

## Bath & North East Somerset Council

MEETING:	Development Control Committee	
MEETING DATE:	3 July 2013	AGENDA ITEM NUMBER
TITLE:	Enforcement – Local Enforcement Plan	
WARD:	District Wide	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b>		
Appendix A – Local Enforcement Plan (April 2013)		
Appendix B – Enforcement Complaint Form		

### 1 THE ISSUE

1.1 The existing Enforcement Policy has been updated to accord with the National Planning Policy Framework (Paragraph 207) which recommends that Local Planning Authorities publish a Local Enforcement Plan to manage enforcement proactively, in a way appropriate to their area.

### 2 RECOMMENDATION

2.1 The Development Management Committee is asked to note the attached policy (Appendix A) and its contents.

2.2 The Development Management Committee is asked to accept the use of the Enforcement Complaint Form (Appendix B).

### 3 THE REPORT

#### *BACKGROUND*

3.1 This Local Enforcement Plan sets out how alleged cases of unauthorised development will be investigated and outlines the Council's discretionary powers in relation to planning enforcement. This plan sets out the policies for responses to complaints and the relevant timescales. The Local Enforcement Plan sets out the standards individual and organisations can expect from Bath and North East Somerset Council in carrying out its planning enforcement functions.

3.2 On 22<sup>nd</sup> April 2013 an Enforcement Complaint Form was introduced on the Council's website (see appendix B). Anyone wishing to submit a complaint is advised to complete the form and send it via email to the planning enforcement inbox. At the time of producing this report 25% of all complaints have been submitted using this form since its introduction.

- 3.3** Complaints submitted using this form have proved to be more accurate with sufficient information to identify the site and the breach. This has resulted in greater efficiency.
- 3.4** If Members support the use of this form it is intended to encourage all complainants, Ward Councillors, Parish Councils and Town Councils to use the new enforcement complaint form for the submission of all complaints regarding alleged breaches of planning control.

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<b>Background papers</b>	n/a
<b>Please contact the report author if you need to access this report in an alternative format</b>	