

**Resources Policy Development & Scrutiny Panel Workplan**last updated – 15<sup>th</sup> March 2012

| Meeting Date      | Agenda Item   | Director | Report Author   | Format of Item | Requested By | Notes |
|-------------------|---|----------|-----------------|----------------|--------------|-------|
| 1 August 2011     | Overview Presentation                               | AP       | AP              | Presentation   |              |       |
|                   | Keynsham Regeneration and Workplaces Project        | AP       | TMcB            | Presentation   |              |       |
|                   | Use of Consultants – set up working group           | AP       |                 | Verbal report  |              |       |
|                   | Cabinet Member Update                               |          |                 | Verbal report  |              |       |
|                   | Panel Workplan                                      |          |                 | Report         |              |       |
| 12 September 2011 | Universal Credit and new Council Tax Benefit System | AP       | Ian Savigar     | Presentation   |              |       |
|                   | Change Programme                                    | AP       | Angela Parrett  | Presentation   |              |       |
|                   | Scheme for retired Councillors                      | AP       | Vernon Hitchman | Report         |              |       |
|                   | Cabinet Member Update                               |          |                 | Verbal update  |              |       |
|                   | Panel Workplan                                      |          |                 | Report         |              |       |

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| 21 November 2011 – <i>note Keynsham Town Hall</i> | Keynsham Town Centre Regeneration and Workplaces Project – Update (incorporating Cabinet Member Update) | AP       |               |                |              |       |
|   | Medium Term Service and Resource Plans  | AP       |               | Report         |              |       |
|   | Panel Workplan  |          |               | Report         |              |       |
| 16 <sup>th</sup> January 2012                     | Medium Term Plan – Issues from November Panel   | AP       |               | Report         |              |       |
|   | Service Action Plans  | AP       |               | Report         |              |       |
|   | Cabinet Member Update   |          |               | Verbal Update  |              |       |
|   | Panel Workplan  |          |               | Report         |              |       |
| <b>Budget Meeting</b>                             |   |          |               |                |              |       |
| 6 <sup>th</sup> February 2012                     | Budget Report   | AP       |               |                |              |       |
| 26 <sup>th</sup> March 2012                       | Cabinet Member Update   |          |               | Verbal Update  |              |       |
|   | Property Board Operation and Direction of Travel  | AP       | Tom McBain    |                |              |       |

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|                               | Elections workshop feedback                                 |          | Donna Vercoe/Lauren Rushen |                |              |       |
|                               | Use of Consultants Working Group feedback                   |          | Lauren Rushen              |                |              |       |
|                               | Council Website   |          | J.Mercer                   | Presentation   |              |       |
|                               | Panel Workplan  |          |                            |                |              |       |
|                               |   |          |                            |                |              |       |
| 14 <sup>th</sup> May 2012     | Carbon Reduction  | AP       |                            |                |              |       |
|                               | Retention of Business Rates                                 | AP       |                            |                |              |       |
|                               | Road Map (IT)   | AP       |                            |                |              |       |
|                               |   |          |                            |                |              |       |
| 16 <sup>th</sup> July 2012    | Member Training   |          |                            |                |              |       |
|                               | Structure for allocating all resources (not just financial) | AP       |                            |                |              |       |
|                               |   |          |                            |                |              |       |
| 10 <sup>th</sup> Sept 2012    | Keynsham Town Centre Regeneration - Update                  | AP       |                            |                |              |       |
|                               |   |          |                            |                |              |       |
| <b>Items to be scheduled:</b> |   |          |                            |                |              |       |
|                               | Corporate Complaints Policy and Procedures                  | AP       | Graham Dove                |                |              |       |
|                               | Planning and Financing the Future – Regeneration            | AP       |                            |                |              |       |
|                               | Community Asset Transfer                                    |          | Panel working group?       |                |              |       |

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