

Climate Emergency and Sustainability Policy Development and Scrutiny Panel

Date: Monday, 21st June, 2021

Time: 3.30 pm

Venue: Council Chamber - Guildhall, Bath

Councillors: Karen Walker, Joel Hirst, Shelley Bromley, Paul Crossley,
Lisa O'Brien, Grant Johnson, Dr Kumar, Ryan Wills and Joanna Wright



Michaela Gay

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

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**Climate Emergency and Sustainability Policy Development and Scrutiny Panel - Monday,
21st June, 2021**

at 3.30 pm in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN
6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

David Redgewell has registered to make a (3 minute) statement on transport issues.

7. MINUTES: 7TH JUNE 2021 (Pages 7 - 16)

The draft minutes of the meeting held on 7th June 2021 are attached.

8. CLEAN AIR ZONE UPDATE (Pages 17 - 18)

A cover report is attached. There will be a presentation at the meeting.

(Note: This item was postponed from the 7th June meeting of the Panel.)

9. DEVELOPMENT OF NEIGHBOURHOOD SERVICES

There will be a presentation on this item at the meeting.

10. PROGRESS REPORT ON THE LOCAL PLAN PARTIAL UPDATE, ASSOCIATED SUPPLEMENTARY PLANNING DOCUMENTS (INCLUDING ELECTRIC VEHICLE CHARGING POINTS) AND THE WECA SPATIAL DEVELOPMENT STRATEGY (Pages 19 - 26)

A report is attached, there will also be a presentation at the meeting.

11. PANEL WORKPLAN (Pages 27 - 30)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting senior officers.

The Committee Administrator for this meeting is Michaela Gay who can be contacted on 01225 394411.

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BATH AND NORTH EAST SOMERSET

MINUTES OF CLIMATE EMERGENCY AND SUSTAINABILITY POLICY DEVELOPMENT AND SCRUTINY PANEL MEETING

Monday, 7th June, 2021

Present:- **Councillors** Karen Walker, Shelley Bromley, Paul Crossley, Joel Hirst, Lisa O'Brien, Grant Johnson, Dr Kumar and Ryan Wills

91 WELCOME AND INTRODUCTIONS

The Chairman welcomed everyone to the meeting.

92 EMERGENCY EVACUATION PROCEDURE

The Chair drew attention to the emergency evacuation procedure.

93 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were none.

94 DECLARATIONS OF INTEREST

There were none.

95 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

There was none.

96 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

There were none.

97 MINUTES

The Panel confirmed the minutes of the previous meeting as a true record.

98 CLIMATE EMERGENCY: AREA CARBON FOOTPRINT UPDATE AND PERFORMANCE MONITORING

The Cabinet Member for Climate and Sustainable Travel (& Deputy Leader), Councillor Sarah Warren introduced the report. Jane Wildblood, Corporate & Community Sustainability Manager, gave a presentation which covered the following:

- Key facts
- Modelling issues

- Leadership and influencing
- CCC on local authorities
- A new approach to annual reporting
- Annual Emissions and Action Report Proposal
- Annual Emissions and Action Report

Panel members raised the following point and asked the following questions:
(Officer responses shown in italics)

Councillor Hirst stated that he had hoped that it would be clear where we are now in relation to our target of net zero carbon by 2030 and what was still left to do. *The officer responded that it cannot be presented that simply and that modellers are being honest in that, at local level, there are limitations partly due to this work being in its infancy, the changing nature of the data and assumptions and partly due to the scope of local authority powers*

Councillor Hirst asked if there is a timeline for the developing the KPIs for the three indicators. *The officer explained that this is a huge piece of work and it is being developed as rapidly as possible across all services as part of the development of the new Integrated Reporting Framework . Information on the climate and ecological emergency element of the new Framework will be reported in the next annual report.*

Councillor Hirst stated that there was public perception that we are not doing enough – how can the Panel help. *The officer explained that the new performance framework will help with monitoring which will be reported by the end of the year. She also explained that there is a difference between quantitative and qualitative measuring.*

Councillor Hirst stated that he was keen to see a rating system for employers/university's etc. *The officer explained the report in November will include information on specific partners.*

Councillor O'Brien asked if there could be some measures regarding the things we do have local control over such as buildings and homes eg. Amount of Curo properties retrofitted. She added that this Panel should see the report before it goes to Council in November. Councillor Walker agreed. *The officer explained that there is a survey of Council buildings, funding has been obtained to retrofit a care home (this was covered in the January report to the Panel). In response to a query from Councillor O'Brien on the cost of modelling, she explained that was not a high cost.*

