

# Climate Emergency and Sustainability Policy Development and Scrutiny Panel

**Date: Monday, 16th March, 2020**

**Time: 4.00 pm**

**Venue: Council Chamber - Guildhall, Bath**

**Councillors:** Karen Walker, Tom Davies, Alison Born, Shelley Bromley,  
Sue Craig, Joel Hirst, Lisa O'Brien, Grant Johnson and Dr Kumar

**Panel members:** *Please note there will be a pre-meeting in the Chamber from  
3.30pm-4pm.*



Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the Guildhall - Bath.

**2. Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

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**Climate Emergency and Sustainability Policy Development and Scrutiny Panel - Monday,  
16th March, 2020**

**at 4.00 pm in the Council Chamber - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

6. ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING

At the time of publication no notifications had been received.

7. MINUTES - 20TH JANUARY 2020 (Pages 5 - 10)

8. CLIMATE EMERGENCY ACTION PLAN (Pages 11 - 24)

A report is attached. There will be a presentation at the meeting.

9. WASTE STRATEGY 2020-2030 (Pages 25 - 32)

A report is attached. There will also be a verbal update at the meeting.

10. PANEL WORKPLAN (Pages 33 - 36)

This report presents the latest workplan for the Panel. Any suggestions for further items or amendments to the current programme will be logged and scheduled in consultation with the Panel's Chair and supporting senior officers.

The Committee Administrator for this meeting is Michaela Gay who can be contacted on 01225 394411.

**BATH AND NORTH EAST SOMERSET**

**MINUTES OF CLIMATE EMERGENCY AND SUSTAINABILITY POLICY DEVELOPMENT AND SCRUTINY PANEL MEETING**

Monday, 20th January, 2020

Present:- **Councillors** Karen Walker, Tom Davies, Alison Born, Shelley Bromley, Sue Craig, Joel Hirst, Lisa O'Brien and Dr Kumar

Apologies for absence: Councillors: Grant Johnson

**32 WELCOME AND INTRODUCTIONS**

The Chairman welcomed everyone to the meeting.

**33 EMERGENCY EVACUATION PROCEDURE**

The Chairman drew attention to the emergency evacuation procedure.

**34 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

There were none.

**35 DECLARATIONS OF INTEREST**

There were none.

**36 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN**

There was none.

**37 ITEMS FROM THE PUBLIC OR COUNCILLORS - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS RELATING TO THE BUSINESS OF THIS MEETING**

There were none.

**38 MINUTES**

The Panel confirmed the minutes of the previous meeting held on 13<sup>th</sup> January 2020 as a true record and they were duly signed by the Chairman.

**39 CABINET MEMBER UPDATE - COUNCIL HOUSE BUILDING PROGRAMME (VERBAL UPDATE)**

Graham Sabourn, Head of Housing gave a short verbal update on the Council House Building Programme on behalf on the Cabinet Member for Housing, Planning and Economic Development.

He explained that, since reporting to this Panel in September 2019, there had been a facilitated meeting with the Vice Chair Councillor Davies at which several clear aspirations were identified, including

- that any housing should be genuinely affordable, including using social rent or similar;
- that any housing should strive to be as energy efficient as possible;
- that we should work in partnership with ADL & focus on our own land;
- that we should provide a mix of housing including housing for rent, shared-ownership and supported housing;
- complement existing delivery mechanisms.

The officer explained that a high-level feasibility plan had been developed following the above meeting which demonstrates that:

- That by using our existing sites & combined some innovative tenure models we have the potential to deliver around 100 homes over the next five years;
- This would include a combination of:
  - Supported housing (temporary accommodation)
  - Specialist low-cost young persons shared housing
  - General for rent housing;
  - Traditional shared-ownership accommodation (ie new build);
  - DIY Shared-ownership accommodation (where applicant selects property from the used market).
- This programme would also look to utilise any suitable recovered empty properties.

The officer concluded that officers are now working with the finance team to develop an appropriate business plan which will go for further consideration and will report back to this Panel at the relevant time.

The Panel asked the following questions and raised the following points:

Councillor Hirst asked how the Panel can help officers with the plan to deliver 100 houses over five years or indeed to be more ambitious. The officer explained that the Panel can help by being clear about what aspirations and requests are. He explained that this first stage should provide a springboard for future ambitions.

Councillor O'Brien asked if land all over BANES will be used for these houses and added that she hopes that residents benefit from these properties rather than students. The officer explained that sites were mainly in Bath but he is mindful of looking at other schemes and the DIY shared ownership model can take place anywhere. He confirmed that these houses would be for people on the housing register and not students.

In response to a query from Council Craig regarding low cost young persons shared housing, the officer explained that the YMCA manage some properties where rooms are rented out to young people, it is a transitional scheme and needs some support. The officer explained that three similar schemes are being considered. In response

to a query from Councillor Bromley the officer explained that this is a hybrid scheme run with the YMCA and that emergency accommodation is managed by the authority.

Councillor Bromley asked if ward Councillors could feed back information regarding empty properties. The officer explained that there is a list being worked through at present and that it would be helpful if ward Councillors passed on any information regarding empty properties. He explained that empty properties can be reported on the Council's website and a 'Fix my street' App will be launched shortly.

Councillor Davies asked when the first of the 100 houses would be on stream. The officer explained that it should be on the latter part of this year and will be spread over 5 years. He explained that it can depend on when ADL bring the sites forward.

Councillor Davies asked if there was reassurance of increased resources regarding the full business case for the Council House programme. The officer explained that there has been an offer of an increase in the budget but that there was a challenge to find the right people to help.

Councillor Born stated that the Council had not had housing stock for some time and asked why we are going back to this. The officer explained that this was a clear political ambition and that the Council has a responsibility to provide people with housing including some people that are challenging to house.

Councillor Walker thanked the officer for the update and noted that progress on the Council House Building Programme would be reported to the Panel at relevant times.

## **40 DRAFT CORPORATE STRATEGY**

David Trethewey, Director of Partnership and Corporate Services, introduced the report.

