

EXECUTIVE FORWARD PLAN NOVEMBER 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Consultation Arrangements

WC	Ward Councillor	LR	Local Residents
Cab	Cabinet members (other than decision maker)	CIG	Community Interest Groups
PC	Parish Council	YC	Youth Council
TC	Town Council	SP	Stakeholders/Partners
TU	Trades Unions	PSB	Other Public Sector Bodies
OS	Overview & Scrutiny Panel	CTB	Charter Trustees of Bath
St	Staff (as employees)	151	Section 151 Finance Officer
Int	Other B&NES Services	CX	Chief Executive
SU	Service Users	Mon	Monitoring Officer

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust
PBHW	Issues which have been referred by the Partnership Board for Health & Wellbeing
RVW	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
WoE	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
VH	Vernon Hitchman – Council Solicitor

**Executive Forward Plan
November 2011**

Bath & North East Somerset Council
Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
CABINET MEETING - 9 NOVEMBER 2011, 6:30PM							
E2257 9 Nov 2011		Footways Obstructions Policy - A Boards <i>The proposed policy and guidelines seek to introduce clear controls, by using the Council's powers under the Highways Act 1980, to balance the legitimate aspirations of local businesses to attract customers, whilst at the same time safeguarding the pavements for their primary purpose</i>	Cabinet Councillor David Dixon	Matthew Smith 01225 396888	Mon 151	Draft Obstructions Policy	Glen Chipp
E2268 9 Nov 2011	KEY	Events Policy for Bath & North East Somerset <i>A guide to the regulatory requirements that must be met by event organisers, together with specific policies regarding events on the highway and in Council controlled parks and open spaces. The policy also sets out terms of reference for the Safety Advisory Group, a multi-agency body which provides health and safety advice to event organisers.</i>	Cabinet Councillor David Dixon	Matthew Smith Jo Gregson 01225 477946	WC OS Int SU LR SP PSB	Report to Safer and Stronger O&S on 24 March 2011 and minutes of that meeting	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2297 9 Nov 2011	KEY	Delivering Sustainable Economic Growth in Bath and North East Somerset <i>This report sets out changes in the local and national economy, and in Government policy, on supporting economic growth since an update was last given to Cabinet, November 2010. It proposes the priority actions to enable delivery of sustainable economic growth in the District over the next 4 years.</i>	Cabinet Councillor Cherry Beath	John Betty John Wilkinson 01225 396593	OS Cab Int SU CIG SP PSB CX Mon 151	Cabinet papers November 2010, Smart Economic Growth report	John Betty
E2313 9 Nov 2011	KEY	Future Management and Restoration of Sydney Gardens, Bath <i>The report considers future potential governance and funding arrangements including the submission of an application to the Heritage Lottery Fund's Parks for People programme for feasibility and development funding to restore the historic gardens in accordance with the priorities and required outcomes of the Parks for People programme</i>	Cabinet Councillor David Dixon	John Crowther 01225 396878	WC OS TU St Cab Int SU YC LR CIG SP PSB CTB CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2320 9 Nov 2011		West of England Green Infrastructure Framework <i>To approve the content and publication of the West of England Strategic Green Infrastructure Framework. This will allow it to be taken into account as an evidence base to support the Core Strategy and other development plan documents including the emerging Green Infrastructure Strategy for the Bath & NE Somerset area</i>	Cabinet Councillor David Dixon	David Trigwell Sue Murtagh 01225 477618	SP PSB		Glen Chipp
E2322 9 Nov 2011	KEY	Gypsy & Traveller Sites Plan: Issues Consultation and "Call for Sites" <i>The Council is preparing the Development Plan Document which will identify sites the District for Gypsy & Travellers. The first stage in the process is an issues consultation and a "Call for Sites" due in late 2011/early 2012.</i>	Cabinet Councillor Tim Ball	Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151	B&NES Core Strategy	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2327 9 Nov 2011		<p>Public Realm and Highway Improvement Scheme for High Street/Northumberland Place: Options for Orange Grove/Terrace Walk</p> <p><i>Presents proposed parking options for Orange Grove/Terrace Walk in context of High St public realm scheme. Cabinet will be asked to select their preferred option for Orange Grove/Terrace Walk, to form basis of subsequent TRO process and to delegate authority for the development and delivery of the High St/Northumberland Place scheme to Strategic Director of Development and Major Projects, in consultation with Cabinet Member Sustainable Development.</i></p>	<p>Cabinet Councillor Roger Symonds</p>	<p>John Betty Rhodri Samuel 01225 477452</p>	<p>WC Cab Int LR SP CX Mon 151</p>	<p>Creating the Canvas for Public Life in Bath - Public Realm and Movement Strategy for Bath City Centre</p> <p>Plans for High Street (presented as part of the former TRO consultation in May/June 2011)</p>	
E2328 9 Nov 2011		<p>Improving Access to Superfast Broadband in B&NES - the Broadband Delivery UK option</p> <p><i>This report recommends that the Council begins preliminary work on a Local Broadband Plan with South Gloucestershire and Bristol City Councils, in order to further investigate the costs and benefits of applying for available Government funding for improved broadband infrastructure where the private sector is not delivering</i></p>	<p>Cabinet Councillor Cherry Beath</p>	<p>Helen Moore John Wilkinson 01225 396593</p>	<p>PC OS Cab Int LR SP PSB CX Mon 151</p>	<p>Economic Strategy for Bath and North East Somerset, Draft Core Strategy, Vision for Bath and North East Somerset, Sustainable Community Strategy</p>	John Betty

