

DRAFT MINUTES PENDING CONFIRMATION AT THE NEXT MEETING

BATH AND NORTH EAST SOMERSET

MINUTES OF DEVELOPMENT CONTROL COMMITTEE

Wednesday, 5th June, 2013

Present:- Councillor Gerry Curran in the Chair

Councillors Rob Appleyard (In place of Eleanor Jackson), Neil Butters (In place of Ian Gilchrist), Sally Davis (In place of Les Kew), Liz Hardman, Malcolm Lees, David Martin, Douglas Nicol, Vic Pritchard (In place of Bryan Organ), Manda Rigby, Martin Veal, David Veale and Brian Webber

Also in attendance: Councillors Gabriel Batt, Dave Laming and Geoff Ward

1 EMERGENCY EVACUATION PROCEDURE

The Senior Democratic Services Officer read out the procedure

2 ELECTION OF VICE CHAIR (IF DESIRED)

A Vice Chair was not desired

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Ian Gilchrist, Eleanor Jackson, Les Kew and Bryan Organ and their respective substitutes were Councillors Neil Butters, Rob Appleyard, Sally Davis and Vic Pritchard

4 DECLARATIONS OF INTEREST

Councillor Sally Davis stated that she had predetermined the planning application for development of land between Old Lane and Congyre Brook, Farmborough (Report 10). She would therefore make a statement as Ward Member and then leave the meeting for its consideration. Councillor Martin Veal stated that, regarding the applications at the Church Hall, School Lane, Batheaston (Items 1&2, Report 11), he had considered his position in accordance with the Members' Code of Conduct and concluded that he had no interest to declare. He would therefore speak and vote on the applications. With regard to the same Items, Councillor Doug Nicol stated that he had attended public meetings relating to these applications and he also had no interest to declare.

5 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

There were no items of Urgent Business

6 ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

The Senior Democratic Services Officer informed the meeting that there were members of the public etc wishing to make statements on the Enforcement Items relating to Opa, North Parade, Bath (Report 13) and The Quarry, Eastcourt Road, Temple Cloud (Report 14) and they would be able to do so when reaching those items on the Agenda. There were also numerous members of the public wishing to speak on the planning applications in Reports 10 and 11 and that they would be able to do so when reaching their respective Items in those Reports.

7 ITEMS FROM COUNCILLORS AND CO-OPTED MEMBERS

Councillor Gabriel Batt presented a Petition signed by 309 people in support of the proposals to erect a new Village Hall to replace the Church Hall at School Lane, Batheaston.

The Chair received the petition which would be taken into account when considering the planning applications on these proposals later in the meeting.

8 MINUTES: 8TH MAY 2013

The Minutes of the previous meeting held on 8th May 2013 were approved as a correct record and were signed by the Chair

9 MAJOR DEVELOPMENTS

The Chair stated that there was no update on major developments for this meeting but, if Members had any queries prior to the next meeting, they could contact Lisa Bartlett, Development Manager.

10 SITE VISIT LIST - APPLICATION FOR PLANNING PERMISSION ETC FOR DETERMINATION BY THE COMMITTEE

The Committee considered

- The report of the Development Manager on an application for planning permission on land between Old Lane and Conygre Brook, Farmborough
- An Update Report by the Development Manager which recommended a further condition, the Report being attached as *Appendix 1A* to these Minutes
- Oral statements by members of the public etc, the Speakers List being attached as *Appendix 2* to these Minutes

RESOLVED that, in accordance with their delegated powers, the application be determined as set out in the Decision List attached as *Appendix 3* to these Minutes

Land between Old Lane and Conygre Brook, Old Lane, Farmborough – Erection of 12 dwellings and construction of vehicular and pedestrian accesses following demolition of bungalow – The Planning Officer reported on this application for outline planning permission and the recommendation to authorise the Development Manager, in consultation with the Planning and Environmental Law

Manager, to enter into a S106 Agreement to secure various provisions relating to Transport, Affordable Housing, and Open Space and Recreational Activities; and to grant permission subject to various conditions.

The public speakers made their statements on the application. The Ward Councillor Sally Davis made a statement against the application and then left the meeting for its consideration.