Panel members asked the following questions and raised the following points:

Councillor Craig raised the following points. *Officer responses are shown in italics:*

- Transport infrastructure is mentioned throughout but we are dependent on third parties in terms of improving bus and rail. *The officer explained that the Corporate Strategy shows the intention of the Cabinet is to influence WECA where possible in terms of improvements to bus and rail services.*
- How do you measure residents' views? *The officer explained that a randomized Voicebox survey is used. The Panel will be sent a link to this.*
- Allowances must be made for people who cannot use digital services. *The officer explained that the Council is working towards making as many services digital as possible which will free up staff to help people who cannot use the digital services. There is recognition that not all residents are online.*
- Council tax is spent on recycling, but we have limited control on buying things without excess packaging. We should lobby businesses so that they use less packaging. *The officer explained that clarity of strategic goals makes lobbying easier. The Panel will have a role when looking at the Environmental Bill.*

- Can we commit to look favourably at sustainable businesses who want to occupy our shops. *The officer explained that property is usually let on best consideration regarding the commercial estate.*

Councillor Hirst commented that the Corporate Strategy is a useful, clear and helpful document. He had the following queries. *Officer responses are shown in italics:*

- Query on inclusion of 'nature' in the Climate Emergency wording. *The officer explained that this is a recognition that there is also a nature emergency and that these are connected. The Cabinet are working across both agendas.*
- Supportive of the three bullet points on the climate and nature policy but concerned about what can be achieved and delivered in four years. There should be clear and achievable aims with quarterly reporting on performance statistics. *The officer explained that there is a target of carbon neutrality by 2030. There is a session in March to review the relevant strategies with a work programme cycle for these reviews.*
- Regarding 'giving people a bigger say' – the current consultation on Entry Hill golf course may not meet the criteria. *The officer explained that the aim in the Corporate Strategy are based on learning from current and past consultations.*

Councillor Davies stated that the document is clear and the core policy of 'addressing the climate and nature emergency' is great. He made the following points. *Officer responses shown in italics:*

- The Council cannot do this alone, we need to shift behaviours and it would be good to see more in the Corporate Strategy about how the Council can play a wider leadership role in how everyone can help to address the emergency. *The officer explained that there are a series of measures planned to tackle this, the challenge is what to focus efforts on. There are web pages and tools for parish councils.*
- Regarding the 'prevention' principle – the Clean Air Zone could be included as an example of this as it will help to prevent future ill health.
- Regarding growth and enterprise (part of the Panel's remit), some of our high streets are in a difficult place, it would be good to have recognition of this. *The officer explained that there will be a discussion on this issue at the March meeting of the Corporate Panel.*
- We need to make sure there is congruence with work being done by WECA and BANES and that this is made clear to the public. *The officer explained that work is being done to coordinate the activity across the West of England.*

Councillor Born welcomed the draft strategy, it is accessible and a good size. She made the following points. *Officer responses shown in italics:*

- There should be robust tracking to measure what will be implemented and by when. *There will be more details in the delivery plan.*
- It is almost a year since the Climate Emergency was declared. The aim of carbon neutrality by 2030 is very ambitious - it does not feel like we are working fast enough to achieve this. An example is planning decisions which are made on guidance which may now be out of step. *The Council required*



*that progress be reported back to this Panel in their March meeting where members can influence the policies to review timescale of the review.*

- It is important to have access points for people who do not have digital access. It is surprising how many people do not use computers. *This point is acknowledged and was discussed above.*

Councillor Karen Walker asked how residents can reserve books from the mobile library service if they are not online. *The officer explained that he did not know the details of this service but that access points are available.*

Councillor O'Brien raised the following points. *Officer responses shown in italics:*

- The two core policies 'Giving people a bigger say' and 'Addressing the climate and nature emergency' may not support each other and the 'emergency' should be more of a priority. *This comment can be fed back to the administration, the strategy reflects the manifesto.*
- The diagram is sensible – 'improving people's lives' is a good purpose.
- The Council should use its position as a landlord to eliminate needless packaging. This could also be promoted by the BID and Chamber of Commerce. *This comment can be fed back to the administration.*
- We need to be dynamic, forceful and focused on the climate emergency – there are vast numbers of homes that need retro fitting, we should work with Curo on this. Also, new build applications should include tree planting. *Some of these points were discussed at Council in October.*
- The 'Your Care Your Way' model should be used by other services. *This is an area-based approach. Community areas are different.*

In response to a question from Councillor Bromley, the officer explained that there is a skills mismatch in the area and there is a question of how we address this, for example - there are not always the people with the skills to retro-fit houses.

Councillor Hirst stated that the word 'emergency' suggests that we are working in a different way to 'business as usual'. We have to merit the word 'emergency' and show what we are doing. The officer explained that this will be clear through the budget proposals.

Dr Kumar stated that 'emergency' suggested radical action but the Council works very slowly. The officer explained that language used can raise a number of issues and that sometimes the use of more dramatic language can lead people to think that there is nothing they can do.

The officer reminded the Panel that they (along with members of the Children, Adults, Health and Wellbeing PDS Panel) are invited to the Corporate PDS Panel meeting on 3<sup>rd</sup> February 2020 where the budget proposals will be discussed.

*Note – there were two comments from members of the Panel that fell into the remit of the Children, Adults, Health and Wellbeing PDS Panel. These comments will be passed on to that Panel.*

The Panel **RESOLVED** to pass the following points on to the Cabinet for their consideration of the Draft Corporate Strategy at their February 2020 meeting:

- The word ‘emergency’ suggests a different pace to ‘business as usual’ – we must merit the word emergency in the pace of our work.
- More information about the Council’s leadership role which enables everyone to help towards the Climate Emergency. We cannot do all of this work alone.
- Use our position of landlord to encourage the elimination of needless packaging.
- Fast track the process of policy reviews such as updating the planning guidance so that decisions are in step with our Climate Emergency pledge.
- Regarding the ‘prevention’ principle – include the Clean Air Zone as an example of this as it will prevent future ill health.
- Make allowances for people who cannot use digital services.
- Be clear about what can be achieved (regarding the Climate Emergency) in 4 years then report back quarterly with performance statistics. Clarity of aims and robust tracking is needed.
- Some recognition in the Corporate Strategy about the difficult time for the High Street.
- More focus on the ‘Climate Emergency’ and the scale of work to be done – fast track retro fitting of homes (working with Curo) and new builds to included tree planting etc..

#### **41 PANEL WORKPLAN**

The Panel noted its future workplan.

The Panel noted that any items suggested within the meeting would be considered at the Chairs and Vice Chairs meetings and also at the agenda planning meeting with the Chair of the Panel.

