

Bath & North East Somerset Council

**MEETING: HEALTHIER COMMUNITIES & OLDER PEOPLE
OVERVIEW & SCRUTINY PANEL**

**MEETING 18th January 2011
DATE:**

TITLE: PANEL'S WORKPLAN FOR 2011

WARD: All

AN OPEN PUBLIC ITEM

List of attachments to this report: Appendix 1 – Panel Workplan

1 THE ISSUE

1.1 This report presents the latest Workplan for the Panel (Appendix 1).

1.2 The Panel is asked to review and note its future work programme.

2 RECOMMENDATION

2.1 The Panel is recommended to:

- a) Note its latest Overview & Scrutiny workplan for 2011 at Appendix 1
- b) Consider workplan items scheduled for forthcoming meetings and, in discussion with the relevant officers, determine how best to undertake overview & scrutiny of them. This should involve consideration of the management of meetings – identifying key issues to be addressed will partially determine the timetabling and format of the meetings, and whether, for example, any contributors or additional information is required.

3 BACKGROUND

3.1 The purpose of the workplan is to ensure that the work of the Council's Overview & Scrutiny (O&S) bodies is properly focused on its agreed key areas. It is designed therefore to assist the public in identifying issues to be considered by O&S bodies, and to assist Councillors and officers to plan ahead and to ensure that the work priorities agreed by the Council are properly resourced and considered. The workplan is not intended as a rigid document and will be flexible to respond to changing circumstances (e.g. changes in the Cabinet Forward Plan).

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Background papers	None