Members asked questions to which Officers responded. Various issues were raised by Members including the possibility of protecting the adjoining hillside (in the applicants' ownership), the number of houses that could be built within the village, the lack of facilities in the village, the visual impact of the development etc.

Councillor Brian Webber considered that this was an appropriate development site being within the Housing Development Boundary and would not be detrimental to the character of this part of the village. He therefore moved the approval of the Officer's recommendation which was seconded by Councillor Liz Hardman.

Members debated the proposals. Councillor Liz Hardman considered that the adjoining hillside should be protected from further development and that affordable housing should be included. The Team Leader – Development Management stated that a legal agreement could cover the protection of the hillside and that affordable housing of 35% was included in the proposals. Councillor Brian Webber accepted the amendment to protect the hillside.

The motion was put to the vote and was carried, 8 voting in favour and 4 against.

(Note: Councillor Sally Davis returned to the meeting for the remainder of the meeting)

11 MAIN PLANS LIST - APPLICATIONS FOR PLANNING PERMISSION ETC FOR DETERMINATION BY THE COMMITTEE

The Committee considered

- The report of the Development Manager on various planning applications etc
- An Update Report by the Development Manager on Item Nos 3 and 8 which is attached as *Appendix 1B* to these Minutes
- Oral statements by members of the public etc on Item Nos 1, 2, 7-11, 13 and 14, the Speakers List being attached as *Appendix 2* to these Minutes

RESOLVED that, in accordance with their delegated powers, the applications be determined as set out in the Decisions List attached as *Appendix 4* to these Minutes

Items 1&2 Church Hall, School Lane, Batheaston – 1) Demolition of existing Church Hall; and 2) erection of a new single storey village hall building including multi-use main hall, activity rooms, kitchen, toilets and stores and associated external works to provide accessible access to the hall and fields following demolition of the existing Church Hall – The Case Officer reported on these applications and the recommendations to grant conservation area consent to

demolish with conditions and to grant planning permission with conditions. She read out an Update Report and referred to further representations received.

The public speakers made their statements against and in favour of the proposals. The Ward Councillors Gabriel Batt and Geoff Ward made statements on the proposals.

Councillor Martin Veal (Ward Member on the Committee) stated that he had not prejudged the applications. A replacement hall was needed as facilities were limited. There could be issues of noise and lack of parking that could impact on the amenities of the area. However, it was a good design, accessible and available for a number of uses. It was also not contrary to planning policies. On balance, he supported the proposals but would reserve judgment and listen to the debate.

Members considered the proposals and discussed various issues including the number and type of events proposed, the high number of objectors, the impact on nearby residents, the proposed increased size and capacity of the hall etc. The Team Leader – Development Management stated that Condition 7 could be amended to require a log of finishing times of all events finishing after 11pm. Any complaints raised by residents would be investigated in the normal manner. The Case Officer responded to various questions raised by the Chair.

Councillor Brian Webber moved the Officer's recommendations. He considered that a replacement hall was required and this proposal was of appropriate size and design. It had a number of beneficial features such as including a theatre facility and would be acoustically protected. On the whole, it was a good scheme. However, he moved that a condition be imposed regarding keeping a log of the number and type of events that were held on an annual basis. Councillor Liz Hardman seconded the motion. She considered that parking was always a problem in this location but a Green Travel Plan would help. Local residents would no doubt assist in monitoring events held in the hall.

The Chair supported the proposal and summed up the debate. The motions were put to the vote separately. Consent to demolish (Ref 12/04654/CA): Unanimous. Planning application (Ref 12/04653/FUL): 11 in favour and 0 against with 1 abstention. Motions carried. (Note: Councillor Rob Appleyard left the meeting during consideration of these Items and did not return to the meeting).

Item 3 No 169 Newbridge Hill, Bath – Erection of an 11 bed care home to the rear of the existing care home and associated works – This application was withdrawn from the Agenda.