The meeting ended at 5.54 pm

Chair(person) .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

<b>Bath &amp; North East Somerset Council</b>		
MEETING	<b>Climate Emergency and Sustainability Policy Development &amp; Scrutiny Panel</b>	
MEETING DATE:	<b>16th March 2020</b>	
TITLE:	<b>Climate Emergency Action Plan - Update Report</b>	
WARD:	All	
<b>AN OPEN PUBLIC ITEM</b>		
<p><b>List of attachments to this report:</b></p> <p><b>Appendix One:</b> Climate Emergency Action Plan - Timeline</p> <p><b>Appendix Two:</b> Timetable – Climate Emergency Review of Council Strategies &amp; Plans</p>		

## 1 THE ISSUE

- 1.1 This report updates the Panel on the actions the council is undertaking and is planning in response to the Council's declaration of a climate emergency in March 2019. Specifically, it focuses on the timescales for reviewing the council's strategies and plans to align them to the climate emergency, and on the next stage of reviews, research and action planning, as agreed by Council in October 2019.

## 2 RECOMMENDATION

### The Panel is asked to:

- 2.1 Note the update on the reviews, research and action planning identified in para 3.7 iv of the October Climate Emergency Progress Report (see para 3.2 below and Appendix One).
- 2.2 Note the timetable set out for reviewing key strategies and plans, including the prioritisation by high, moderate or low relevance to the delivery of the Council's Climate Emergency commitments and the current gap, which has been identified

as the lack of an overall housing strategy that is needed to support the home energy efficiency retrofitting at scale. (see para 3.8 below and Appendix Two).

2.3 Consider the request contained in the October Climate Emergency Progress Report (3.7 i) for the Panel to play a role in the alignment of all the Council's strategies and plans and a recommendation that the panel enable and support the development of the Council's policy framework through, for example, a scrutiny enquiry day and/or task and finish groups, starting with the strategic policy gap identified above on housing and retrofitting (in line with and informed by the second phase of research and road-mapping later in the year).

### **3 THE REPORT**

3.1 Following its declaration in March 2019 of a climate emergency, Council received an update report in October 2019. It agreed that

- i. an update report for the next stage of work in respect of the reviews, research and planning identified in the report be brought to the March 2020 meeting of the Climate Emergency & Sustainability Policy Development and Scrutiny Panel, with a progress report to council each year
- ii. a further update report to the March Panel will identify the timescale for reviewing all the Council's existing strategies and plans to re-align them to the Climate Emergency.

3.2 Since then, the council has been continuing to implement and develop a wide-ranging and ambitious action plan which meets the scale and urgency of the challenge, is based on sound evidence and delivers on our ambition. Key actions include:

- The adoption of a new four-year Corporate Strategy which incorporates the climate and nature emergency as one of the two core policies of the council, which means that it will shape everything the Council does. The three carbon reduction priorities identified in the report to Council in October have been embedded across the strategy and reflected in its key commitments. These priorities are:
  - ✓ buildings' energy efficiency and zero carbon new build;
  - ✓ shift to mass transport, walking and cycling;
  - ✓ rapid and large-scale increase in renewable energy
- The adoption of a detailed Delivery Plan for 2020/21 which has seen these commitments reflected across all the council's services, with service areas incorporating climate emergency work into their day-to-day activities. Over 150 specific actions have been identified across services to meet the climate emergency. (See action plan summary on Council's website, Climate Emergency page: <https://www.bathnes.gov.uk/climate-emergency>)
- Additional investment, agreed through the budget process, in the climate emergency, totalling £800,000 across the council. This includes increasing capacity to co-ordinate and deliver action planning, engage with local communities, conduct research and invest in transport schemes such as low traffic neighbourhoods and improvements to walking and cycling.

- The establishment of robust internal governance arrangements to support the work including a cross-departmental officer group and a senior officer advisory group, with cross-party advice and support provided via the regular Group Leaders' meetings.
- Citizen engagement and communications work, including:
  - ✓ items at each of the Area Forums in January and February 2020
  - ✓ publication of the Parish Council Climate Emergency Toolkit to support more parishes to declare (to date, seven have done so: Freshford Parish, Keynsham Town Council, Radstock Town Council, Timsbury Parish, Chew Magna Parish, East Harptree Parish, Compton Martin Parish)
  - ✓ support and promotion of the B&NES Climate Emergency Schools' Network (launched in December 2019)
  - ✓ planning for a community led day-long event on 9 April 2020
  - ✓ support and promotion of a range of initiatives and community activities, including press releases on seven different topics during December and January alongside extensive social media activity

3.3 This community engagement programme includes developing citizen juries on key issues, to commence later in 2020 and then one for each of the next two years. A survey to map community action on the climate emergency was conducted in January and February and the results will be used to inform further support for community across the area.

3.4 Pre-procurement work is underway to prepare a package of prioritised specialist work ready to be put out to tender by the end of March and completed during the summer to inform the September Progress Report, and includes:

- ✓ Development and delivery of the in-house carbon literacy programme including basic learning for all staff and councillors, plus more in-depth work to support officers in key areas related to the priorities such as planning, transport, housing, procurement and to provide appropriate carbon business case tools
- ✓ Council Scope 3 emissions analysis to enable further development of the Climate Emergency Commissioning & Procurement Strategy, and support the work of all commissioners, especially of the major contracts and including a special piece looking at Heritage Services and tourism;
- ✓ A review of the capital programme and an investigation into innovative financing mechanisms with a view to developing or facilitating new ways to bring finance into the district to fund, for example, home energy efficiency retrofitting and renewable energy development at the scale and speed required;
- ✓ A review of the modelling conducted in the first phase of work in 2019, with a view to updating the pathway to map 100% carbon neutrality by 2030;
- ✓ A full road-mapping exercise for the three priority areas of action identified in the October report, including a local SWOT analysis, a "locus of action" exercise (identifying who can do what), exploring conditions for creating

change and enabling us to identify what actions need to be taken against each priority area during the 2020-22 period, the 22-25 period and the 25-30 period. This will be closely aligned with the work underway in key departments in order to provide the maximum support for the reviews of the planning policy framework, transport and housing planning.

