

# Health and Wellbeing Board

**Date: Thursday, 6th February, 2025**

**Time: 11.15 am**

**Venue: Brunswick Room - Guildhall, Bath**

**Members:** Councillor Paul May (Bath and North East Somerset Council), Paul Harris (Curo), Laura Ambler (Integrated Care Board), Councillor Alison Born (Bath and North East Somerset Council), Sophie Broadfield (Bath & North East Somerset Council), Cara Charles Barks (Royal United Hospitals Bath NHS Foundation Trust), Scott Hill (Avon and Somerset Police), Sara Gallagher (Bath Spa University), Will Godfrey (Bath and North East Somerset Council), Julia Griffith (B&NES Enhanced Medical Services (BEMS)), Mary Kearney-Knowles (Bath and North East Somerset Council), Amritpal Kaur (Healthwatch), Kate Morton (Bath Mind), Rachel Pearce (NHS England), Sue Poole (Healthwatch BANES), Stephen Quinton (Avon Fire & Rescue Service), Rebecca Reynolds (Bath and North East Somerset Council), Val Scrase (HCRG Care Group), Martin Sim (Bath College), Richard Smale (Integrated Care Board), Nic Streatfield (University of Bath) and Suzanne Westhead (Bath and North East Somerset Council)

**Non-voting member:**

**Observers:** Councillor Robin Moss (Bath and North East Somerset Council)

Other appropriate officers  
Press and Public



**Corrina Haskins**

**Democratic Services**

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## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

## 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

## 4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may ask a question or make a statement relevant to what the meeting has power to do. They may also present a petition on behalf of a group.

### **Advance notice is required as follows:**

**Questions – close of business 4 clear working days before the day of the meeting to submit the wording of the question in full.**

**Statements/Petitions – close of business 2 clear working days before the day of the meeting to include the subject matter. Individual speakers will be allocated up 3 minutes to speak at the meeting.**

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

## 5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

## 6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

**Health and Wellbeing Board - Thursday, 6th February, 2025**

**at 11.15 am in the Brunswick Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will draw attention to the emergency evacuation procedure.

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest** (as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests).

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. PUBLIC QUESTIONS, STATEMENTS AND PETITIONS

Please see agenda note 4 overleaf.

7. MINUTES OF PREVIOUS MEETING (Pages 7 - 14)

To confirm the minutes of the above meeting as a correct record.

**ITEMS FOR COMMENT/SIGN OFF**

8. DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT (Pages 15 - 76)

20 minutes

The Board to note the Director of Public Health Annual Report and the focus on household food insecurity in Bath and North East Somerset (B&NES).

Rebecca Reynolds, Director of Public Health

9. BETTER CARE FUND UPDATE

10 minutes

To update the Board on re-adjusted planning timescales and process for 25/26 and seek approval for the Quarter 3 return – report to follow.

Laura Ambler, Executive Director of Place – B&NES BSW ICB and Suzanne Westhead, Director of Adult Social Care, B&NES Council

10. ICB IMPLEMENTATION PLAN REFRESH AND THE OUTCOMES FRAMEWORK (Pages 77 - 94)

10 minutes

To update the Board on the process and principles for the ICB Implementation Plan refresh and the Outcomes Framework.

Laura Ambler, Executive Director of Place – B&NES BSW ICB

11. JOINT HEALTH AND WELLBEING STRATEGY IMPLEMENTATION PLAN (Pages 95 - 126)

20 minutes

The Board to consider:

1. Quarter 4 Exception Reports (including verbal update on priority 4.4)
2. Annual Priority Indicator Set Summary

Sarah Heathcote, Health Inequalities Manager, B&NES Council

12. WINTER PLANNING - REVIEW OF URGENT AND EMERGENCY CARE DATA (Pages 127 - 130)

5 minutes

Children and Young People Urgent and Emergency Care information is attached. The most recent snapshot of the Single Health Resilience Early Warning Dashboard (SHREWD) dashboard will be shared at the meeting.

Laura Ambler, Executive Director of Place – B&NES BSW ICB

13. UPDATE ON PUBLIC HEALTH AND MENTAL HEALTH PROCUREMENTS

5 minutes

The Board to receive a verbal update on recent procurements.

Laura Ambler, Executive Director of Place – B&NES BSW ICB

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.