

Alice Park Trust Sub-Committee

Date: Thursday, 20th June, 2024

Time: 12.00 pm

**Venue: Oak Barn, Community Garden, Alice Park,
Gloucester Rd, Bath BA1 7BL**

Councillor Deborah Collins

Councillor Oli Henman

Councillor Saskia Heijltjes

Councillor Joanna Wright

Vacancy

Co-opted members non-voting: Mary LaTrobe-Bateman and Bryan Johnson

Chief Executive and other appropriate officers

Press and Public



Corrina Haskins

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394357

Web-site - <http://www.bathnes.gov.uk>

E-mail: Democratic_Services@bathnes.gov.uk

NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

Alice Park Trust Sub-Committee - Thursday, 20th June, 2024

at 12.00 pm in the Oak Barn, Community Garden, Alice Park, Gloucester Rd, Bath BA1 7BL

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* an **other interest**, (as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE STATEMENTS, PETITIONS OR QUESTIONS

7. MINUTES OF THE MEETING OF 18 APRIL 2024 (Pages 9 - 14)

To confirm the minutes of the previous meeting as a correct record for signing by the Chair.

8. EVENTS

1. Alice Park Café Bookings
2. Young Persons Music Event in September
3. Corporate Event Update
4. Health and Safety at Events

5. Policy on Charity Stands using Alice Park

9. RENOVATION OF FLAG AND POLE (Pages 15 - 16)

To agree action to be taken in relation to the renovations required to the flag and pole.

10. BATH URBAN TREESCAPE

To discuss:

1. Maps
2. Press Release
3. Request for funds from the Mayor of Bath (sponsorship to include links to Beppu in the park)

11. PROPOSAL TO IMPROVE ALICE PARK CYCLEWAY

To consider a proposal by the Road Safety Team to use funding to improve the markings on the cycleway at Alice Park and use miniature signs/beacons/traffic signals within the existing layout for an initiative to run road safety education sessions for nursery and Key Stage 1 children.

12. DAMAGE TO CHERRY TREES AND COST OF MITIGATION WORKS

The Sub-Committee is asked to agree to reimburse Cllr Joanna Wright for the sum of £10 for money spent on a special treatment to mitigate damage to the cherry trees which resulted from an act of vandalism.

13. ALICE PARK ACCOUNTS - HOW TO MANAGE PAYMENTS FOR USE OF PARK

The Chair of the Alice Park Trust Sub-Committee plays an active role in managing bookings for users of the park on behalf of the Trust and has requested access to the Council system that will allow her to monitor payments.

The Sub-Committee is requested to consider this request.

14. USE OF FUNDRAISING PLATFORMS

To consider if the Trust can use a dedicated fundraising platform to facilitate multiple avenues of fundraising such as Charity Hive, Go Fund Me.

15. ALICE PARK PUBLIC CONVENIENCES

16. ALICE PARK PLAY AREA UPDATE/LEGACIES

To discuss:

1. an event to announce the plan for a new play area to local residents
2. a time line for its start and completion and budget
3. named sponsors and an appeal for support and donations
4. and a plan of how people can leave a legacy to Alice Park

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.