- 3.5 Further research and road-mapping into other areas such as community Scope 3, carbon sequestration, local food and land use issues and citizen carbon foot-printing will be deferred to later this year or next.
- 3.6 Work to identify the status of the full range of Council strategies and plans has been conducted via the Corporate Strategy and Directors' Delivery Plan process, with some renewal dates brought forward in key policy areas to respond more quickly to the climate emergency.
- 3.7 The chart attached at Appendix Two shows the current list of strategies and plans, prioritised for high (H), moderate (M) or low (L) relevance to the Climate Emergency.
- 3.8 The following Council strategies and plans have been identified, mostly of high relevance, which will either be delivered or renewed in 2020:
  - Council Corporate Strategy & Delivery Programme;
  - Climate Emergency Action Plan;
  - B&NES Core Strategy & Placemaking Plan (Partial Review);
  - Supplementary Planning Document Reviews: S106; HMO; Sustainable Construction & Retrofitting; Bio-diversity Net Gain; Design Guide (walking and cycling);
  - B&NES Tree & Woodland Strategy and Green Infrastructure Strategy;
  - Infrastructure Delivery Plan Review;
  - Community Infrastructure Levy Spend Protocol;
  - Conservation Character Area Appraisals;
  - Building Control Business Strategy and Marketing Plan;
  - Business & Skills Plan;
  - HECA (Home Energy Conservation Act) Strategy;
  - Climate Emergency Procurement and Commissioning Strategy;
  - Heritage Services 5-year Business Plan 2020-2025;
  - Journey Towards Zero Waste 2020-2030 (Resources, Waste & Litter Strategy);
  - Bath Transport Delivery Plan

- East of Bath Assessment (transport)
- Low Traffic Neighbourhoods and Resident Parking Zones
- Clean Air Zone
- Go Ultra Low EV/Charging
- Highways & Transport Policies and Procedures Review (Climate & Nature Emergency) 2020-22
- ADL Business Plan

3.9 At West of England level, the following plans are in development for 2020-21:

- WoE Joint Waste Core Strategy
- WoE Sub-regional Planning and Place-making Charter
- WECA Infrastructure and Investment Delivery Plan
- WoE Green Infrastructure Strategy
- WoE Joint Local Transport Plan including: WoE Bus Strategy; WoE Greater Bristol Rail Feasibility Study; Bristol to Bath Mass Transit; Local Cycling and Walking Infrastructure Plan;
- WECA Integrated Transport Authority development

3.10 It is proposed that the next stage of this work is informed by the review requested in the October Progress Report, to be conducted by the Climate Emergency & Sustainability Policy Development and Scrutiny Panel, into the alignment of all Council strategies and plans between 2020 and 2023 (see 2.3).

## **4 STATUTORY CONSIDERATIONS**

4.1 The activity outlined in this report is fully in line with the expectation on local authorities to take local action on the climate issue contained in the Climate Change Act 2008. And, further, is in line with the 2018 UN Inter-governmental Panel on Climate Change report on the need to reduce carbon emissions more quickly in order to prevent the world from warming by more than 1.5°C.

## **5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

5.1 The activity outlined in this report will be staffed and funded by the additional budget approved in the Council's February 2020 Budget.

## **6 RISK MANAGEMENT**

6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management guidance.

## 7 CLIMATE CHANGE

7.1 This report updates on the corporate effort to drive, coordinate and support action across the Council and the area in pursuit of the commitments made in the Climate Emergency Progress Report to Council in October 2020, to enable delivery of the March 2019 Climate Emergency Declaration.

## 8 OTHER OPTIONS CONSIDERED

8.1 The Council's approach to tackling the Climate Emergency referred to in this report was developed from March to September 2019 and was determined following discussions at senior officer and Cabinet member level and informed by specialist consultants, who conducted the first stage of work during the summer of 2019.

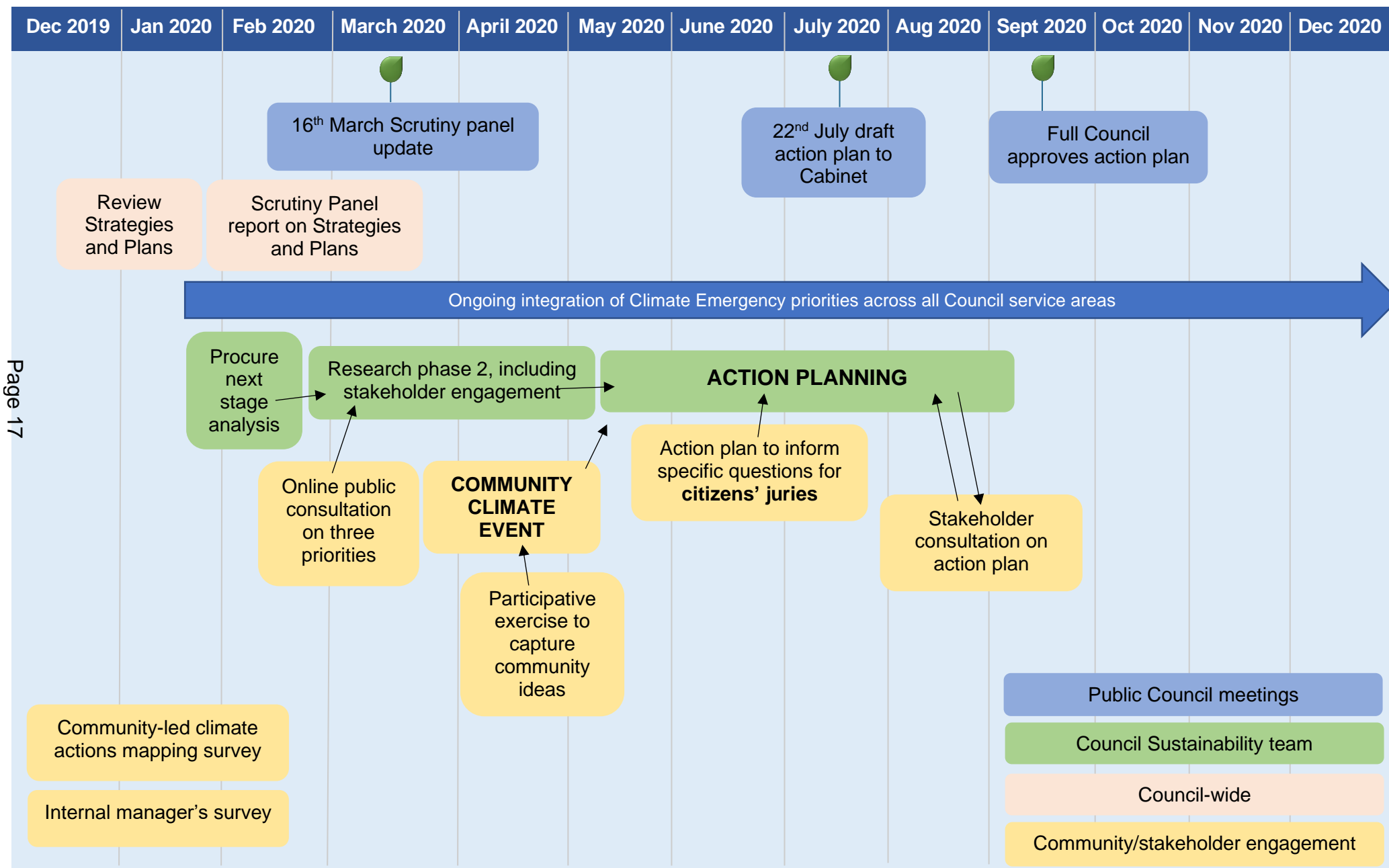
8.2 Options on how to deliver the priorities for action at the scale and speed identified in the first stage of work, will be analysed during the second phase of work that is being commissioned in March 2019.

