

Alice Park Trust Sub-Committee

Date: Thursday, 28th September, 2023

Time: 12.00 pm

Venue: Oak Barn, Community Garden, Alice Park

Councillor Alex Beaumont
Councillor Deborah Collins
Councillor Oli Henman
Councillor Saskia Heijltjes
Councillor Joanna Wright
Co-opted members non-voting: Mary LaTrobe-Bateman

Chief Executive and other appropriate officers
Press and Public



Corrina Haskins

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394357

Web-site - <http://www.bathnes.gov.uk>

E-mail: Democratic_Services@bathnes.gov.uk

Paper copies are available for inspection at the Guildhall - Bath.

2. Details of decisions taken at this meeting can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Public Speaking at Meetings

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

Alice Park Trust Sub-Committee - Thursday, 28th September, 2023

at 12.00 pm in the Oak Barn, Community Garden, Alice Park

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. APOLOGIES FOR ABSENCE AND SUBSTITUTION
3. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,
(as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

5. ITEMS FROM THE PUBLIC - TO RECEIVE STATEMENTS, PETITIONS OR QUESTIONS
6. MINUTES OF THE MEETING OF 27 JULY 2023 (Pages 7 - 12)

To confirm the minutes of the Alice Park Trust Sub-Committee as a correct record for signing by the Chair.

7. REVIEW OF APPROACH TO EVENTS AT ALICE PARK (Pages 13 - 98)

15 minutes

8. ALICE PARK TRUST - FINANCIAL UPDATE SEPTEMBER 2023 (Pages 99 - 102)

15 minutes

9. REQUEST TO CONSIDER DOG GROOMING REQUEST

5 minutes

The Sub-Committee is asked to consider a request to set up a dog grooming parlour in a pod/shed located in the park.

10. PARK IN THE DARK/CHRISTMAS MARKET

10 minutes

The Sub-Committee to consider a request from café proprietor to run the following events in the park:

1. Park in the Dark
2. Christmas Market

11. FUNFAIR IN THE PARK

10 minutes

The Sub-Committee to consider a request for a funfair to use the park during October half term.

12. ALICE PARK PLAY AREA PROJECT

15 minutes

The Sub-Committee to update on the Alice Park Play Area project.

13. INDEPENDENT MEMBER UPDATE

10 minutes

To update on the number of applicants and agree a process for recruitment.

14. ANY OTHER BUSINESS

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.