

# Health and Wellbeing Board

**Date: Monday, 4th December, 2023**

**Time: 2.30 pm**

**Venue: Kaposvar Room - Guildhall, Bath**

**Members:** Councillor Paul May (Bath and North East Somerset Council), Paul Harris (Curo), Laura Ambler (Integrated Care Board), Councillor Alison Born (Bath and North East Somerset Council), Sophie Broadfield (Bath & North East Somerset Council), Cara Charles Barks (Royal United Hospitals Bath NHS Foundation Trust), Jayne Davis (Bath College), Scott Hill (Avon and Somerset Police), Sara Gallagher (Bath Spa University), Will Godfrey (Bath and North East Somerset Council), Julia Griffith (B&NES Enhanced Medical Services (BEMS)), Nicola Hazle (Bath and North East Somerset, Swindon and Wiltshire (BSW) Integrated Care Board (ICB)), Mary Kearney-Knowles (Bath and North East Somerset Council), Amritpal Kaur (Healthwatch), Alice Ludgate (University of Bath), Kate Morton (Bath Mind), Rachel Pearce (NHS England), Sue Poole (Healthwatch BANES), Stephen Quinton (Avon Fire & Rescue Service), Rebecca Reynolds (Bath and North East Somerset Council), Val Scrase (HCRG Care Group), Richard Smale (Integrated Care Board), Alison Smith (Avon and Wiltshire Mental Health Partnership (AWP)) and Suzanne Westhead (Bath and North East Somerset Council)

Other appropriate officers  
Press and Public



**Corrina Haskins**

Democratic Servicesewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394357

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

## 3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

## 4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may ask a question or make a statement relevant to what the meeting has power to do. They may also present a petition on behalf of a group.

### **Advance notice is required as follows:**

**Questions – close of business 4 clear working days before the day of the meeting to submit the wording of the question in full.**

**Statements/Petitions – close of business 2 clear working days before the day of the meeting to include the subject matter. Individual speakers will be allocated up 3 minutes to speak at the meeting.**

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

## 5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

## 6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

**Health and Wellbeing Board - Monday, 4th December, 2023**

**at 2.30 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer will draw attention to the emergency evacuation procedure.

3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest** (as defined in Part 4.4 Appendix B of the Code of Conduct and Rules for Registration of Interests).

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS, STATEMENTS AND PETITIONS

Please see note 4 overleaf for further details.

7. MINUTES OF PREVIOUS MEETING (Pages 7 - 16)

To confirm the minutes of the above meeting as a correct record.

**ITEMS FOR COMMENT/SIGN OFF**

8. JOINT HEALTH AND WELLBEING STRATEGY - PRIORITY INDICATOR SET (Pages 17 - 20)

15 minutes

To agree the priority indicator set and the proposed process for accessing and monitoring the indicators.

Sarah Heathcote (Health Inequalities Manager), Gareth Jones (Team Leader - Performance) and Paul Scott (Associate Director and Consultant in Public Health) to present the report.

9. BETTER CARE FUND UPDATE (Pages 21 - 28)

5 minutes

To update the Board on the Better Care Fund Quarter 2 data return.

Laura Ambler, Director of Place - Bath and North East Somerset and BSW ICB.

10. AGE-FRIENDLY COMMUNITIES

25 minutes

To receive a presentation on age-friendly communities.

Simon Allen, Chief Executive of Age Concern, Bath and North East Somerset

11. BSW PRIMARY AND COMMUNITY CARE DELIVERY PLAN (Pages 29 - 40)

25 minutes

To receive a presentation on the BSW Primary and Community Care Delivery Plan

Caroline Holmes, Deputy Place Director (Swindon Locality BSW ICB)

12. ICB AND DEALING WITH PATIENT SAFETY

25 minutes

To receive a presentation from ICB.

13. TERMS OF REFERENCE - REVIEW (Pages 41 - 46)

5 minutes

To agree the updated Terms of Reference following minor amendments raised by the Board.

Paul Scott (Associate Director and Consultant in Public Health)

**ITEMS FOR NOTING**

14. SEXUAL HEALTH BOARD ANNUAL REPORT 2022/23 (Pages 47 - 76)

15. PHARMACY CONSOLIDATION AND ASSOCIATED PHARMACEUTICAL NEEDS ASSESSMENT (PNA) SUPPLEMENTARY STATEMENT (Pages 77 - 84)

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on

01225 394357.