Items 4-6 Hinton Organics Ltd, Charlton Field Lane, Queen Charlton – 1) Variation of Conditions 13 and 16 of Planning Permission 97/02626/MINW dated 2/12/98 to allow permanent recycling of cardboard waste and increase in truck movements; 2) increase size of concrete storage area and variation of Condition 13 of Planning Permission 97/02626/MINW to accept wood waste; and 3) variation of Conditions 13, 16 and 19 of Permission 97/02626/MINW to extend composting operation, increase vehicle movements and permit cardboard and wood recycling (Temporary use of land for 10 years for manufacture of organic green compost as amended by revised drawings received 14th April 1998 at land formerly Queen Charlton Quarry) – The

Council's Planning Consultant reported on these applications and her Recommendation that all 3 applications be approved for a period of 18 months further subject to the same conditions as were proposed when the 2005 applications were last considered (in February 2010) together with additional conditions suggested by consultees as set out in the report.

After the Planning Consultant had responded to a Member's query, the Chair moved the Recommendations which were seconded by Councillor David Martin. On being put to the vote, the motion was carried unanimously.

Item 7 Yard adjoining 2 The Bungalows, Durcott Lane, Camerton – Erection of 2 live/work units – The Planning Officer reported on this application and the recommendation to refuse permission.

The public speakers made their statements in favour of the proposal.

The Ward Member on the Committee, Councillor David Veale, commented that there was an issue of sustainability involved and that people often use a room within their home as an office etc. He supported the proposal and, on the basis that it was a sustainable proposal and there were no traffic issues, he moved that the recommendation be overturned and permission granted. The motion was seconded by Councillor Malcolm Lees.

Members debated the motion. Some Members supported the Council's policy position but most Members were in favour of the proposal as it would tidy up an untidy site and there was a bus route and shops nearby.

Officers advised that the motion would need to be amended to Delegate to permit with appropriate conditions which was accepted by the mover and seconder. The amended motion was put to the vote. Voting: 9 in favour and 3 against. Motion carried.

Item 8 Whiteways, White Cross, Hallatrow – Erection of 2 holiday cottages to expand existing B&B business following the demolition of existing residential outbuildings – The Planning Officer reported on this application and the recommendation to refuse permission.

The applicant made a statement in support of the proposal.

A Member reported that the Ward Councillor Les Kew supported the proposal. After a brief discussion, Councillor Brian Webber moved that the Officer recommendation be overturned and that permission be delegated to Officers to grant permission subject to appropriate conditions including that lets be no longer than 3 months. He considered that this was a local business with no particular sustainability issues being on a main bus route and close to the village. The design was inoffensive. The motion was seconded by Councillor Liz Hardman. Councillor Doug Nicol felt that a Personal Permission should be added so that the properties could not be sold as private properties later.

Members debated the motion. The Team Leader – Development Management stated that, if permission were to be granted, the application would need to be advertised as a Departure from the Development Plan. He reiterated the planning

issues which led to the Officer recommendation to refuse permission. The Chair stated that he did not support the proposal as he had concerns regarding the holiday lets being situated a distance away from the existing B&B business. He summed up the debate and put the motion to the vote. Voting: 6 in favour and 6 against. The Chair used his second and casting vote against the motion. Voting: 6 in favour and 7 against. Motion lost.

It was moved and seconded to approve the Officer recommendation to refuse permission. The motion was put to the vote. Voting: 6 in favour and 6 against. The Chair used his second and casting vote in favour of the motion. Voting: 7 in favour and 6 against. Motion carried.

(Note: After this item at 5.25pm, there was an adjournment for Tea and the meeting resumed at 5.50pm)

Item 9 Parcel 5900 Hunstrete, Marksbury – Erection of educational facility, store and office (Resubmission) – The Case Officer reported on this application and her recommendation to refuse permission.

The public speakers made their statements in favour of the proposal.

The Ward Member on the Committee, Councillor Sally Davis, considered that there was little reason to refuse the application and if any problems did arise, the residents would let Members know. She agreed with the Parish Council and supported the proposal.

Councillor Vic Pritchard considered that the building was not intrusive and was not inappropriate development in the Green Belt. He therefore moved that the recommendation be overturned and that permission be granted. The motion was seconded by Councillor Martin Veal.

The Team Leader – Development Management advised Members to consider the policies in the NPPF with regard to Green Belt as Officers' view was that this was not an appropriate outdoor sports facility. If Members chose to allow the development, the Team Leader advised that they needed to consider whether they felt that this was an appropriate facility for outdoor sport in the Green Belt. If they felt that it was, then it was capable of being appropriate development subject to it not harming openness or the purposes of including land in the Green Belt. If they did not feel it was an appropriate facility, then very special circumstances would be required. If the development was to be permitted in such circumstances, the application would need to be advertised as a Departure from the Development Plan and therefore the motion would need to be amended to include this and to Delegate to permit for appropriate conditions.