Councillor Crossley asked the Cabinet Member what leadership role she is taking to move forward. He stated that we should not blame the Government. *The Cabinet Member explained that she had been leading public engagement events and also changing policies that underline all Council activities. She gave examples of the Clean Air Zone, Active Travel Plans and Liveable Neighbourhoods along with updating the Local Plan with the primary purpose of addressing the Climate Emergency. She stated that it is a priority that underlies every area of work but that there is clearly more work to do.*

Councillor Wright asked which Cabinet Members had received the relevant training to date, including the Leader. *The Cabinet Member explained that she did not have that information with her.*

Councillor Wright asked what number of trees were the Council aiming to plant by 2023 and how 61% acreage was going to be achieved. *The Cabinet Member explained that tree planting is a normal part of the Council's work but the aim was 100,000. She added that educating people was also important.*

Councillor Wright raised the following points (*officer and Cabinet Member responses are shown in italics*)

- In this rural area, carbon sequestration can be achieved through farming, not just tree planting. *The Cabinet Member stated that nobody has suggested that tree planting is the whole answer.*
- There is a mismatch between the messaging and what we are doing, we need to recognise the magnitude of what needs to be done. *The officer explained that a lot of webinars were conducted during the pandemic and that we are doing as much as we can and that we are engaging with our communities. eg. Through Parish Councils.* Councillor Wright stated that Bath does not have Parish Councils. *The Cabinet Member stated that Bath residents are able to join webinars and information events.*
- What are the KPIs and will the dashboard be available in November. *The officer explained that the performance dashboard will be available in November.*
- What is the involvement of WECA. *The Cabinet Member stated that she did not have that information.*

Councillor Johnson stated that members represent residents who want to see direct action on Climate Change and it is disappointing that we haven't achieved anything. In business, KPI's are developed twice a year. *The Cabinet Member explained that it was an incredibly complex area and we are pioneers in trying to do some of these things for the first time. The officer stated that the Panel might wish to look at the report to the January Council meeting, which was the annual progress report and contained updates on action against all the Climate Emergency Declaration commitments, as the report today was focused on one aspect, is the carbon footprint and trajectory, that couldn't be reported in January. and to explain the scope of the Council's influence.*

Councillor Johnson asked why we only had 2017 data. *The officer explained that this is the information available from the Government and that this year, the Government will give the data for 2018.*

Councillor Dr Kumar wished to state on record that this is a pandemic crisis and that it is not true that we have not done anything. He stated that we should be proud that Councillors and officers are working hard and not attack. He gave one example of the Clean Air Zone – the first to be implemented after London.

Councillor O'Brien stated that it is the role of the Panel to scrutinize and be a critical friend and that nobody would suggest that officers are not working hard. She added

that she is not a great believer in modelling as there can be flaws and inconsistencies. She also suggested that we make a practical list of things we can do as a Council (such as renewable energy and solar on buildings).

It was **RESOLVED** that the Panel:

1. Note the action taken against the 2019 commitments, summarised in the January Special Council report, attached, as well as the development of a new Climate and Ecological Emergency Performance Monitor, embedded into the Council's mainstream Integrated Reporting Framework.
2. Note the Council's leadership role across a range of spheres of influence in Bath and North East Somerset to enable action by others in achieving the 2030 goal
3. Ask the Cabinet Member to come back to the Panel with some specific goals and target dates.
4. Note the limitations of local authority carbon footprint and pathway modelling, which we have learnt as a pioneer council in this work, and the development of alternative methods.
5. Note that for future annual progress reports, the focus will be on measuring action to reduce area carbon emissions through improved energy efficiency in buildings (including net zero new build), renewable energy development and the shift to sustainable transport (the priority areas for action), using a combination of in-house quantitative and qualitative monitoring and reporting tools, including the emerging Climate and Ecological Emergency Performance Monitor, through the following lenses:
 - a) Council's direct and Bath and North East Somerset area-wide emissions reporting/monitoring;
 - b) Action from within key Council services;
 - c) Action as a result of place-based partnership working, action planning and delivery;
 - d) Action as a result community engagement and facilitation.