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2287 9 Nov 2011		Treasury Management monitoring Report to 30th September 2011 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2011/12 for the first six months of 2011/12</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate
E2306 9 Nov 2011		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2011 to September 2011 <i>This report presents the second monitoring information for the Authority as a whole for the financial year 2011/12 to the end of September 2011. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme.</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Budget Management Scheme	Andrew Pate
E2168 9 Nov 2011	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN NOVEMBER 2011							
E2100 November 2011	TRO	Prohibition of right turn, Bloomfield Road to Wellsway TRO <i>To prevent queuing traffic in connection with new bus lane</i>	Cllr Roger Symonds Councillor Roger Symonds	Trevor Johnson Simon Powell 01225 394359	WC PC Int LR		Glen Chipp
CABINET MEETING - 7 DECEMBER 2011, 6:30PM							
E2292 7 Dec 2011		Health and Wellbeing Board Governance <i>To outline the principles for the terms of reference of the shadow health and wellbeing board and facilitate more focused discussion on the shadow board</i>	Cabinet Councillor Simon Allen	David Trethewey Helen Edelstyn 01225 477951	WC SP PSB		Andrew Pate
E2312 7 Dec 2011	KEY	Provision Strategy for Public Toilets in Bath & NE Somerset <i>This is to set a framework for providing publicly accessible toilet facilities where they are needed and wanted, with the Council working with other providers and with varied options to be brought forward to achieve the aim of an overall improved standard of quality, quantity and distribution</i>	Cabinet Councillor David Dixon	John Crowther Kate Hobson 01225 395207	WC PC TC OS TU Cab Int SU LR CIG SP PSB CX Mon 151	Report on Consultation - Locally derived standards for a provision of public conveniences strategy to SSC O&S Panel 25th March 2010 Penny for your Thoughts.....Public Consultation documents and questionnaires, November 2009 – February 2010	Glen Chipp

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E2314 7 Dec 2011	KEY	Olympics / Cultural Olympiad 2012 <i>To seek approval from Cabinet on the Council's plans to engage the community of Bath and North East Somerset in both sporting and cultural projects and events, alongside the Olympics and Paralympics, inspiring communities to challenge themselves during 2012 and beyond, leaving a lasting legacy for future generations</i>	Cabinet Councillor David Dixon	Ann Cullis Lynda Deane 01225 396428			Glen Chipp
E2317 7 Dec 2011	KEY	Local Sustainable Transport Fund Major Bid <i>Approval to submit as invited by DfT a bid with the WoE for a major scheme within the Local Sustainable Transport Fund</i>	Cabinet Councillor Roger Symonds	Adrian Clarke Rab Smith 01225 395235	OS Cab Int PSB CX Mon 151	Major Scheme outline bid	Glen Chipp
E2321 7 Dec 2011	KEY	Five Year Library Strategy Plan 2012 - 2016 <i>The report introduces the Library Services 5-year Strategy Plan which outlines the vision and strategic priorities for a modern and sustainable library model</i>	Cabinet Councillor David Dixon	June Brassington 01225 396424	PC TC TU St SU YC LR CIG SP 151	Future Libraries; change, options and how to get there. Report, Local Govt Group / Museums Libraries and Archives Council, Aug 2011	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2298 7 Dec 2011	KEY	Bath & North East Somerset Local Safeguarding Adults Board Annual Report April 2010 - March 2011 <i>The B&NES Local Safeguarding Adults Board Annual Report is a good practice requirement on the part of the Local Authority and details the Council's and Partnership's safeguarding progress over the previous year</i>	Cabinet Councillor Simon Allen	Clare Tozer Lesley Hutchinson 01225 396339	WC Int CIG PSB		Ashley Ayre
E2323 7 Dec 2011	KEY	Bath & North East Somerset Neighbourhood Planning Protocol <i>The draft Neighbourhood Planning Protocol sets out the arrangements to enable Bath & North East Somerset to respond to its new planning duties and the opportunities for local communities arising from the Localism Bill</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2326 7 Dec 2011		Workplaces Programme	Cabinet Councillor David Bellotti	Tom McBain, Louise Madden, Hannah Knights 01225 477006			Andrew Pate