Members debated the motion. Some Members considered that the proposal was acceptable as fishing was an outdoor sport and a training/educational use was closely related. Members did not therefore consider that the application represented inappropriate development and it did not therefore need to be advertised as a Departure from the Development Plan. The anglers, youngsters and families would benefit from the proposal. If there was no harm to the Green Belt, there was no need to demonstrate very special circumstances.

The Chair summed up the debate and it was clarified that the motion was to Delegate to permit with appropriate conditions. The motion was put to the vote. Voting: Unanimously in favour.

Item 10 No 1 Sycamore Road, Radstock – Erection of attached 2 storey dwelling – The Case Officer reported on this application and her recommendation to permit with conditions.

The applicant's agent made a statement in support of the proposal.

Councillor Neil Butters moved to approve the Officer recommendation which was seconded by Councillor Vic Pritchard.

The motion was put to the vote and was carried unanimously.

Item 11 No 15 Livingstone Road, Oldfield Park, Bath – Change of use from mixed use comprising retail (A1) to ground floor and residential (C3) above to solely a C4 use and the erection of a small stone wall to the front – The Case Officer reported on this application and his recommendation to permit with conditions.

The applicants' agent made a statement in support of the proposal.

The Chair supported the proposal and moved the Officer recommendation which was seconded by Councillor Vic Pritchard. The motion was put to the vote and was carried, 11 voting in favour and 1 against.

Item 12 No 39 Grove Wood Road, Haydon, Radstock – Erection of a PVCu conservatory to the rear of the property – The Case Officer reported on this application and her recommendation to permit with conditions.

It was moved and seconded to approve the Officer recommendation.

The motion was put to the vote and was carried unanimously.

Item 13 No 25 Pulteney Gardens, Bathwick, Bath – Change of use from B&B (C1) to holiday let (C3) (Retrospective) – The Case Officer reported on this application and her recommendation to permit with conditions. She informed Members of further representations received.

The public speakers made their statements against and in favour of the proposals.

The Ward Councillor Ian Gilchrist made a statement against the proposal.

The Officer responded to a Member's query regarding the Use Classes. Councillor Martin Veal felt that it was unacceptable to use the house for hen/stag weekends but Members could delegate to Officers to Permit to negotiate with the applicants to achieve lettings being a minimum of 1 week, and he moved accordingly.

Members continued to discuss the proposal. The Team Leader – Development Management stated that adding conditions to the permission would change the application significantly and would not be appropriate and probably would not stand

up to appeal. It would be preferable to defer the application for further negotiation. Members considered the noise issue and the loss of amenity to the adjoining resident and sought possible ways of ameliorating the impact. They posed various questions to which the Team Leader responded.

Councillor Vic Pritchard considered that this was a complicated matter but could see no reason to withhold permission. He therefore moved the Officer recommendation to permit with conditions which was seconded by Councillor Brian Webber.

Members debated the motion. The Team Leader responded to a Member's query by stating that, if the use did not conform to the conditions of the permission, enforcement action could be taken.

The Chair summed up the debate and put the motion to the vote. Voting: 7 in favour and 0 against with 5 abstentions. Motion carried.

Item 14 No 6 Fairfield View, Fairfield Park, Bath – Provision of a loft conversion to include 1 rear dormer and front roof lights – The Case Officer reported on this application and her recommendation to refuse permission.

The applicant's wife made a statement in support of the proposal.

The Ward Councillor Dave Laming made a statement in support of the proposal.

The Chair commented that applications had to be considered on their individual merit. There were different types of dormer and some were badly designed. The houses that were being extended by dormers had been there a very long time and these rooftop extensions were not always suitable. A Member raised a query regarding another property in the street having been allowed to install a dormer at the rear. It was suggested that this was probably because it was considered that it did not affect the street scene. It was then moved by Councillor Vic Pritchard to approve the Officer recommendation to refuse permission which was seconded by Councillor Brian Webber.

Members debated the motion. It was generally felt that the proposal had merit and that the benefits outweighed the harm; it would not affect the street scene. Some Members considered that it would be useful to Members if a Supplementary Planning Document or guidance note could be provided on dormers.