## 9 CONSULTATION

9.1 The report has been reviewed by the Climate Emergency Officer Group, Climate Emergency Senior Officer Advisory Group and Corporate Management Team and signed off by the Chief Executive, the S151 Officer and the Monitoring Officer.

<b>Contact person</b>	<i>Jane Wildblood, Corporate &amp; Community Sustainability Manager, 01225 477685</i>
<b>Background papers</b>	<i>The October 2019 Climate Emergency Progress Report to Council and the background papers are available via the following link to the Council's website:</i> <a href="https://www.bathnes.gov.uk/climate-emergency">https://www.bathnes.gov.uk/climate-emergency</a>
<b>Please contact the report author if you need to access this report in an alternative format</b>	





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H - High relevance to delivery of Climate Emergency priorities  
M - Medium relevance to delivery of Climate Emergency priorities  
L - Low relevance to delivery of Climate Emergency priorities

Directorate	Strategy/Plan	Renewal Date	Relevance to delivery of Climate Emergency priorities
Children's Services	Youth at Risk Strategy	2022	L
Children's Services	Youth Offending Service Strategy	2021	L
Children's Services	Care Leaver Strategy	2021	L
Children's Services	Parenting Strategy	2020	L
Children's Services	Connecting Families	2021	L
Children's Services	Children and Young People's Plan 2018-2021	Annual Review	M
Complex and Specialist Community Transformation	Adult Social Care Charging and Financial Assessment Framework	Approved Feb 2020	L
Complex and Specialist Community Transformation	Learning Disability Market Position Statement	Jan 2021	M
Complex and Specialist Community Transformation	Older People Market Position Statement	Jan 2021	M
Complex and Specialist Community Transformation	Care Home Framework	2019	L
Complex and Specialist Community Transformation	Home Care Framework	2019	L
Complex and Specialist Community Transformation	Young Carers Strategy	2020	L
Complex and Specialist Community Transformation	Adult Carers Strategy	2020	L
Complex and Specialist Community Transformation	Children and Young People Participation Strategy	2019	L
Complex and Specialist Community Transformation	Children and Young People Strategic Plan	2019-2021	M
Complex and Specialist Community Transformation	Children's Workforce Training Strategy	2019-2021	L
Complex and Specialist Community Transformation	Commissioning Strategy for Sensory Impairments	2019	M
Complex and Specialist Community Transformation	Ordinary residence and Continuity of Care Policy	2020	M

H - High relevance to delivery of Climate Emergency priorities  
M - Medium relevance to delivery of Climate Emergency priorities  
L - Low relevance to delivery of Climate Emergency priorities

Development and Public Protection	B&NES Core Strategy & Placemaking Plan	Partial Review 2019/20	H
Development and Public Protection	West of England Joint Waste Core Strategy	2021	H
Development and Public Protection	West of England Sub-regional Planning	Underway 2020	H
Development and Public Protection	West of England Green Infrastructure Strategy	2020	H
Development and Public Protection	B&NES Green Infrastructure Strategy	2020	H
Development and Public Protection	West of England Place-making Charter	2020	H
Development and Public Protection	WECA Infrastructure and Investment Delivery Plan	2020	H
Development and Public Protection	Infrastructure Delivery Plan Review	2020	H
Development and Public Protection	B&NES Tree & Woodland Strategy	2020	H
Development and Public Protection	Supplementary Planning Documents including s.106, HMO & Sustainable Construction & Retrofitting, Bio-diversity Net Gain, Design Guide (walking & cycling)	Ongoing - review 2020	H
Development and Public Protection	Community Infrastructure Levy Spend Protocol (review via new statutory Infrastructure Funding Statement)	2020	M
Development and Public Protection	Planning Enforcement policy	2020	L
Development and Public Protection	Statement of Community Involvement	Review 2020	M
Development and Public Protection	Conservation Character Area Appraisals	Ongoing	H
Development and Public Protection	Travellers' Sites Plan	Proposed 2021	L
Development and Public Protection	Building Control Business Strategy and Marketing Plan	Aug-20	L
Development and Public Protection	Enforcement Policy	Jun-20	L
Development and Public Protection	Statement of Licensing Policy	Nov-24	M
Development and Public Protection	Limitation Policy on Taxi Licenses in Bath city centre	Nov-20	L
Development and Public Protection	Gambling Policy	Dec-22	L
Development and Public Protection	Taxi Licensing Policy	Dec-23	M
Development and Public Protection	Street Trading Policy	Dec-20	M

H - High relevance to delivery of Climate Emergency priorities  
M - Medium relevance to delivery of Climate Emergency priorities  
L - Low relevance to delivery of Climate Emergency priorities