99 CLIMATE EMERGENCY PROCUREMENT STRATEGY - CONSULTATION

The Cabinet Member for Climate and Sustainable Travel (& Deputy Leader), Councillor Sarah Warren introduced the report. Richard Howroyd, Head of Strategic Procurement and Commissioning, gave a presentation to the Panel and covered the following points:

- Context and Procurement's Strategic Role in achieving CNZ and Sustainability ambitions
- National Procurement Policy Statement (05/21)
- Procurement Framework and Operating Model
- Local Authority Role
- Structure of Climate Emergency Procurement Strategy
- Core Policy One – Objectives 1 to 4
- Core Policy Two – Giving People a Bigger Say
- Principle One – Preparing for the Future
- Principle Two – Deliver for Local Residents
- Principle Three – Focus on Prevention
- What's in a Name?
- Sample Outcomes of Strategy
- Initial responses to consultation (internal)
- Background publications

Panel members raised the following point and asked the following questions:
(Officer responses shown in italics)

Councillor Walker asked for an example of how the Council can influence the market. *The officer explained that this can be done through supplier engagement events. An example would be the locally produced food strategy – we developed this and it is now going national. Also social, residential and care home contracts have clauses around the Climate Emergency.*

Councillor Johnson mentioned the NFU 'Back British Farming' campaign and asked what communication/consultation had been done with local farmers in BANES and in the South West. *The officer explained that the South West Food Hub had been used for supplier/producer and buyer engagement. There are regular events which are shown on their website. We have had good engagement with the NFU and Soil Association – there has been an issue during the pandemic, the Crown Commercial Services (CCC) backlog is getting back on track*

Councillor Johnson asked if we have leverage to change contracts that are already in place and if we can track the effects of the changes (for Climate Emergency purposes). *The officer explained that many suppliers are already working towards this. It can be difficult to change depending on the details of the specification.*

Councillor Wright raised the following points:

- Procurement is part of state capitalism, there are competing values – Climate Emergency as a baseline is a distraction. *The officer explained that the Council can use its influence, sometimes affordability is an issue but sustainability is key.*
- What are the next steps? *The officer explained that there had been officer consultation, this Panel and then Senior Leadership Team. Next month the item is on the workplan for the Corporate PDS Panel and will then go to Cabinet.*
- Has this been to the Children, Adults, Health and Wellbeing PDS Panel. *The officer explained that there is a separate piece of work regarding Adult and*

Child care but it could go to the Panel if that would be valuable. Councillor Walker stated that she would raise this at the PDS Chairs and Vice Chairs meeting next week.

Councillor O'Brien stated that some retailers had already started making local connections. She mentioned that the Planning Committee had refused an application for an allotment. She added that other local authorities and WECA could be a large buying group. *The officer agreed that collaborative working was useful.*

Councillor Dr Kumar asked how people will have their say regarding procurement. He added that the policy should be about thinking and acting local. He asked how local enterprises are supported. *The officer commented that we need to think globally and make the right decision in who we buy from.*

Councillor Hirst mentioned 'Think Climate' and stated that this is an important piece of work, he asked the following:

- Why do you want to move from £50k to £75/£100k? *The officer explained that this would depend on our risk appetite, balancing with value for money and also how we define local. We are waiting for the new regulations from the Government which we hope will give more flexibility.*
- What are the opportunities for us to drive down journey times? *The officer that much of the area is rural so this is difficult, we are reviewing the use of technology but carers need to drive to see people.*
- Opportunities around influencing waste and packaging? *Yes, we give this consideration. An example would be that we stopped using a stationary supplier that had next day delivery.*
- Could we use an accreditation scheme?

Councillor Johnson asked if the procurement strategy could carry over the community wealth strategy. *The officer stated that he supported the Cleveland model and that we need to be innovative.*

The Chair confirmed that the officer had noted the Panel's input on this item.

100 CLEAN AIR ZONE UPDATE

It was agreed that this item would be postponed until the next meeting on 21st June 2021.

101 LIVEABLE NEIGHBOURHOODS UPDATE

The Cabinet Member for Climate and Sustainable Travel (& Deputy Leader), Councillor Sarah Warren introduced the report. Nick Helps, Sustainable Transport Manager, gave a presentation to the Panel and covered the following points:

- Change in Road Traffic GB 1949-2020
- Cars are getting longer, wider, taller and heavier
- School Travel
- Previous schemes in Bath

- Liveable Neighborhoods in Bath
- Timeline
- Consultation – key principles 1 and 2
- Comparison with national data
- Concerns Expressed
- Opportunities identified
- ‘We will give people a bigger say in shaping our services’
- Summary of applications (February and May 2021)
- LTN and SRTS Applications: Bath and Batheaston
- LTN and SRTS Applications: Rest of NE Somerset
- LTN prioritization: Key assessment criteria
- Proposed next steps

