

# Parish Liaison Meeting

**Date: Wednesday, 15th March, 2023**

**Time: 6.30 pm**

**Venue: Chandos Room, Somerdale Pavilion, Cross Street, Keynsham BS31 2FW**

**IMPORTANT – Parking**

Parking in the venue's car park is free but each vehicle attending the meeting must check in on arrival on the i-pad screen in reception. Alternatively, payment needs to be made on arrival. Any vehicle not paid or checked in will receive a penalty notice. Please car share where possible.

**The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings**

**Chair of the Meeting:** Councillor Shaun Stephenson-McGall

**Group Leaders**

**Group Spokespersons**

**Cabinet Members**

**ALCA Representatives**

Chief Executive and other appropriate officers

Press and Public



**Corrina Haskins**

**Democratic Services**

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E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

**1. Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the Guildhall - Bath

**2. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

**3. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

**4. Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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2FW**

**A G E N D A**

1. 6.30PM - 6.35PM: WELCOME AND INTRODUCTIONS

Welcome from the Chair of the Council, Cllr Shaun Stephenson-McGall followed by an introduction from Chief Operating Officer, Mandy Bishop.

2. 6.35PM - 7.05PM: WESTLINK - WEST OF ENGLAND COMBINED  
AUTHORITY

Malcom Parsons, Head of Capital Delivery at WECA will give an update and take questions.

3. 7.05PM - 7.30PM: LOCAL PLAN UPDATE

Simon de Beer – Head of Planning, B&NES  
Richard Daone – Deputy Head of Planning Policy, B&NES

4. 7.30PM - 7.45PM: VOTER ID AND LOCAL ELECTIONS

Aurora Loi – Electoral Services Manager, B&NES

5. 7.45PM - 7.55PM: LOCAL EVENTS FOR THE CORONATION OF THE  
KING AND THE QUEEN CONSORT

Lynda Deane - Head of Service City & Town Centre Management, B&NES.

6. 7.55PM - 8.15PM: RECENT FLOODING AND EMERGENCY PLANS

Lynda Deane - Head of Service City & Town Centre Management, B&NES.

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.

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