<b>Development and Public Protection</b>	Gull Strategy	Dec-20	L
<b>Economy and Growth</b>	Heritage Services 5-year Business Plan 2020-2025	2020	M
<b>Economy and Growth</b>	Business & Skills Plan	May 2020	M
<b>Economy and Growth</b>	Home Energy Conservation Act (HECA) Strategy	2020	M
<b>Education, Inclusion and Children's Safeguarding</b>	SEND (Special Educational Needs and Disabilities) Education Strategy	Apr-21	L
<b>Environment</b>	Journey Towards Zero Waste (Resources Waste and Litter Strategy) 2020-2030	April 2020	H
<b>Environment</b>	Joint Local Transport Plan <ul style="list-style-type: none"> <li>• WECA led</li> <li>• Used for bidding for government funding</li> </ul>	2020	H
<b>Environment</b>	Bus <ul style="list-style-type: none"> <li>• WECA led, WoE Bus Strategy Development</li> <li>• Delivery of some interventions via B&amp;NES approved Transport Improvement Programme (TIP)</li> </ul>	2020	H
<b>Environment</b>	Rail <ul style="list-style-type: none"> <li>• WECA led, WoE Greater Bristol Rail Feasibility Study</li> <li>• Evidence base for long term investment in rail, success criteria include best change of modal shift from car to rail.</li> <li>• Continuing to support Metro West and station enhancements</li> </ul>	2020	H
<b>Environment</b>	Bath Transport Delivery Plan <ul style="list-style-type: none"> <li>• Evidence based and develop plan for getting around Bath and North East Somerset</li> </ul>	2020	H
<b>Environment</b>	Bristol To Bath Mass Transit <ul style="list-style-type: none"> <li>• WECA led</li> <li>• To provide a high-quality segregated mass transit solution that provides a step change in public transport connectivity in the West of England, tackling current congestion and helping to unlock significant housing and employment growth over and above the growth outlined in adopted and draft local plans</li> </ul>	2020	H
<b>Environment</b>	Cycling and Walking <ul style="list-style-type: none"> <li>• WECA led Local Cycling and Walking infrastructure Plan</li> <li>• Delivery of local interventions via B&amp;NES Annual Transport Improvement Programmes</li> </ul>	2020	H
<b>Environment</b>	East of Bath Assessment <ul style="list-style-type: none"> <li>• High level options appraisal to develop East of Bath public transport proposals and develop Strategic Outline Business Case</li> </ul>	2020	H
<b>Environment</b>	Low Traffic Neighbourhoods (LTNS) and Resident Parking Zones (RPZs) <ul style="list-style-type: none"> <li>• Policy in the process of being reviewed</li> <li>• Commence delivery of LTNs and RTNs in 20/21</li> </ul>	2020	H
<b>Environment</b>	Parking <ul style="list-style-type: none"> <li>• Review of parking arrangements and charging mechanisms</li> </ul>	2020	H
<b>Environment</b>	Go Ultra Low EV/ Charging <ul style="list-style-type: none"> <li>• Increase number of charging points, including rapid charging points in public car parks</li> <li>• EV charging hub in Charlotte Street</li> </ul>	2020	H

H - High relevance to delivery of Climate Emergency priorities  
M - Medium relevance to delivery of Climate Emergency priorities  
L - Low relevance to delivery of Climate Emergency priorities

	<ul style="list-style-type: none"> <li>Last mile delivery pilot</li> </ul>		
<b>Environment</b>	Clean Air Zone <ul style="list-style-type: none"> <li>Implement government approved CAZ (November 2020)</li> <li>Implement mitigation measures</li> <li>Revenue reinvestment to support sustainable transport initiatives</li> </ul>	2020	H
<b>Environment</b>	Passenger Transport <ul style="list-style-type: none"> <li>Review of the use of the council's passenger transport fleet, to maximise utilisation and work with third party providers to reduce costs</li> </ul>	2020	H
<b>Environment</b>	Integrated Transport Authority (ITA) <ul style="list-style-type: none"> <li>WECA led, as designated Transport Authority</li> <li>ITA will be operational from 1/4/20</li> </ul>	2020	H
<b>Environment</b>	Highways and Transport Policies and Procedures Review <ul style="list-style-type: none"> <li>Review 'top 20' over two-year period</li> <li>Ensure that reflect climate and natural environment emergency</li> </ul>	2020-2022	H
<b>Environment</b>	Training and Development <ul style="list-style-type: none"> <li>T&amp;D activities to support staff in new priorities, opportunities to improve the way we work</li> </ul>	2020	H
<b>Partnerships and Corporate Services</b>	Council Corporate Strategy and Delivery Programme	Adopt Feb 2020	H
<b>Partnerships and Corporate Services</b>	Climate Emergency Action Plan (ongoing review - we will keep up to date with regards to data, evidence base and just transition)	Annual Report	H
<b>Partnerships and Corporate Services</b>	Climate Emergency Procurement and Commissioning Strategy	2020	H
<b>Partnerships and Corporate Services</b>	Policy Development and Scrutiny Annual Report	Publish July 2020	L
<b>Partnerships and Corporate Services</b>	Health and Wellbeing Strategy	Review 2020	M
<b>Partnerships and Corporate Services</b>	Parish Charter	Review 2022	L
<b>Partnerships and Corporate Services</b>	Community Engagement Charter	Updated Feb 2020	M
<b>Partnerships and Corporate Services</b>	Corporate Travel Plan	2020	H
<b>Partnerships and Corporate Services</b>	Community Safety Plan	Review in the context of PCC elections and new community safety and safeguarding partnership	M
<b>Partnerships and Corporate Services</b>	Communications Strategy	In Development	M
<b>Partnerships and Corporate Services</b>	IT Strategy	2020	M
<b>Partnerships and Corporate Services</b>	Customer Access Strategy	2020	M

H - High relevance to delivery of Climate Emergency priorities  
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L - Low relevance to delivery of Climate Emergency priorities

<b>Partnerships and Corporate Services</b>	Performance Management Framework	2020	H
<b>Public Health</b>	Whole System Approach to Obesity	2020	M
<b>Public Health</b>	Healthy Weight Strategy 2015 - 2020	2021	M
<b>Public Health</b>	Early Help Strategy 2015 - 2018	2020	M
<b>Public Health</b>	Fit for Life Strategy 2014 - 2019	2020	M
<b>ADL</b>	ADL Business Plan	2020	H

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## Climate Emergency Scrutiny

### Emerging Themes for Resources Waste and Litter Strategy – 2020-2030

#### Background

It was identified in 2019 that there was a requirement to update the existing waste strategy. Given that it had been some time since a full rewrite was done, the decision was made to start afresh rather than amend the previous strategy.

Since then, work has been ongoing to compare other authority strategies, as well as researching initiatives taking place in Europe and elsewhere.