Panel members raised the following point and asked the following questions:
(Officer responses shown in italics)

Councillor O Brien raised the following:

- The feedback from similar schemes in London mentioned that emergency vehicles had been hindered. *The officer explained that the fire brigade had been positive in programming in areas where there are LTNs. The main thing that delays emergency vehicles is traffic. Also there are some issues with data coding.*
- Mitigations will be done while designing the new scheme – how will this work? *The officer explained that use of ANPR enforcement cameras will maintain emergency vehicle access.*
- What are the implications for residents parking schemes for areas of deprivation? *The officer explained that while some people have older cars, if we do not take action, we will not get the benefits. Some elements of plans could be phased. The benefits of LTNs are cleaner air and less traffic on streets which will benefit everyone. The Cabinet Member added that residents parking zones will only come forward in areas that request it.*
- Some people may need cars to get to work. The London Road will get more traffic if there is an LTN north of the area. *The officer explained that LTNs are not about pushing traffic from one area to another, they are about reducing the overall number of vehicles on the network.*

Councillor Bromley asked if other traffic calming measures could be used in areas where a scheme is not successful at the consultation stage. *The officer confirmed this.*

Dr Kumar asked if there was still time to apply. *The officer explained that the next application deadline is 5th August.*

Councillor Hirst stating that it was an exciting and ambitious programme. He raised the following:

- Will there be monitoring and evaluation of unintended consequences and how quickly can we tune in on any issues. *The officer explained that traffic*

monitoring will be carried out before the scheme and also once it is in operation.

- *How confident are you are delivery? The officer stated that we should be ambitious, even if it takes time to come to fruition.*

Councillor Wright raised the following points:

- *Who is responsible for TRO's? The Cabinet Member stated that she would ask an officer to check this.*
- *The issue affects public health, is the relevant Cabinet Member and PDS Panel being involved? The Cabinet Member stated that she would be delighted with any involvement where appropriate.*
- *Have you visited Waltham Forest? The Cabinet Member stated that she had not.*
- *Councillors are talking about their own areas; how will you deal with this political element? The officer explained that ward members were asked to come forward and many have submitted proposals.*
- *Where will you get the data regarding the through traffic? The officer explained that ANPR cameras would be used where necessary and that there will be data from the CAZ.*
- *Some areas do not have residents' associations – will you make this fair and seek community voices where there are no established groups? The officer explained that input is sought from community groups and members of the public as well as residents' associations.*

Councillor Johnson raised the following points:

- *This strategy will mainly affect the city, what will happen to funding for NE Somerset? The Cabinet Member explained that Councillors from NE Somerset have been encouraged to put in bids. They can suggest other measures, not just LTNs.*
- *If a scheme does not work and is cancelled, this will cause a lot of frustration with residents. The officer explained that he understands that cancelled schemes cause frustration.*

Councillor O'Brien asked if the 1,900 liveable neighbourhoods consultation sample had been analysed for postcodes. *The officer explained that the consultation did not collect postcodes. Post meeting note: The survey response was 1,600.*

Councillor Crossley asked what work had been done on analysing displacement traffic because people won't get rid of cars in large numbers. *The officer explained that there will be traffic monitoring in areas adjacent to schemes to look at levels of car use.*

Councillor Johnson asked if the Council would influence schemes that have been put forward or just action what has been suggested. *The officer explained that it would be hard to take an LTN scheme forward if it was not supported by the local ward members.*

The Panel **RESOLVED** to note the report and presentation.

102 PANEL WORKPLAN

The Panel noted the workplan with the following agreed changes:

21st June meeting

- CAZ Update
- Local Plan Partial Update
- Investment in Neighbourhood Services

27th July meeting

- Update on Western Gateway
- Charging Points Update
- Final Strategy for Planting Trees in BANES

The meeting ended at 7.15 pm

Chair(person)

Date Confirmed and Signed

Prepared by Democratic Services

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Bath & North East Somerset Council		
MEETING	Climate Emergency and Sustainability Policy Development & Scrutiny Panel	
MEETING DATE:	21st June 2021	<small>EXECUTIVE FORWARD PLAN REFERENCE:</small>
TITLE:	Bath Clean Air Zone- June 2021 update	
WARD:	All	
AN OPEN PUBLIC ITEM		
List of attachments to this report: None		

1 THE ISSUE

1.1 The Panel will be provided with a presentation on the Bath Clean Air Zone and the progress which has been achieved following the launch of the scheme on 15 March 2021.