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E2330 7 Dec 2011	KEY	<p>Fairer Contributions: Clarification of Policy in Relation to Extra Care Services</p> <p><i>The report highlights a need for clarification in relation to the Fairer Contributions Policy during periods when Extra Care tenants are admitted to hospital</i></p>	<p>Cabinet Councillor Simon Allen</p>	<p>Sarah Shatwell 01225 477162</p>		<p>Appendix I - Fairer Contributions O&S Report 031109</p> <p>Appendix II - O&S January 2010 070110 (Power Point Presentation)</p> <p>Appendix III - Overview of Charging B&NES HISTORIC 070110</p> <p>Appendix IV - Single Member Fairer Contributions Report April 2010</p>	<p>Ashley Ayre</p>
E2116 7 Dec 2011	KEY	<p>Capital Project Approvals and Updates to the Capital Programme</p> <p><i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i></p>	<p>Cabinet Councillor David Bellotti</p>	<p>Tim Richens Daniel Welch 01225 477104</p>	<p>CX Mon 151</p>		<p>Andrew Pate</p>

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INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN DECEMBER 2011							
E2272 Decemb er 2011	TRO	High Street, Bath - Public Realm and Highway Improvement Scheme TRO <i>Proposed Traffic Regulation Orders (TRO's) for High St, Orange Grove and North Parade, Bath to facilitate the free flow of traffic and improve street functions, leading to improvement of the public realm. TRO's required are:- 'No Waiting At Anytime/ No Loading At Anytime/ Disabled Bays/ Loading Bays/ Coach Bays and Taxi Bays'.</i>	Cllr Roger Symonds Councillor Roger Symonds	Simon Thomas 01225 394260	WC St Cab Int LR CIG SP PSB CX	Bath Transportation Package - City Centre Consultation, Jan 2010	Glen Chipp
CABINET MEETING - 11 JANUARY 2012, 6:30PM							
E2324 11 Jan 2012	KEY	Options for the designation of an Article 4 Direction on Houses in Multiple Occupation <i>This report sets out the options for the designation of an Article 4 Direction on Houses in Multiple Occupation. These options will be public consultation</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2325 11 Jan 2012	KEY	Proposals for a Community Infrastructure Levy for Bath & North East Somerset <i>The Council is preparing a Community Infrastructure Levy for Bath & North East Somerset Council. This report proposes a draft charging schedule for public consultation.</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2274 11 Jan 2012	PBHW,KEY	Alcohol Harm Reduction Strategy (recommended from Partnership Board for Health & Wellbeing) <i>The Partnership Board for Health & Wellbeing at its meeting on 15th June 2011 asked the Cabinet to agree the strategy on behalf of the Council. The Cabinet will meet on 13th July to consider the strategy.</i>	Cabinet Councillor Simon Allen	Dr Philip Milner Dr Pamela Akerman			Ashley Ayre
E2299 11 Jan 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

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CABINET MEETING - 8 FEBRUARY 2012, 6:30PM							
E2004 8 Feb 2012		Sustainable Modes of Travel to School Strategy <i>Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i>	Cabinet Councillor Nathan Hartley, Councillor Roger Symonds	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003-2008, Extended Schools/Service s Stgy, Public Rights of Way Imprvmt Plan	Glen Chipp
E2329 8 Feb 2012		Award of new contracts for Bath Park & Ride bus services <i>The contracts for Bath P&R bus services at Newbridge (service 21), Lansdown (service 31) and Odd Down (service 41) expire in September 2012. Contracts for replacement services are to be awarded following an open OJEU tender procedure.</i>	Cabinet Councillor Roger Symonds	Richard Smith 01225 477604	WC PC TC SU SP PSB Mon 151		Glen Chipp
E2319 8 Feb 2012		The Council's Vision and Values <i>A review of the Council's vision and values has been conducted following the new administration taking over in May. This report presents this review with proposed new objectives that will focus our resources and enable us to continue to make the area an even better place to live, work, and visit</i>	Cabinet Councillor Paul Crossley	John Everitt 01225 477400			John Everitt

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E2288 8 Feb 2012		Treasury Management Monitoring Report to 31st December 2011 <i>This report gives details of performance against the Council's Treasury Management Strategy & Annual Investment Plan 2011/12 for the first nine months of 2011/12</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate
E2307 8 Feb 2012		Revenue and Capital Budget Monitoring, Cash Limits and Virements - April 2011 to December 2011 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2011/12 to the end of December 2011. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme.</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Budget Management Scheme	Andrew Pate
E2300 8 Feb 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

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E2332 8 Feb 2012	KEY PBF	Financial Plan 2012/13 – 2014/15, Budget and Council Tax 2012/13 To agree and set the Council's medium term financial planning approach and recommend the 2012/13 Council Tax and Budget to Council	Cabinet Councillor David Bellotti	Tim Richens Gary Adams 01225 477107	CX Mon 151		Andrew Pate
E2331 8 Feb 2012		Treasury Management Strategy Statement & Annual Investment Strategy 2012/13 <i>The Local Government Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy; this sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.</i>	Cabinet Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151		Andrew Pate
CABINET MEETING - 14 MARCH 2012, 6:30PM							
E2301 14 Mar 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead	
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN								
E2161	TRO	Traffic Proposals for Pulteney Bridge/Argyle Street	Reason for Withdrawal: <i>The removal of buses and taxis from Pulteney Bridge is not a Council priority at this time</i>					
The Forward Plan is administered by DEMOCRATIC SERVICES : Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk								