

# Alice Park Trust Sub-Committee

**Date: Monday, 23rd April, 2018**

**Time: 6.00 pm**

**Venue: Kaposvar Room - Guildhall, Bath**

Councillor Rob Appleyard

Councillor Michael Norton

Councillor Geoff Ward (Chair)

Co-opted members non-voting: Councillor Lin Patterson (Bath and North East Somerset Council) and Paul Hooper (Independent)

Chief Executive and other appropriate officers

Press and Public



**Marie Todd**

**Democratic Services**

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

### Decision Making Powers of the Sub-Committee:

1. To discharge the Council's role as Corporate Trustee for the Alice Park Trust, in line with Charities Commission guidance. The objects of the Alice Park Trust are for use as a public park and children's recreation ground.
2. To agree the Trust's annual budget and business plan.
3. To approve the use of any reserves.
4. To agree the Trust's annual accounts.
5. To receive and respond to the audit findings relating to the annual accounts.
6. To receive reports on the effective day to day management and financial performance of the Trust.
7. To allow interested parties to give their view on the performance and direction of the Trust.

**Alice Park Trust Sub-Committee - Monday, 23rd April, 2018**

**at 6.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out on the Agenda.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTION

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is **a disclosable pecuniary interest** *or* **an other interest**,  
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

The Chair will announce any items of urgent business accepted since the agenda was prepared under the Access to Information provisions.

6. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

7. MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2018 (Pages 7 - 12)

To confirm the minutes of the meeting held on 5 February 2018.

8. SKATEPARK DESIGN BRIEF AND IMPLEMENTATION (Pages 13 - 18)

To consider a report by the Team Manager, Parks and Bereavement Services, regarding the proposed installation of a skatepark in Alice Park.

9. SAND PIT REPLENISHMENT (Pages 19 - 20)

To consider the attached motion from Cllr Rob Appleyard.

10. ALICE PARK POND (Pages 21 - 22)

To consider the attached motion from Councillor Rob Appleyard.

11. ALICE PARK FOOTPATHS (Pages 23 - 26)

To consider the attached motion from Councillor Rob Appleyard.

12. FUTURE MEETING DATES

To consider setting meeting dates for the remainder of 2018 as follows:

Monday 11, 18 or 25 June 2018

Monday 8, 15 or 22 October 2018

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.

This page is intentionally left blank

**ALICE PARK TRUST SUB-COMMITTEE****Minutes of the Meeting held**

Monday, 5th February, 2018, 4.00 pm

Councillor Rob Appleyard	-	Bath and North East Somerset Council
Councillor Michael Norton	-	Bath and North East Somerset Council
Councillor Geoff Ward (Chair)	-	Bath and North East Somerset Council
Councillor Lin Patterson	-	Bath and North East Somerset Council (non-voting)
Paul Hooper	-	Independent Member (non-voting)

**23 WELCOME AND INTRODUCTIONS**

The chair welcomed everyone to the meeting.

**24 EMERGENCY EVACUATION PROCEDURE**

The Democratic Services Officer explained the emergency evacuation procedure.

**25 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Sujata McNab.

**26 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**27 TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR**

The Chair had agreed one urgent item of business regarding the installation of a stamp at Alice Park. Details of the proposals had been circulated to members.

The project is being set up in conjunction with the Council's Active Lifestyles Team to help to encourage families to make good use of the parks and to be out and active. Since the pilot project phase over the summer there has been a good deal of interest in the project and this proposal aims to extend and improve it. There are also plans to locate stamps in nearby locations such as Larkhall Rec, Kensington Meadows and Batheaston so this would link in well with Alice Park.

RESOLVED: To agree to the installation of a stamp in Alice Park.

**28 ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS**

There were two public speakers:

- Sally Kinnes spoke about her plans to start a tennis league in Bath. Alice Park would be used as part of a hub and members of the league would play in different venues around the city. It was hoped that the league would start in June. Sub-Committee members were very supportive of this venture.
- Tony Hickman spoke about the proposed increase in fees and charges. He felt that the proposed increase relating to charities was excessive. He was concerned that small events could be discouraged by these charges.

## 29 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 30 October 2017 were confirmed and signed as a correct record.

## 30 **UPDATE ON ACTIVITIES REGARDING ALICE PARK**

The Chair gave an update on various activities that had taken place since the last meeting.

- The Chair had met with officers and, on another occasion, with Cllr Rob Appleyard, in Alice Park to discuss the skatepark proposals.
- He had also met with Chris Garrett from the Bath League for Boules to discuss the possible extension of the boules area.
- He had met with James Dean from the lawn tennis team to discuss future opportunities relating to tennis in the park.
- He hoped to meet soon with the descendants of HM Macvicar to discuss the possibility of erecting a flagpole in the park which would be flown at half-mast on Alice Macvicar's birthday. Further details will be brought to a future meeting.

## 31 **FEES AND CHARGES UPDATE**

The Sub-Committee considered a report which requested members to consider the charging policy and rates for events in Alice Park for 2018/19 to ensure a consistent approach and maximisation of income to the Trust.