Councillor Vic Pritchard withdrew his motion. It was moved by Councillor Martin Veal, and seconded accordingly, to Delegate to Officers to permit with appropriate conditions on the basis that it was not detrimental to the street scene and the benefits outweighed the harm. The motion was put to the vote and was carried, 9 voting in favour and 3 against.

12 ENFORCEMENT ITEM - PARCELS 0005/2866 WOOLLEY LANE, CHARLCOMBE

The Committee considered the report of the Development Manager which recommended that enforcement action be authorised for various unauthorised works at the above land.

The Case Officer reported on the planning contraventions and stated that some work had already been undertaken by the owners to regularise the situation. However, there were still a number of issues which needed to be addressed and on which authorisation for enforcement action was being sought, including a period for compliance, namely:

- Removal of the poultry units (2 months from Notice)
- Removal of the caravan (2 months from Notice)
- Removal of the shed and dog kennel (2 months from Notice)
- Removal of the shipping container (2 months from Notice)
- Removal of the lambing shed (2 months from Notice)

The Officer outlined those works on which it was considered that enforcement action was not required.

Councillor Martin Veal thanked the Officer for his report and welcomed the progress made to date on regularising the situation at the site. He stated that the site needed to be monitored closely. Councillor Martin Veal moved that enforcement action be authorised for the planning contraventions outlined above. He requested that Officers report back to Committee in 2 months. After advice from the Team Leader – Development Management, he requested that a report be submitted to the September meeting of the Committee. The motion was seconded by Councillor David Martin.

The motion was put to the vote and was carried unanimously.

RESOLVED that delegated authority be granted to the Development Manager, in consultation with the Planning and Environmental Law Manager, to take any necessary enforcement action on behalf of the Local Planning Authority in respect of the alleged planning contraventions outlined above by exercising the powers and duties of the Authority (as applicable) under Parts VII and VIII of the Town and Country Planning Act 1990 (including any amendments to or re-enactments of the Act or Regulations or Orders made under the Act) in respect of the above property.

General Note:

This specific delegated authority will, in addition to being the subject of subsequent report back to Members in the event of enforcement action being taken, not being taken or subsequently proving unnecessary as appropriate, be subject to:

- (a) All action being taken on behalf of the Council and in the Council's name;*
- (b) All action being subject to statutory requirements and any aspects of the Council's strategy and programme;*
- (c) Consultation with the appropriate professional or technical officer of the Council in respect of matters not within the competence of the Divisional Director of Planning and Transport Development; and*
- (d) Maintenance of a proper record of action taken.*

13 ENFORCEMENT ITEM - OPA, NORTH PARADE, BATH

The Committee considered the report of the Development Manager recommending that enforcement action be authorised for the unauthorised material change of use from a restaurant to a mixed use of restaurant, bar and nightclub.

The Enforcement Manager reported on the breaches of planning control on which authorisation for enforcement action was being sought.

The public speakers made statements in support of enforcement action (see Speakers List *Appendix 2*)

Councillor Manda Rigby referred to the noise and vibration from the use of this building as a nightclub in a Georgian terrace with residents living in adjoining buildings. The club was open quite late and local residents could not sleep because of the noise. She moved that enforcement action be authorised for the breaches of planning control. The motion was seconded by Councillor Brian Webber.

Members debated the motion and considered that the use as a nightclub was unacceptable. The Chair supported enforcement action and put the motion to the vote which was carried unanimously.

RESOLVED that delegated authority be granted to the Development Manager, in consultation with the Planning and Environmental Law Manager, to take any necessary enforcement action on behalf of the Local Planning Authority in respect of the alleged planning contravention as outlined by exercising the powers and duties of the Authority, as applicable, under Parts VII and VIII of the Town and Country Planning Act 1990 (including any amendments to or re-enactments of the Act or Regulations or Orders made under the Act) in respect of the above premises.