2 RECOMMENDATION

The Panel is asked to;

2.1 Note the progress made as set out in the presentation.

3 BACKGROUND

3.1 The presentation will include information on the following issues:

- How the Council prepared for the CAZ scheme launch
- Information about the launch itself
- An update about the mitigations to support implementation of the CAZ scheme
- Initial statistics and reflections following the CAZ scheme launch
- The CAZ scheme financial position

- Evidence of behaviour change so far
- Monitoring and evaluation of the CAZ scheme and it's impacts
- Next steps

Contact person	<i>Chris Major 01225 394231</i>
Background papers	<i>None</i>
Please contact the report author if you need to access this report in an alternative format	

Bath & North East Somerset Council	
MEETING:	Climate Emergency and Sustainability Policy Development & Scrutiny Panel
DECISION DATE:	21st June 2021
TITLE:	Progress report on the Local Plan Partial Update, associated Supplementary Planning Documents (including Electric Vehicle Charging points) and the WECA Spatial Development Strategy
WARD:	All
AN OPEN PUBLIC ITEM	
List of attachments to this report:	
None	

1 THE ISSUE

- 1.1 This report provides an update on progress on the preparation of the Local Plan Partial Update (LPPU) and the WECA Spatial Development Strategy (SDS).

2 RECOMMENDATION

The Panel is asked to comment on the emerging Local Plan Partial Update.

3 THE REPORT

- 3.1 The Council needs to up-to-date its planning policies in order to deliver its corporate objectives. Current policies are set out in the Core Strategy and Placemaking Plan the former now being over 5 years old. The changes to the Local Plan will also require changes to the accompanying Supplementary Planning Documents (SPDs).

Local Plan Partial Update

- 3.2 The Local Plan Partial Update (LPPU) is being prepared primarily in order to ensure the Council's planning policies facilitate addressing the climate and ecological emergencies, as well as replenishing housing supply in order to ensure the strategic requirement for additional homes is met.
- 3.3 In helping to address the climate and ecological emergencies a variety of existing policies are being revised and new policies proposed. The key revised and new policy areas include the following:
- Replacing the currently adopted policies that encourage sustainable construction and on-site renewable energy to reduce carbon emissions by 10% with a policy that requires all new development to be zero carbon

- Introducing a heating and cooling hierarchy where applicants are required to show that development minimise heating and cooling demand and residual heat and cooling demand to be met via renewable heat sources
- The retrofitting energy efficiency measures to existing properties to be required to achieve specified carbon reduction levels (supported by the Supplementary Planning Document (SPD) review referenced in the section below)
- Consider introducing a policy require Whole Life Cycle carbon reductions of new buildings
- Revision of the currently adopted renewable energy policy to set out a clearer, more positive strategy in helping to facilitate renewable energy infrastructure development particularly encouraging it in the most appropriate locations in the District
- Introducing a policy requiring all new residential development to provide electric vehicle charging infrastructure (to be supported by a Transport SPD – see section below)
- Amending various transport policies to ensure that in considering the location and design of new development sustainable transport modes are considered first and are at the heart of decision making, as well as ensuring the principles of Liveable Neighbourhoods are better embedded
- Requiring development to enhance, rather than just maintain (as is currently the case) recreational or active travel routes
- Updating adopted nature conservation policies so that they even better protect irreplaceable habitats and facilitate nature recovery
- Bringing forward a new policy (in advance of the national requirement) for developers to deliver Biodiversity Net Gain as part of development
- Ensuring that Green Infrastructure provided also maximise benefits for active travel (sustainable transport and health benefits)

3.4 The Council undertook options consultation at the start of this year in order to get the views of communities and other stakeholders on the policy direction proposed, as well as policy options. With regard to the climate and ecological emergency related policies key issues raised included:

- Significant level of support for policies aimed at delivering zero carbon development
- Opportunities for on-site renewable energy (e.g. through solar panels) should be maximised and support for ensuring retrofitting measures achieve 20% carbon reduction
- Need flexibility in policies so that benefits can be derived from advances in sustainable fabric

- In addition to requiring zero carbon development post construction monitoring is important
- Concern expressed, mainly by developers, regarding the impacts on viability and the need to ensure policy requirements align with national policy and do not render development undeliverable
- Delivering zero carbon development, as well as other climate/ecological emergency related policy requirements, may impact on the amount of affordable housing that can be provided
- Concern that Electric Vehicle chargers will be overtaken by technological advances – preference for passive infrastructure provision
- Substantial support for introducing Biodiversity Net Gain requirement, with many stakeholders preferring a higher target
- Broad support for amending transport policies to emphasise and consider sustainable modes of transport – however, some concern expressed that these requirements go beyond national policy and if applied too rigidly will prevent development coming forward in the rural areas

3.5 Following consideration of the issues raised in the consultation, as well as further evidence base work, the Draft Plan is being prepared. The Draft Plan will set out the Council’s proposed policies. This work is ongoing, and the Draft Plan is due to be reported to Council at its meeting on 22nd July. The remaining stages of LPPU preparation are set out below, along with the current timetable for each stage.

