

Alice Park Trust Sub-Committee

Date: Wednesday, 4th September, 2019

Time: 6.00 pm

Venue: Kaposvar Room - Guildhall, Bath

Councillor Rob Appleyard

Councillor Paul Myers

Councillor Joanna Wright

Co-opted members non-voting: Paul Hooper (Independent) and Graham Page (Independent)

Chief Executive and other appropriate officers

Press and Public



Marie Todd

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

E-mail: Democratic_Services@bathnes.gov.uk

NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

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at 6.00 pm in the Kaposvar Room - Guildhall, Bath

A G E N D A

1. ELECTION OF CHAIR
2. ELECTION OF VICE CHAIR (IF REQUIRED)
3. WELCOME AND INTRODUCTIONS

4. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out on the Agenda.

5. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

6. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

7. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

8. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

9. MINUTES OF THE MEETING OF 25 FEBRUARY 2019 (Pages 7 - 14)

To confirm the minutes of the meeting held on 25 February 2019.

10. CHAIR'S UPDATE

The Chair will give an update on the following issues:

- Heritage Notice Boards
- Footpath join-up
- General maintenance

11. HEADS OF TERMS FOR SKATEPARK LEASE (Pages 15 - 32)

To formally agree the proposed Heads of Terms for the skatepark lease.

12. TENNIS COURTS LEASE (Pages 33 - 56)

The Sub-Committee is asked to approve the grant of a 25 year lease of the six tennis courts in Alice Park to the Council to carry out a refurbishment project and to take on the operation and all liabilities associated with the courts throughout the 25 year period.

13. PETANQUE FACILITY

Chris Garrett from the Bath Grand Cru Petanque Club will address the Sub-Committee regarding petanque in Alice Park.

14. WILDLIFE GARDEN

To receive an update from Sam McGuire regarding the wildlife garden in Alice Park.

15. PROCESS FOR MEMORIAL BENCHES ETC

A request has been received regarding the provision of a memorial park bench in Alice Park. To discuss the process that should be taken.

16. DATE OF NEXT MEETING

To consider the date of the next meeting.

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.

