

Pension Board

Date: Tuesday, 30th November, 2021

Time: 10.00 am

**Venue: Virtual Meeting - Zoom - Public Access via
YouTube**

<https://www.youtube.com/bathnescouncil>

Board Members: Nick Weaver, Pete Sloman (Employer Representative), Helen Ball (Member Representative), Steve Harman (Employer Representative), Mark King (Member Representative), David Yorath (Member Representative) and Tony Whitlock (Employer Representative)

Chief Executive and other appropriate officers
Press and public



NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Broadcasting of Meetings:-**

The Council will broadcast the images and sounds live via the internet <https://www.youtube.com/bathnescouncil> The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Mark Durnford

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AGENDA

1. EMERGENCY EVACUATION PROCEDURE
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
5. ITEMS FROM THE PUBLIC
6. ITEMS FROM MEMBERS
7. MINUTES OF PREVIOUS MEETING - 21ST SEPTEMBER 2021 (Pages 7 - 14)
8. UPDATE ON LEGISLATION (Pages 15 - 50)

The purpose of this report is to update the Pensions Board on the latest position concerning the Local Government Pension Scheme [LGPS] and any proposed regulatory matters that could affect scheme administration. An updated list is included in Appendix 1.

9. PENSION FUND ADMINISTRATION - OVERVIEW & SUMMARY PERFORMANCE REPORT (Pages 51 - 68)

The purpose of this report is to present the Fund's performance for the three months to 30th September 2021 against its key performance indicators (KPI's) in relation to the administration of pension benefits.

The report also addresses the Fund's business operational position from an overall risk perspective.

10. BRUNEL UPDATE (VERBAL ITEM)
11. BREACHES REPORT (Pages 69 - 82)

The purpose of this report is to update the Pension Board on the Fund's Breaches Policy, procedure for recording & reporting breaches, training carried out for Teams and breaches recorded in the last year.

12. STATUTORY REPORTING AND YEAR END (Pages 83 - 238)

The purpose of this report is to inform the Pension Board of the actions undertaken by the Fund Administration in completion of the 2020/2021 employer year end data exercise and statutory annual benefit statement exercise.

13. APF COMMUNICATIONS UPDATE (PRESENTATION)
14. RISK MANAGEMENT UPDATE - RISK REGISTER (Pages 239 - 248)

The purpose of this report is to update the Pension Board with the latest risk register as at November 2021.

15. PENSION BOARD - TRAINING AND WORK PLAN UPDATE (Pages 249 - 256)

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.