- Options consultation – took place in January & February this year
- Draft Plan – due to be considered by Council on 22nd July and then subject to formal public consultation during August and September
- Submission – once the Council has considered the comments received during the consultation it is submitted for Examination by a Planning Inspector. This is anticipated to be considered by Council in November.
- Examination – Planning Inspector examines the document in order to test whether it is ‘sound’. Anticipated to take place from November 2021 to early 2022
- Adoption – once the Council receives the Inspector’s Report it is anticipated the Plan can be adopted by the Council in spring/summer 2022

Supplementary Planning Documents

3.6 Alongside the LPPU a series of Supplementary Planning Documents (SPDs) are also being prepared. The SPDs will provide further detail on and support the implementation of the proposed policies in the LPPU and will also help to address the climate and ecological emergencies. The Draft SPDs are due to be considered by Cabinet on 20th July and if approved they will be subject to consultation alongside the LPPU. The two main SPDs being progressed of relevance are the review of the Sustainable Construction & Retrofitting/Energy Efficiency in Historic Buildings SPD and a new Transport SPD.

Sustainable Construction & Retrofitting SPD

- 3.7 The Council adopted two SPDs in 2013 which principally set out guidance for home owners and occupiers on adapting their dwellings to reduce energy use. These were the Sustainable Construction and Retrofitting SPD (including guidance on a range of different property types in terms of age and construction) and specific guidance aimed solely at historic buildings, entitled Energy Efficiency and Renewable Energy Guidance for Listed Buildings and Undesignated Historic Buildings.
- 3.8 These two SPDs are proposed to be combined into one SPD, which will provide consistent, practical and user-friendly advice relating to measures that can be introduced to reduce energy use in all types/ages of buildings. In combining the SPDs an increased set of clear illustrations will be included, relating to each type of measure that can be introduced e.g. double glazing, solid and cavity wall insulation, solar voltaic cells, ground source heat pumps etc. The unintended consequences of incorrectly applying energy efficiency measures will also be highlighted e.g. increased condensation.
- 3.9 The SPD will be worded positively setting out what measures can be introduced and how, aided by the use of appropriate case studies. The opportunity is also being taken to update the guidance, given that technology has moved on quickly over the last eight years in relation to the types of measures available and their cost. The SPD will also help to address fuel-poverty issues, including in historic buildings, where achieving affordable warmth is a particular problem.

Transport SPD

- 3.10 The Transport SPD will also complement these Local Plan Partial Update and will be comprised of 4 sections;
- A review of the Parking standards;
 - Ultra-Low Emissions Vehicles (ULEV);
 - Walking & Cycling Infrastructure Design;
 - Travel Plan Guidance
- 3.11 The overall purpose of the Parking SPD is to set out the parking standards for new development. The parking policy outlined in the SPD contributes towards meeting the Council's environmental targets as well as providing other benefits for the District by:
- Enabling a reduction in vehicle usage, achieved by reducing the convenience of private vehicles in comparison with active travel (i.e. walking and cycling) or public transport. This will improve air quality, health and congestion, whilst reducing carbon and nitrogen oxide emissions. It will also provide the opportunity to reallocate road space to sustainable transport infrastructure
 - Creating better places, with less emphasis given over to the storage of private vehicles on street and roads. This will support the provision of green infrastructure, social spaces and sustainable transport infrastructure. This can be achieved with good design principles, enabling a reduction in the proportion of space allocated to cars and parking, along with measures to

enable reduction in car ownership and usage. A combination of which, could provide the ideal situations for car-free developments.

- Avoiding haphazard, informal or inconsiderate parking behaviours and its associated effects (for example, parking on footways as a result of excess demand for on-street parking supply) by providing sufficient parking to promote sustainable travel and controlling on-street parking where appropriate.
- Enhancing the accessibility of development sites by raising awareness of the potential improvements to sustainable travel modes that can lead to an increase in walking, cycling and public transport use in B&NES.