#### Purpose

The focus of the Council's updated Resources Waste and Litter Strategy is working with residents to achieve the national 65% recycling target, making our neighbourhoods cleaner and greener, and delivering objectives of the climate and nature emergency so that we demonstrably move forward in achieving the Council's overarching priority of improving people's lives. The strategy will include high level objectives and annual action plans to enable delivery of the objectives.

Cabinet will be considering the strategy in April.

#### Emerging Themes

We have drafted the eight main sections of the strategy and these are described. Areas of greatest impact on achieving our outcomes are shown in bold.

#### 1.Key Drivers

- Corporate priorities – describing the three priorities for B&NES
- Climate emergency – principles and link to Waste
- UK waste policy – how it guides our actions
- **Government resources and waste strategy (all still being consulted on)**
  - **Consistency of waste and recycling collection. This includes a proposal that garden waste collections should be free**
  - **Deposit refund scheme – if this happens, we need to consider how we can generate more from reverse vending. Residents will put out less recycling if they can get money for it.**
  - **Changes to producer responsibility – government will take money from the producers, but how will it be allocated? We need to know our true costs in total in anticipation. Will others collect waste or will we just collect different or less waste? Will less vehicles be needed?**
  - **Plastic packaging tax.**
- Local plans policies and partnerships, WOE

#### 2. What we have achieved so far since the last strategy

Facts and figures, how we delivered against targets.

### 3. Cost of Managing our Waste

Details of how much per household the service costs and how that is changing. Currently £14.5m/£181 per household.

### 4. What do we need to do?

- **Set clear targets. Use data to drive our strategy and focus our work with specific local communities – participation rates, waste analysis.**
- **Focus on culture change in the context of climate emergency – our expectation is that if you live in B&NES you recycle. Reinvest in education and campaigning and maximise opportunities to make our systems easy to understand so that more people recycle all the materials that they can. Develop media campaign, and new ways of engaging with communities through social media etc.**
- **Prevention – link to climate emergency and how to prevent waste before anything else**
- Reduce – education, home composting, real nappies, plastic reduction, etc. Realising that there is so little left to put in the black wheeled bin that it doesn't need collecting as much.
- Restrict – e.g. Single-use plastic, ban on specific materials
- **Reuse & repair – maximising through networks**
- **Recycle - including compulsory recycling, target of 68% recycling by 2030 (more ambitious than national strategy of 65% by 2035)**
- Recovery – continuing effectiveness of disposal arrangements
- Improving place – planning policy. Underground bin stores to be investigated where they are possible. Recycling on the go.
- **Tackling environmental crime – focus on HMOs, escalated action on fly-tipping, domestic and commercial waste in litter bins**
- **Infrastructure – new operational depot planned for delivery 2023**
- Community initiatives – how we can support, add value and sustain community efforts

### 5. How will we do it?

- Key Actions to be set out
- Timelines – for all big events and deliverables
- Policy – changes needed to achieve our goals, e.g. compulsory recycling approach (national and local)
- Targets – setting challenging targets e.g. 68% recycling by 2030 and delivering actions to achieve this
- Collection – consider options for future service containment and frequencies
- Disposal
- **Depot**
- Communications – annual and monthly communication plans, using whatever medium of communication is necessary to reach target residents. Sharing resources with other LA's to maximise effectiveness

## 6. Monitoring

## 7. Completed actions from 2014 strategy

## 8. Detailed action plan 2020 – 2030

Ideas and thoughts included in the plan so far:

### **Prevention**

- Prioritise education & awareness raising. Helping consumers make informed choices. Capitalise on increased global interest in waste & resource issues.
- Being ahead of the game! Funding opportunities, bids, initiatives so that we are managing the changes coming rather than reacting to them
- Preparation for 2023 as government timetable dictates there will be 'big bang'
- Increased partnership working for both delivery and supporting community initiatives e.g. WoE partners creating new measures to anticipate needs, aligning strategies
- Fleet review to consider electric replacement where possible and inform new methods of service delivery
- Greater sponsorship explored due to more big business involvement – early partnership?
- VMS and CCTV use as part of crack down on litter in high footfall areas. Ability for residents to upload CCTV/dashcam footage- wall of shame. Proactive media campaign.
- Proactive reuse work with producers to feedback highest volumes of things being thrown away
- Optimal routing for all services using new in cab technology to drive fewer miles to reduce carbon
- Learning from wider innovation e.g. Zero Waste Household Credits scheme in Belgium, Stockholm combining waste collection with parcel delivery – to be kept in context of funding mechanisms and UK legislation

### **Reduce**

- Savings and efficiencies – as financial pressures increase, considering all options
- Updating city centre collections to increase recycling
- Tailoring of services of greater/lesser need. e.g. not collecting as often where volunteered not to
- Better integration with planning requirements - new build processes to insist on internal/external recycling space, and better bigger infrastructure for new build estates – using supplementary planning guidance and policy potential for S106 to fund vehicles/infrastructure. Developers to provide containers. Management companies to service rather than the Council etc.
- Further promotion of re-useable nappies
- Focus on reducing food waste

### **Reuse**

- Raised importance of reuse as national measures change from recycling % to carbon. Potential further incentive.
- Prevention work using data from HWRC to reuse more e.g. small kitchen electricals are currently bought in in high volumes

## **Recycle**

- Culture – make recycling the norm (see Appendix A for discussion point)
- Targeted education and increased campaigning. Reinvestment into awareness raising material – tackling confusion, maximising use of existing service provision
- Reviewing box provision – lids, nets etc to reduce littering. Reviewing costs of replacements.
- Using data to drive performance improvements. Parish competitions etc.
- Commercial waste zoning (1 provider- e.g. BID model) and closer working with business as it becomes compulsory for them to separate certain waste types.
- Explore commercial bulky waste collection
- Focus on 26% of black bin which is food, 65% recycling target 2035 nationally but we want to target sooner? Maximum possible based on current data is estimated at 77%. Whilst recycling everything is not realistic, we do still have capacity to close the 19% gap from where we are at 58% to the maximum. Target 58%-68% in 10 years?
- Help offices recycle more
- Identifying any opportunities to recycle items we don't currently recycle
- Sorting black bags at HWRCs and review of HWRC services
- Greater marketing of garden waste service – review to reduce cost and environmental impacts
- Introduction of in cab technology to improve the service and increase participation and quality of recycling

## **Improving Place**

- Wider use of council resources to help other service areas e.g. street cleaners reporting street lights or road conditions for Highways.
- In Cab technology helping identify when assisted customers are not putting their waste out, and flagging to our Older Peoples Service to follow up
- Review of litter bin provision to determine the best placement, sizes, approach to collection etc.