General Note:

This specific delegated authority will, in addition to being the subject of subsequent report back to Members in the event of enforcement action being taken, not being taken or subsequently proving unnecessary as appropriate, be subject to:

- (a) All action being taken on behalf of the Council and in the Council's name;*
- (b) All action being subject to statutory requirements and any aspects of the Council's strategy and programme;*
- (c) Consultation with the appropriate professional or technical officer of the Council in respect of matters not within the competence of the Divisional Director of Planning and Transport Development; and*
- (d) Maintenance of a proper record of action taken.*

14 ENFORCEMENT ITEM - THE QUARRY, EASTCOURT ROAD, TEMPLE CLOUD

The Committee considered the report of the Development Manager which recommended that enforcement action be authorised for the unauthorised development comprising the rebuilding and extension of an industrial building together with an unauthorised material change of use of a workshop (B2) to a mixed use of dwelling (C3) and business activities (B1) and the unauthorised siting of a mobile home.

The Enforcement Manager reported on the breaches of planning control.

The owners' agent made a statement against enforcement action being taken (see Speakers List *Appendix 2*)

Councillor Martin Veal opened the debate and felt that some negotiation should have taken place with the owners to obviate the need for a report to come to Committee. He considered that the works did not require enforcement action to be taken as the site was well kept and was not intrusive as it could not be seen. He therefore moved that it was not expedient to take enforcement action on these works. The motion was seconded by Councillor Doug Nicol.

Members debated the motion. Some Members felt that some action should be taken to address the issues outlined by the Officer. However, there was sympathy for the owners. The Chair stated that he felt that Members did not want enforcement action to be authorised and that some negotiation should take place. The motion was discussed in detail with a view to obtaining the best course of action. Councillor Martin Veal amended the wording of his motion so that it was not expedient to take enforcement action at this time.

The wording of the motion was discussed further. Councillor Martin Veal submitted a new motion which was seconded by Councillor Gerry Curran. The new motion was put to the vote and approved unanimously.

RESOLVED that any enforcement action be deferred for a period of 6 months in order to allow the owners to regularise the situation

15 TREE PRESERVATION ORDER - REDHILL HOUSE, RED HILL, CAMERTON

The Senior Arboricultural Officer submitted a report which (i) referred to an objection received to the Tree Preservation Order provisionally made on 1st February 2013 to protect all trees within the area A1 on the Plan which make a contribution to the landscape and visual amenity of the area; and (ii) recommended that the Order be confirmed with a modification to protect 2 Groups of trees as shown on the Modified Plan.

The Officer reported on the matter.

RESOLVED to confirm the Tree Preservation Order entitled "Bath and North East Somerset Council (Redhill House, Red Hill, Camerton No 5) tree Preservation Order 2013 with a modification to protect 2 Groups of trees, namely, a group of 6 Sycamores in the north eastern corner which are located to the north of the existing entrance, and a group of 7 Sycamores, 1 Pine and 1 Blue Atlas Cedar which are located along and near to the eastern boundary by the road commencing from the south of the existing entrance.

(Notes: (1) Voting: 10 in favour and 0 against with 1 abstention; and (2) Councillor Martin Veal was absent from the meeting for this item)

16 TREE PRESERVATION ORDER - LAND BETWEEN VIVIEN AVENUE AND WELLOW BROOK, MIDSOMER NORTON

The Senior Arboricultural Officer submitted a report which (i) referred to an objection received to a Tree Preservation Order provisionally made on 21st February 2013 to protect a Group of 3 Alders identified as G1 on the Plan which make a contribution to the landscape and visual amenity of the area; and (ii) recommended that the Order be confirmed without modification.

The Officer reported on the matter.

RESOLVED to confirm the Tree Preservation Order entitled “Bath and North East Somerset Council (Land between Vivien Avenue and Wellow Brook, Midsomer Norton No 30) Tree Preservation Order 2013 without modification.
(Voting: unanimously in favour)

17 NEW PLANNING APPEALS LODGED, DECISIONS RECEIVED AND DATES OF FORTHCOMING HEARINGS/INQUIRIES

Members noted the report

18 COMMITTEE MEMBERSHIP

Councillor Martin Veal extended his thanks to Councillors Neil Butters and David Martin who would be replaced by other Members of the Lib Dem Group for this Municipal Year. Members echoed these sentiments. The Chair pointed out that Councillor Nicholas Coombes would also come off the Committee and that Councillor Ian Gilchrist had been nominated as one of the replacements.

The Committee noted.

The meeting ended at 8.40 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services