

HEALTH AND WELLBEING BOARD

Minutes of the Meeting held

Tuesday, 30th November, 2021, 11.00 am

Councillor Alison Born (Chair)	Bath and North East Somerset Council
Cara Charles Barks	Royal United Hospital
Paul Harris	Curo
Nicola Hazle	Avon and Wiltshire Partnership Trust
Amritpal Kaur	Healthwatch
Mary Kearney-Knowles	Bath and North East Somerset Council
Kate Morton	Bath Mind
Jonathan Raisey	Avon and Somerset Police
Rebecca Reynolds	Bath and North East Somerset Council
Val Scrase	Virgin Care
Dr Andrew Smith	BEMS+ (Primary Care)
Suzanne Westhead	Bath and North East Somerset Council

19 WELCOME AND INTRODUCTIONS

In the absence of the co-chairs, who were unable to attend and presented their apologies, it was agreed that Cllr Alison Born would chair the meeting. Cllr Born welcomed everyone to the Health and Wellbeing Board.

20 EMERGENCY EVACUATION PROCEDURE

The Democratic Services Officer read out the evacuation procedure.

21 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from:

Dr Bryn Bird – CCG
Jayne Davis – Bath College
Corinne Edwards – CCG
Sara Gallagher – Bath Spa University
Andrew Girdher – CCG
Will Godfrey – B&NES Council
Steve Kendall – Avon and Somerset Police – substitute Jonathan Raisey
Anthony Payne – Bath University – substitute Chris Young
Nikki Rice – Avon Fire and Rescue Service
Cllr Dine Romero – B&NES Council
Richard Smale – CCG

22 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

23 **TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

There was no urgent business.

24 **PUBLIC QUESTIONS/COMMENTS**

There were no public questions or statements.

25 **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 28 September 2021 were approved as a correct record and signed by the Chair.

26 **BETTER CARE FUND 2021-2022 NARRATIVE PLAN**

The Board considered the Bath and North East Somerset Better Care Fund 2021-2022 Narrative Plan. Judith Westcott (Senior Commissioning Manager) and Gary Guest (Commissioning Project Manager) presented the report highlighting the following issues:

- Narrative Plan requirements and overview
- Scheme monitoring and governance
- Approach to integration
- National conditions
- Covid-19 recovery

A draft version of the plan was submitted to the Better Care Fund (BCF) national team on the submission deadline date (16 November 2021) subject to formal approval by the Health and Wellbeing Board. The plan is an updated and modernised version of the previous plan and sets out targets, winter planning and ongoing delivery of the business plan. The Better Care Fund seeks closer working

relationships with partners. The key aim is to enable people to remain in their own homes for longer and to improve “patient flow” on discharge from hospital. Next year there will be a total refresh of the plan.

There were also two new funding applications for consideration which have received backing from the Locality Commissioning Group.

The following issues were discussed:

- It is extremely important to ensure that people can leave hospital without delay and more resources are being put into domiciliary care to support this aim. The RUH and the Council are committed to working together to help patients.
- Staff shortages continue to be a challenge, and this is a national issue. Work is being carried out locally to address this, but staffing remains a concern.
- Finding suitable and affordable accommodation in Bath is a problem for staff and this requires a wider conversation across the Council. There is a supply shortage of affordable housing and this has worsened due to some private landlords switching from providing residential accommodation to Airbnb.
- Good links with mental health services are also important and staff who can work with this level of complexity are required.

RESOLVED:

- (1) To approve the Bath and North East Somerset Better Care Fund 2021-2022 Narrative Plan.
- (2) To approve the following funding applications requesting support from the Better Care Fund:
 - Trusted Assessor (Existing BCF Scheme) - £31,334.60
 - In House Home Care - £80,000 per annum for two years with a total commitment of £160,000 to cover two years of practice.

A copy of the presentation slides is attached as Appendix 1 to these minutes.

27 **B&NES COMMUNITY SAFETY AND SAFEGUARDING PARTNERSHIP ANNUAL REPORT 2020-21**

The Board considered the Annual Report of the B&NES Community Safety and Safeguarding Partnership 2020-21. Sian Walker-McAllister, Independent Chair of the partnership, presented the report highlighting the following issues:

- This is the first full year of reporting for the partnership since it was established in 2019. Only three other areas in the country have a combined adult and child safeguarding and community safety strategy and structure.
- It has been a very challenging year due to the impact of the Covid-19 pandemic on all partners.
- Statutory duties have been met and the strategic objectives of the partnership have been delivered.
- One of the key benefits of this type of combined partnership is to improve the

approach to safeguarding during the transition from child to adult services. This provides a pro-active approach to supporting both children and adults.

The following issues were discussed:

- The Chair thanked Sian for the huge amount of work that the partnership has carried out.
- It was noted that there are still concerns regarding resourcing levels and that the partnership takes strategic ownership about what action it can take.
- The partnership aims to make processes simple and to avoid duplication of work. It is important to avoid silo working and to work more effectively in partnership. However, more resources are required to support the Community Safety and Safeguarding Partnership in the future.
- Healthwatch noted the resource issues and will take this back to their organisation for further discussion. The transition from child to adult services has been discussed at recent workshops and there is a need for more mental health practitioners.