3.12 The council recognises that it is a challenge to ensure that parking within the District is attractive, safe and convenient for users and that a balance must be struck between providing sufficient parking where car travel is essential for day-to-day accessibility, and reducing the reliance on the private car to achieve the necessary benefits available.

3.13 The primary purpose of the Ultra Low Emission Vehicles (ULEV) infrastructure SPD is to provide guidance and standards on the accommodation and provision of ULEV infrastructure for the planning and proposal of new developments. The SPD will:

- Outlines a strategy for determining the provision of charging infrastructure for new residential and business developments;
- Provides guiding principles for developers;
- Demonstrates the importance of providing ULEV infrastructure to accelerate the transition from internal combustion engine (ICE) to ULEV or Electric Vehicles (EV);
- Defines standards and how they are applied.

3.14 The Design of Walking and Cycling Infrastructure SPD should take into consideration the fundamental elements outlined within the SPD Vision and Objectives. Subsequently, a number of design requirement categories have been identified, within which key principles have been established that link directly to the Objectives. These design principles are a key mechanism for supporting and delivering the outcomes of the Objectives. The design requirement categories are outlined as follows:

- Accessibility with regards to directness, continuity and inclusivity;
- Safety and Security requirements, such as the need for lighting, natural surveillance, well designed routeing and personal security;
- User comfort, such as the provision of seating, adequate route widths, surfacing and quality of environment; and
- Legibility – Ability to navigate, such as through legible routes, signage and wayfinding.

- 3.15 Micro-mobility should also be considered in relation to the walking and cycling design categories. In terms of accessibility, ensuring that access can be achieved by various types of users, such as wheelchairs, adaptive cycles, e-bikes, e-scooters, cargo bikes and bikes with trailers will be fundamental to any proposals. For example, removal of barriers to inclusive routes such as topography, non-step access and poor / insufficient tactile paving will be an important factor in ensuring inclusive use.
- 3.16 Routes must also be both safe, and feel safe, if they are to be inclusive and support walking and cycling for all. With regard to comfort, paths should be clear and unobstructed, allowing wheelchair users, mobility scooters and pushchairs to pass each other. In terms of legibility, signage should clearly state the suitability for various forms of micro-mobility.
- 3.17 The Travel Plan SPD will explain the Council's requirements for Travel Plans (, ensuring that developments across the area support sustainable transport and minimise their negative impacts. Alongside the guidance provided, this document also contains templates and examples to demonstrate the requirements and assist those who are preparing Travel Plan documents. This guidance applies to all development that generates a significant level of travel demand. As an overview, the guidance sets out:
- What a Travel Plan is and what benefits it can deliver, including the different types of Travel Plans;
 - When a Travel Plan will be required in conjunction with a planning application;
 - What the Travel Plan should include;
 - The different Travel Plan delivery options for applicants or developers; and
 - How Travel Plans can be secured, monitored and enforced.

WECA Spatial Development Strategy

- 3.18 In the longer term, the Council will need to undertake a full review of its Local Plan, but this can only be properly be progressed in alignment with the West of England Combined Authority Spatial Development Strategy (SDS). As part of that process, many of the LPPU policies can be rolled into the new Local Plan or developed further if required.
- 3.19 The SDS will be a high-level spatial plan, to which the UA Local Plans must conform. WECA has some discretion on the scope and nature of policies in the SDS. The SDS will establish key policies such as the sub-regional housing requirement as well as the housing requirements of individual authorities. As WECA and the UAs have all declared climate emergencies, with a target of becoming carbon neutral by 2030, the SDS will also establish the strategic planning requirements to respond to the Climate and Nature Emergences, implementation of green Infrastructure (linked to the Joint Green Infrastructure Strategy), and design and placemaking principles.
- 3.20 WECA is working closely with the UAs in the preparation of the SDS and it is currently expected to be 'published' (adopted) in 2023. WECA is helping to co-

ordinate and fund a number of key studies to inform both the SDS and UA plan-making. These include a Carbon Impact Assessment tool and a Renewable Energy Resource Assessment Study.

4 STATUTORY CONSIDERATIONS

- 4.1 The Planning Acts require that planning decisions must be determined in accordance with Development Plan Documents or Neighbourhood Plans unless material considerations indicate otherwise. Hence the importance of ensuring the planning policies are up-to-date
- 4.2 The process for the preparation of policy documents is regulated by statute, governing matters such as the publication, consultation, scope and content of plans, public examinations and adoption.
- 4.3 There are other statutory requires for plan-making such as the Climate Change Act 2008 as well as National Planning Policy.

