avoid late payments in future.   |
| STEINER ACADEMY                      | January       | 6         | 1                    | 1,046.61             | Significant days late.   | They are having problems reconciling their contributions. The Fund are assisting in resolving these issues. They have been reminded of their obligation to pay by 22 <sup>nd</sup> of the month. |
| BATH TOURISM PLUS                    | February      | 13        | 2                    | 2,674.90             | Significant days late.   | Oversight by employer. The company finance director will in future ensure that contributions are made on time.   |
| Bristol Futures Academy              | February      | 7         | 1                    | 3,353.50             | Significant days late.   | An error in their BACS processing was not picked up until a week later.  |
| <b>Total Days</b>                    |               | <b>34</b> |                      | <b>33,433.98</b>     |  |  |
| <b>Total Contributions in Period</b> |               |           |                      | <b>19,485,778.66</b> | <b>Late Payments as Percentage of total 0.17%</b><br><b>Late Payments from 4 out of a total of 228 employers</b> |  |

All late payers are contacted and reminded of their obligations regarding the timing of payments. Where appropriate they are advised on alternative, more efficient methods of payment. Where material, interest will be charged on late payments at base rate plus 1% in accordance with the regulations.