

Alice Park Trust Sub-Committee

Date: Monday, 25th February, 2019

Time: 6.00 pm

Venue: Brunswick Room - Guildhall, Bath

Councillor Rob Appleyard

Councillor Michael Norton

Councillor Geoff Ward (Chair)

Co-opted members non-voting: Councillor Lin Patterson (Bath and North East Somerset Council), Paul Hooper (Independent) and Graham Page (Independent)

Chief Executive and other appropriate officers

Press and Public



Marie Todd

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

Alice Park Trust Sub-Committee - Monday, 25th February, 2019

at 6.00 pm in the Brunswick Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

7. MINUTES OF THE MEETING OF 22 OCTOBER 2018 (Pages 9 - 14)

To confirm and sign the minutes of the previous meeting.

8. TENNIS IN ALICE PARK

Colin Fairweather from Bath Tennis Club will make a statement regarding his vision for tennis in Alice Park.

9. ALICE PARK WILDLIFE GARDEN (Pages 15 - 18)

To consider a report by Sam McGuire, Water Ecologist and volunteer, regarding the pond area in Alice Park.

10. WITHDRAWAL OF SUPPORT FROM COUNCIL EVENTS TEAM

To discuss the withdrawal of support from the Council's Events Team for events taking place in Alice Park.

In 2016 with the inception of the Alice Park Trust, the Council's Events Office was asked to support the Trust in the administration of all events taking place within the park.

Following a review of the events office and after seeking legal advice, the Council's events team are no longer in a position to continue providing this service. The legal position was clear that Alice Park is not a Council park; consequently the final say on activities and events within the Park rests solely with the Alice Park Trust Sub-Committee.

The Events Team would, of course, be able to offer informal advice to the Committee on the Trust's policy around events and it may wish to use the Council's Policy as a point of reference, particularly in relation to suitable events for the Park – please find the link below:

http://www.bathnes.gov.uk/sites/default/files/events_policy_0.pdf

11. UPDATES FROM THE PREVIOUS MEETING

The Chair will give an update on the following items that were discussed at the previous meeting:

- Tennis hut
- Lawn tennis association deal
- Flagpole
- Heritage information boards
- Skate park
- Footpath join-up

12. THE BIG SLEEP OUT

To discuss the arrangements for the proposed "Big Sleep Out" in aid of Julian House

which is scheduled to take place in Alice Park on Friday 8 March 2019 including:

- Lack of reference to permission being granted by the Trustees.
- Formal risk assessment.
- Trust Specific Public Protection Policy to cover against potential accidents or injury to participants.

Further details are available using the following link:

<http://www.bigbathsleepout.co.uk/>

13. WILD FIT PROJECT

To consider the possibility of the implementing the Wild Fit project in Alice Park (installation of outdoor fitness trails equipment).

Further details are available using the following link:

<http://www.wildfit.co.uk>

14. TOILETS IN ALICE PARK

Introduction

Between 16 and 23 January Graham Page received four complaints of person or persons defecating in the park, two of which he confirmed. As a result he phoned the police on their 101 number and the case was logged. He was contacted the following day by the local police and it was agreed that their community policing unit would patrol the park periodically both as a deterrent but also to offer help if necessary to the people concerned.

The Issue

At present toilet facilities are available in the park but they are locked overnight and a charge of 20p is levied per use. At present the charge on the trust is £13,000 per year; a cost of £17.80 per day to clean and maintain each convenience. In addition last year's (2017) failed to show both how much money was raised and its destination. Certainly the Trust did not benefit from the revenue.

Questions for the Trust

- Should the toilets be made available free of charge thus reducing risk of nuisance in the park and increasing amenity to users generally?
- If charges are to be levelled why isn't the Trust benefiting from the revenue raised?
- Is the present contract best value for the trust?

- As this part of a wider B&NES contract, has the cost of this contract been fairly apportioned between the trust and other beneficiaries from the contract?

15. PROPOSAL TO UNDERTAKE METAL DETECTION IN ALICE PARK

Graham Page will give a verbal report on a proposal to undertake metal detection in the park.

16. DELEGATED POWERS

To consider approving the following delegations:

- To agree that the Chair and one other voting member of the Alice Park Trust Sub-Committee be authorised to sign documentation (such as contracts) on behalf of the Trust.
- To delegate authority to the Chair to spend up to £1,000 for minor works subject to reporting any decisions made to the subsequent meeting of the Alice Park Trust Sub-Committee.

17. DATE OF NEXT MEETING

To consider when to hold the next meeting of the Sub-Committee.

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.