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 5.1 The Council's planning framework is critical to the delivery of its Corporate Strategy. The formulation of planning policy will require extensive cross-service working to ensure a co-ordinated approach and an efficient use of resources.
- 5.2 The preparation of Planning Policies for the District is primarily funded by the Local Development Framework Budget, Government grants and funding from WECA. The scope and progress of preparation of planning policy documents will depend on the available resources but the preparation of plans in this report are covered by existing budgets.
- 5.3 The SDS is funded largely by WECA with some contributions from the Unitary Authorities to cover the collation of evidence of relevance to both the SDS and Local Plans.

6 RISK MANAGEMENT

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management guidance.

7 EQUALITIES

- 7.1 All plans and SPDs are subject to an Equality Impact Assessment (EqIA). The Council will seek to ensure that the consultation is inclusive and accessible.

8 CLIMATE CHANGE

8.1 One of the main reasons for updating the Local Plan is to ensure that the Council’s planning policies are amended to contribute toward achieving carbon neutrality by 2030 in response to the declaration of the Climate Emergency.

9 OTHER OPTIONS CONSIDERED

9.1 Plan preparation requires that the plan-making authority considers the reasonable alternatives in deciding the most appropriate policy option. The comparisons of these alternatives are set out in the Sustainability Appraisals for each document which will be published alongside the draft plans when they are consulted on.

10 CONSULTATION

10.1 Residents, local communities and stakeholders will have the opportunity to comment on the LPPU and the SPDS as part of a programme of consultation once they are agreed in July. They will all need to meet the statutory consultation requirements and the Council’s Statement of Community Involvement.

Contact persons	<p>Simon de Beer (Head of Planning) 01225 477616</p> <p>Richard Daone (Deputy Head of Planning Policy) 01225477546</p> <p>Claire Cornelius (Highway Development Control & Transport Policy Manager) 01225394338</p>
Background papers	<ul style="list-style-type: none"> • The B&NES Council Climate Emergency progress report October 2019 • The Planning and Compulsory Purchase Act 2004 (as amended) • National Planning Policy Framework 2019 • National Planning Practice Guidance • B&NES Core Strategy 2014 • B&NES Placemaking Plan 2017 • B&NES Statement of Community Involvement
<p>Please contact the report author if you need to access this report in an alternative format</p>	

CLIMATE EMERGENCY AND SUSTAINABILITY

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations, please contact the report author or, Democratic Services (). A formal agenda will be issued 5 clear working days before the meeting.

Agenda papers can be inspected on the Council's website.

Ref Date	Decision Maker/s	Title	Report Author Contact	Director Lead
21ST JUNE 2021				
21 Jun 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Clean Air Zone Update	Cathryn Brown Tel: 01225 477645	Chief Operating Officer
21 Jun 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Progress report on the Local Plan Partial Update, associated Supplementary Planning Documents (including Electric Vehicle Charging points) and the WECA Spatial Development Strategy	Simon De Beer, Chris Major Tel: 01225 477616, Tel: 01225 39 4231	Lisa Bartlett
21 Jun 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Development of Neighbourhood Services	Carol Maclellan Tel: 01225 394106	Chief Operating Officer
27TH JULY 2021				
27 Jul 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Final Strategy for Planting Trees in BANES	Carol Maclellan Tel: 01225 394106	Director Environment

Ref Date	Decision Maker/s	Title	Report Author Contact	Director Lead
27 Jul 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Charging Points Update	Chris Major Tel: 01225 39 4231	Chief Operating Officer
27 Jul 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Update on the Western Gateway	David Trethewey Tel: 01225 396353	Director Partnership & Corporate Services
20TH SEPTEMBER 2021				
20 Sep 2021	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Council House Building Programme	Graham Sabourn Tel: 01225 477949	Chief Operating Officer
22ND NOVEMBER 2021				
ITEMS TO BE SCHEDULED:				

Ref Date	Decision Maker/s	Title	Report Author Contact	Director Lead
	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Littering Review (progress report)	Carol Maclellan Tel: 01225 394106	Director Environment
	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Discovery Card Review	Stephen Bird Tel: 01225 477750	Director of Economy & Growth
	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Bath Quays North Regeneration	John Wilkinson Tel: 01225 396593	Director of Economy & Growth

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The Forward Plan is administered by **DEMOCRATIC SERVICES:** Democratic_Services@bathnes.gov.uk