

# Alice Park Trust Sub-Committee

**Date: Monday, 22nd October, 2018**

**Time: 6.00 pm**

**Venue: Brunswick Room - Guildhall, Bath**

Councillor Rob Appleyard

Councillor Michael Norton

Councillor Geoff Ward (Chair)

Co-opted members non-voting: Councillor Lin Patterson (Bath and North East Somerset Council), Paul Hooper (Independent) and Graham Page (Independent)

Chief Executive and other appropriate officers

Press and Public



**Marie Todd**

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## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

### Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

**Alice Park Trust Sub-Committee - Monday, 22nd October, 2018**

**at 6.00 pm in the Brunswick Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

7. MINUTES OF THE MEETING HELD ON 25 JUNE 2018 (Pages 7 - 12)

To confirm the minutes of the meeting held on 25 June 2018.

8. ALICE PARK DEVELOPMENT PLAN (Pages 13 - 18)

To consider the draft development plan which was updated following the members' site visit in July.

9. STATEMENT OF ACCOUNTS AND ANNUAL REPORT FOR 2017/18 (Pages 19 - 46)

To consider and sign off the annual accounts and annual report for 2017/18. The Sub-Committee raised a number of queries at the last meeting (set out in minute number 9). The Group Accountant will respond to these questions at the meeting.

10. SKATE PARK UPDATE

Mark Cassidy, Parks and Bereavement Services Manager, will give an update on the skatepark project. A range of options for the skatepark, produced by the designers, will be circulated at the meeting for the Sub-Committee's consideration.

11. ANNUAL REPORT TO THE CHARITABLE TRUST BOARD (Pages 47 - 52)

To consider the draft annual report from the Alice Park Trust Sub-Committee to be submitted to the Charitable Trust Board.

12. JOIN UP OF FOOTPATHS

CIL funding has been granted for the joining up of footpaths within Alice Park. The Board is asked to consider how it wishes to proceed with this project.

13. SIGNAGE AND LOGO

To receive an update on the new logo for use on signage in Alice Park.

14. FLAGPOLE IN ALICE PARK

To consider proposals to erect a flagpole in Alice Park. The Chair will report on this item.

15. PARK HERITAGE INFORMATION BOARDS

To consider a proposal to erect two heritage information boards in the park. The Chair will report on this item.

16. FUTURE MEETING DATES

To agree future meeting dates for 2019. Possible dates are:

Monday 18 February, 25 February or 11 March

Monday 10, 17 or 24 June

Monday 14, 21 or 28 October

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.