RESOLVED: To note the 2020-2021 Annual Report and Executive Summary for the Bath and North East Somerset Community Safety and Safeguarding Partnership.

28 **PHARMACEUTICAL NEEDS ASSESSMENT (PNA) REFRESH OCTOBER 2022**

The Board considered a report regarding the Pharmaceutical Needs Assessment (PNA) refresh which will take place in October 2022.

Paul Scott (Public Health Consultant) and Joe Prince (Insight Manager) presented the report and highlighted the following issues:

- The proposed PNA will be the second revised assessment of local pharmaceutical services since the Health and Social Care Act 2012 amendment. The current assessment was published in 2018.
- Planning has started on the production of the PNA to be published by 1 October 2022.
- Three pharmacies have closed in the B&NES area and need will be assessed based on recent guidance and data from NHS England.
- The timetable for key milestones was outlined.

The following issues were then discussed:

- The PNA document focusses mainly on structure, looking at the number of pharmacists per head of population. It considers the estate rather than process and looks at gaps in provision. It was acknowledged that it is important to ensure the correct capacity is available.
- A consultation will take place over the summer (during June and July 2022) and feedback will then be considered.
- Healthwatch could assist with the public consultation process.

RESOLVED: To note the proposals for the revision of a full Pharmaceutical Needs Assessment by 1 October 2022.

29 **DATE OF NEXT MEETING**

It was noted that the next meeting is currently scheduled for either Tuesday 25 January or 29 March 2022 depending on items to be discussed.

The meeting ended at 11.55 am

Chair

Date Confirmed and Signed

Prepared by Democratic Services

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Better Care Fund Report

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Health and Wellbeing Board

30th November 2021

Gary Guest, Bath and North East Somerset Council Better Care Fund Commissioning Project Manager

Objective of this Update



- Outline the Better Care Fund 2021/22 Narrative Plan and to seek Health and Wellbeing Board approval.
- Request Health and Wellbeing board approval for 2x new Better Care Fund project funding applications.



Narrative Plan Requirements

- October announcement that all localities must submit a Narrative Plan for the Better Care Fund.
- Submission deadline **16th November**
- Plan must be approved by Health and Wellbeing board.

Overview

- Strong focus on urgent care and flow improvements, drawing on the impact of BCF funded projects on flow improvements.
- Demonstrates how the BCF is helping adults to live more independent lives.
- Shows the commitment to development of the ICA priorities.
- Plan has been prepared in collaboration with BANES/CCG.

Governance

- Outlines that LCG are an advisory body to Health and Wellbeing board.
- Details the funding application process & reporting requirements

Scheme monitoring and Governance

- Managed through collaboration between BANES & CCG
- New monitoring tools under development to provide more robust controls & oversight.

Approach to Integration

- Outlines the interactions between CCG and BANES and operational structures that form the working framework.
- Articulates the make up of the LCG as a sub committee of the CCG Governing body.

National Conditions

- Explains how the overarching national conditions have been met, touching on:
 - Disabled Facilities Grant
 - Contribution to adult social care from the CCG
 - CCG commissioned out of hospital services
 - Supporting discharge

COVID-19 Recovery

- Evidences a number of BCF funded projects that aim to aid recovery in adult health and social care services following the outbreak of COVID-19:
 - Intermediate Care Team
 - Care home beds with RUH, Bath
 - Occupational Therapy Support for DFG's
 - Dynamic Home Care
 - Block Care Hours
 - Others



Decision Point

- Health and Wellbeing Board approval of the plan is requested.
- A draft version of the plan was submitted to the Better Care Fund national team on the submission deadline (16th November) on the caveat that the Health and Wellbeing board meeting would not take place until 30th November.
- The plan will not be assured by the Better Care Fund until approval from the Health and Wellbeing Board has been secured.

New Funding Applications

The following projects have requested funding support from the Better Care Fund and have received backing from the Locality Commissioning Group on November 4th. The Health and Wellbeing Board is asked to ratify this approval.



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Trusted Assessor (Existing BCF Scheme)

- Existing BCF scheme seeking additional funding.
- Based on forecast and known costs, scheme is expecting to overspend in 2021/22.
- An additional **£31,334.60** is requested. Extra funding will:
 - Fund the existing trusted assessor post (post already filled)
 - Support a dual Trusted assessor and Complex Case Coordinator role
 - Create a new role for a Health Assessor to look at cases that need to be reviewed/challenged regarding CHC or need a clear health input into their care support plan.



In House Home Care

Currently a shortage of 1400 hours of home care per week in the Brokerage backlog at B&NES.



- Staff shortages caused by COVID-19, Brexit and higher wages in other sectors
- In-house home care service could help to address this backlog.
- Requirement for 2 FTE - a care coordinator, and an administrator would be required to support the overall running of the project.
- Funding request for **£80,000** per annum for **two years** with a total commitment of **£160,000** to cover two years of practice.

Decision Point

- Both funding applications were presented to & approved by the LCG (4th November).
- Health and Wellbeing Board are requested to formally ratify the LCG approval of funding.

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