## **Tackling Environmental Crime**

- Fly-tipping and litter enforcement enhanced and increased – clear message
- Zero tolerance with fly-tipping and where there is evidence, every case where there is clear evidence will be investigated
- More cases through magistrate's courts to increase the level of fine
- Name and shame. Promote use of dash-cam footage and CCTV
- Awareness raising and education to show the impact of litter on the environment (e.g. cigarette butts)

## **Infrastructure**

- Depot completion and forward planning of operational efficiencies and processes to be changed
- Increased sorting/baling infrastructure to maximise quality and income from materials
- Review opening times of HWRC to fit public needs and achieve cost benefits – e.g. evenings and weekends

### ***Community Initiatives***

- Maximise value of volunteers – street champions (e.g. help with leaf collection)
- Help people do more to help themselves – provision of low-cost equipment
- Local interest groups – transition groups etc.
- Create greater support in the council for volunteer coordination

This gives an outline of the ideas so far.

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Project Manager  
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Pam\_jones@bathnes.gov.uk

## **Appendix A – Discussion Point**

### **Culture change – should we make recycling compulsory?**

B&NES is a good performing recycling authority, but the culture within the district is that recycling is optional. 18% of residents choose not to recycle at all, whilst many more do not recycle all that they can. The current content of the black bins is 54% not recyclable and 46% which could have been recycled at kerbside. Over half of this recyclable waste is food.

We have a low-key enforcement approach currently, and our strategy to date has been on education and awareness raising but we are still failing to persuade a significant amount of people to take recycling seriously. We need to think what more we can do to encourage all residents to take responsibility for recycling the waste they produce.

How do we do more to engender culture change and make recycling the norm for everyone?

### **Have other councils done this?**

By coming out with bold statements that recycling is compulsory in their districts. If you live there you are expected to recycle. It is compulsory, not optional. This approach has been used successfully by other local authorities, such as Islington (2011), Mid Devon (2015) and Swindon (2019). Increases in recycling rate were seen in all councils. Mid Devon moved from 50% to 53%. The education and campaigning approach that recycling is compulsory, brought about change in itself.

Further information from these councils has shown that although they stress the importance of helping residents to comply with their schemes (through education and publicity campaigns) – they admitted that it was promoting the legislation and the possibility that fines could be issued – rather than actually fining anyone – which generated the real results.

Calling a service compulsory itself generated a huge change in behaviour towards recycling.

It is important to be serious about the possibility of fining but many of the councils have never issued any fines. Further analysis shows that the first letter has always generated the most positive responses.

### **Their approach**

They have made it compulsory to recycle the following materials that are collected through the kerbside scheme:

- food
- paper and cardboard
- tins, cans, foil and aerosols
- glass bottles and jars
- plastic packaging – bottles, pots, tubs, trays

Households that are not participating in recycling are identified by crews when they are collecting. The methods include:

- seeing recyclable materials in the black bin as it empties into the truck
- no or little recycling being presented in the recycling collection

- other non-invasive methods

If after further education a resident still continued to not recycle then as *a last resort* they reserve the right to encourage participation with formal enforcement.

This is a multiple stage enforcement process allowing several opportunities to correct behaviour before a fixed penalty notice is issued. Up to this point they work with residents to assist them and give them every opportunity to participate in recycling.

In reality this process is the one we already follow for those identified as presenting their waste inappropriately.

## Thoughts?

We currently operate a similar enforcement approach but in a much more low-key manner. We have not told residents they **MUST** recycle.

We would appreciate discussion and thoughts about whether this should be something included in the action plan for the new strategy, and any other thoughts about how we can compel people who currently won't recycle into doing so.

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## CLIMATE EMERGENCY AND SUSTAINABILITY

This Forward Plan lists all the items coming to the Panel over the next few months.

Inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online Forward Plan is updated regularly and can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgPlansHome.aspx?bcr=1>

The Forward Plan demonstrates the Council's commitment to openness and participation in decision making. It assists the Panel in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

*Should you wish to make representations, please contact the report author or, Democratic Services (). A formal agenda will be issued 5 clear working days before the meeting.*

*Agenda papers can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Civic Centre (Keynsham) and at Bath Central, and Midsomer Norton public libraries.*

Ref Date	Decision Maker/s	Title	Report Author Contact	Director Lead
<b>16TH MARCH 2020</b>				
16 Mar 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Climate Emergency Progress Report</b>	Jane Wildblood Tel: 01225 477685	Director Partnership & Corporate Services
16 Mar 2020 30 Apr 2020 E3185 Page 34	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>  <b>Cabinet</b>	<b>Waste Strategy 2020-2030</b>	Pam Jones Tel: 01225 394352	Corporate Director (Place) Director Environment
<b>18TH MAY 2020</b>				
18 May 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Air Quality Action Plan for Farrington Gurney and Temple Cloud</b>	Cathryn Brown Tel: 01225 477645	Director Environment

<b>Ref Date</b>	<b>Decision Maker/s</b>	<b>Title</b>	<b>Report Author Contact</b>	<b>Director Lead</b>
18 May 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Strategy for Tree Planting in BANES</b>	Simon De Beer Tel: 01225 477616	Director Environment
<b>20TH JULY 2020</b>				
20 Jul 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Bath Quays North Regeneration</b>	John Wilkinson Tel: 01225 396593	Director of Economy & Growth
Page 35				
<b>21ST SEPTEMBER 2020</b>				
21 Sep 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Discovery Card Review</b>	Stephen Bird Tel: 01225 477750	Director of Economy & Growth
21 Sep 2020	<b>Climate Emergency and Sustainability Policy Development and Scrutiny Panel</b>	<b>Littering Review (progress report)</b>	Pam Jones Tel: 01225 394352	Director Environment

Ref Date	Decision Maker/s	Title	Report Author Contact	Director Lead
21 Sep 2020	Climate Emergency and Sustainability Policy Development and Scrutiny Panel	Partial Review of the Local Plan (consultation on policies)		Director Development and Public Protection

**16TH NOVEMBER 2020**

**ITEMS TO BE SCHEDULED:**

The Forward Plan is administered by **DEMOCRATIC SERVICES:** [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)