

# Restructuring Implementation Committee

**Date: Tuesday, 16th March, 2021**

**Time: 8.30 am**

**Venue: <https://www.youtube.com/bathnescouncil>**

Councillor Dine Romero  
Councillor Robin Moss  
Councillor Karen Walker  
Councillor Paul Myers

Chief Executive and other appropriate officers  
Press and Public



**Jo Morrison**

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Council will broadcast the images and sounds live via the internet <https://www.youtube.com/bathnescouncil>. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

**Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Tuesday notice must be received in Democratic Services by 5.00pm the previous Thursday.**

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

## Restructuring Implementation Committee - Tuesday, 16th March, 2021

at 8.30 am <https://www.youtube.com/bathnescouncil>

### A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

3. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
4. MINUTES OF PREVIOUS MEETING (Pages 5 - 6)
5. QUESTIONS AND STATEMENTS
6. INTERIM APPOINTMENT OF MONITORING OFFICER (Pages 7 - 8)

The Committee Administrator for this meeting is Jo Morrison who can be contacted on 01225 394358.

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**BATH AND NORTH EAST SOMERSET**

**RESTRUCTURING IMPLEMENTATION COMMITTEE**

Monday, 22nd February, 2021

**Present:-** Councillors Dine Romero, Robin Moss, Karen Walker and Paul Myers

**Also in attendance:** Councillor Richard Samuel, Councillor Alastair Singleton, Will Godfrey (Chief Executive)

**18 DECLARATIONS OF INTEREST**

No declarations were made.

**19 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There were no items of urgent business.

**20 MINUTES OF PREVIOUS MEETING - 15TH DECEMBER 2020**

Approved by the Committee as a correct record.

**21 QUESTIONS AND STATEMENTS**

There were none.

**22 EXCLUSION OF THE PUBLIC**

On a motion from Councillor Paul Myers, seconded by Councillor Robin Moss, it was

**RESOLVED** that, having been satisfied that the public interest test would be better served by not disclosing relevant information, and in accordance with the provisions of Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business because of the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act as amended.

**23 DIRECTOR APPOINTMENTS**

Interviews were conducted. It was then

**RESOLVED**

1. To appoint Cherry Bennett to the post of Director of People & Policy with effect from 1 April 2021;
2. To agree that the new post of Director of Sustainable Communities will be advertised externally, as no appointment was made.

[During the session, the Committee adjourned at 15:25 pm on 22<sup>nd</sup> February and re-convened at 08:30am on 23<sup>rd</sup> February, concluding and closing the meeting at 10:20am.]

The meeting closed at 10.20am on 23<sup>rd</sup> February 2021

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

<b>Bath &amp; North East Somerset Council</b>	
MEETING: <b>Restructuring Implementation Committee</b>	AGENDA ITEM NUMBER
DATE: <b>16 March 2021</b>	
TITLE: <b>Interim appointment of Monitoring Officer</b>	
WARD: ALL	
<b>REPORT OF DIRECTOR OF HR&amp;OD</b>	

## **1 THE ISSUE**

1.1 To seek the Committee's approval to extend the interim appointment to the statutory post of Interim Monitoring Officer from 1 April 2021 to 31 July 2021.

## **2 RECOMMENDATION**

2.1 That the Chief Executive be given delegated authority on behalf of the RIC to extend the appointment of Michael Hewitt as the Interim Monitoring Officer.

## **3 FINANCIAL IMPLICATIONS**

3.1 The Interim Monitoring Officer will be paid the salary of £80,108 pro rata per annum for covering these duties and for undertaking the line management of Legal Services, Democratic Services, Registrars and Electoral Services.

## **4 THE REPORT**

4.1 The Director of Legal & Democratic Services, Maria Lucas, resigned her position with notice expiring on 30 November 2020. She held the statutory role of Monitoring Officer.

4.2 Michael Hewitt has been acting as the Council's Interim Monitoring Officer since 1 December 2020.

4.3 Now that the first part of the senior management restructure is complete and Cherry Bennett has been appointed as Director of People & Policy (including Legal & Democratic Services within that portfolio), Cherry will be progressing the recruitment to this post on a substantive basis. It is proposed that the selection process takes place as soon as possible.

4.4 This extension of appointment has been discussed and agreed by Richard Samuel, Cabinet Member for Resources. No member of cabinet has raised any objections to this appointment.

## **5 EQUALITIES AND RISK MANAGEMENT**

5.1 This interim appointment has been made with advice from the Director of HR&OD. Michael Hewitt has been consulted and has agreed to undertake this interim role for a further period. Page 7

5.2 Appointment to this role on a substantive basis will be actioned in accordance with the Council policy and procedure.

## 6 ADVICE SOUGHT

6.1 The Council's Chief Executive has had the opportunity to input to this report and has cleared it for circulation.

<b>Contact person</b>	<i>Cherry Bennett, Director of HR &amp; OD (Tel: 01225 477203)</i>
<b>Background papers</b>	<b>None</b>
<b>Please contact the report author if you need to access this report in an alternative format</b>	