

Corporate Audit Committee

Date: Thursday, 30th July, 2020

Time: 4.30 pm

**Venue: Virtual Meeting - Zoom - Public Access via
YouTube**

<https://www.youtube.com/bathnescouncil>

Agenda

To: All Members of the Corporate Audit Committee

Councillors: Mark Elliott (Chair), Andrew Furse, Colin Blackburn, Bharat Pankhania and Brian Simmons

Independent Member: John Barker

Chief Executive and other appropriate officers

Press and Public

The agenda is set out overleaf.



Mark Durnford

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NOTES:

1. Inspection of Papers: Papers are available for inspection as follows:
Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

2. Details of decisions taken at this meeting can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. Broadcasting of Meetings

The Council will broadcast the images and sounds live via the internet
<https://www.youtube.com/bathnescouncil>

The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Public Speaking at Meetings

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group.

Advance notice is required not less than two working days before the meeting.

Further details of the scheme can be found at:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Corporate Audit Committee-Thursdays, 30th July, 2020

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A G E N D A

1. Welcome & Introductions

2. ELECTION OF VICE-CHAIR

To elect a Vice-Chair (if required) for this meeting.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** *or* an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business.

6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

7. ITEMS FROM COUNCILLORS AND CO-OPTED AND ADDED MEMBERS

To deal with any petitions, statements or questions from Councillors and, where appropriate, co-opted and added Members.

8. MINUTES - 6th February 2020 (Pages 7 - 12)

9. Covid-19 Financial Recovery - Verbal Update by S151 Officer

The S151 Officer will give a verbal update on this item. Please see below for a link to the Cabinet report that was presented on 2nd July 2020.

https://democracy.bathnes.gov.uk/documents/s61514/E3210%20Covid-19%202020.21%20Financial%20Recovery_Final.pdf

10. Treasury Management Outturn 2019/20 (Pages 13 - 30)

This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan for 2019/20.

11. External Audit Update & Plans (Pages 31 - 100)

The intention was to submit these plans to the Corporate Audit Committee at its meeting scheduled for the 28th April 2020 however this was not possible. The Covid19 Pandemic and the unprecedented response has resulted in the need to submit the original plans and provide an update to the planned scope and timing of the statutory audit of the Council and the Avon Pension Fund.

12. Internal Audit Annual Report 2019/20 (Pages 101 - 108)

This is the Annual Report of the Internal Audit function detailing progress against the Plan, a summary of audit performance and key issues, as well as the formal opinion on the internal control framework.

13. Internal Audit Annual Plan 2020/21 (Pages 109 - 128)

This is a report detailing the proposed Internal Audit Plan for 2020/21 which forms the principal work for the Internal Audit Service.

14. Annual Report of Audit Committee 2019/20 (Pages 129 - 138)

This report provides a draft version of the Annual Report (Appendix 1) and details the arrangements for the production and submission of the annual report for 2019/20.

The Committee Administrator for this meeting is Mark Durnford who can be contacted on 01225 394458.