Mark Cassidy, Team Manager, Parks and Bereavement Services, explained that he had contacted park users and discussed acceptable charge rates to be paid to the Trust. Officers had also carried out a benchmarking exercise to compare rates with those of similar areas. The proposal was to accept the same fees and charges policy as B&NES Council but the Trust has discretion to set different rates if it wishes.

Cllr Patterson stated that she did not wish rates to be set so high that organisers of community and charity events were put off using the park.

Cllr Appleyard proposed that a working group should be set up to consider and put forward specific rates for the Alice Park Trust which were clear and transparent. He

proposed that until this work had been completed that the rates remain the same as last year. This proposal was not seconded.

Cllr Norton stressed the need to attract both commercial and community/charity events and felt that the proposed rate for charities was too high. He proposed that the officer recommendations be agreed with the exception of the hire rate for a charity event which should be set at £200. This was seconded by Cllr Ward.

The motion was then put to the vote and it was RESOLVED by 2 votes in favour and 1 against:

- (1) To adopt the B&NES rate card in 2018/19 with the exception of the event hire rate for charities which should be set at £200.
- (2) To agree that discretionary amendments to hire charges may be agreed between the Alice Park Trust chairman and the Parks Manager from time to time.
- (3) To agree the basic principle of applying charges to anyone making financial gain from goods and services provided within Alice Park with the exception of nurseries and schools.
- (4) To agree that football, rugby and fitness hire charges be set as detailed in paragraph 3.1 of the report.
- (5) To agree that Alice Park tennis income continues to be collected by the Café concession whilst an alternative proposal is worked up to link with investment in improving the facilities.

## **32 ALICE PARK INVESTMENTS**

The Sub-Committee considered a report which asked members to review all financial investments held on behalf of the Alice Park Trust and to decide how those that have expired should be invested.

RESOLVED: To continue with the current cash fund investments held by the Alice Park Trust in the Charities Official Investment Fund (COIF).

## **33 SKATE PARK DESIGN AND LEASEHOLD ARRANGEMENTS**

The Sub-Committee considered a report which requested clarification regarding the amount of the design budget for the skatepark in Alice Park, its specific location and footprint size.

The Chair referred to past discussions on the skatepark including the 27 March 2017 meeting when Cllr Appleyard had proposed that the Sub-Committee request the Council to allocate £70k, of the £97k provisionally approved to provide a skate park facility. The remaining balance totalling approximately £30k could then be allocated to provide improvements to other facilities within the park such as children's play equipment.

He also drew members' attention to the Cabinet member decision to release the

funds for the skatepark project which had been agreed on 18 September 2017:

*The Cabinet Member for Development & Neighbourhoods and the Cabinet Member for Finance and Efficiency fully approve the capital budget totalling £97K for the development of a skate park at Alice Park, and for further capital improvements in the park's facilities if this can be accommodated within the allocated budget.*

The Chair then stated that despite many meetings, discussion and resolutions over a protracted period, there remains a dispute on the parameters and basis by which the skatepark is to be developed in Alice Park. He moved the following proposal which aimed to clarify the necessary parameters so that officers are able to make progress on this new development:

1. *That the location of the proposed skate park will be within the fenced play area at the south west corner of the park.*
2. *It will be designed with starters in mind and be no more than 200m<sup>2</sup> area.*
3. *That the Sub Committee wishes to exercise its right to accommodate "other park improvements in facilities" from the £97K allocated the Skate Park. See the Cabinet member decision above.*
4. *The wording of the Cabinet members' decision on allocating the funds is acknowledged and the Sub Committee will allocate £25K of the fund to "other park improvements", the nature of which is to be agreed in consultation with park users and decided at a subsequent meeting.*

This proposal was seconded by Cllr Norton.

Mark Cassidy, Team Manager, Parks and Bereavement Services, explained that officers required clarification on the parameters to avoid wasting funds or officer and contractor time on this project.

Cllr Norton stated that he felt the motion provided the necessary clarity. He was happy with the proposed site location as this would be further away from residential areas.

Paul Hooper stated that a specific height should be specified for the skatepark. He also expressed concern about disclosing the funds available to potential contractors. Mark Cassidy explained that this was the usual procedure under a design and build contract.

Cllr Patterson queried whether the proposed location had been discussed with prospective skatepark users. She had concerns about the health and safety implications of locating the facility closer to an area where younger children would be playing. She also felt that the area was too small for a skatepark.

Cllr Appleyard stated that a group of residents had lobbied the Council for a skatepark facility. The Council had then agreed to earmark £100k for the project and £3k had been spent on a consultation process. The parks team had then put forward a location and budget and he understood that a way forward had been agreed at the last Sub-Committee meeting (to proceed with two options - £97k and

£127k). The £30k which had been raised by residents was not intended to replace any Council contribution.

He noted that members of the Sub-Committee had previously met on site in the park and had decided on the location. He was concerned that if no agreement was forthcoming then the allocated funding would be lost.

Cllr Appleyard informed the Sub-Committee that he had obtained a sum of £1,500 to be spent on park improvements. A bid had also been submitted to obtain funding to enable the paths to be joined up. He expressed concern about the proposed location of the skatepark as it was closer to London Road where there would be more air pollution.

Cllr Appleyard then left the meeting stating that he felt unwell.

The quorum for the Sub-Committee is 3 voting members and therefore no decision on this matter could be made at this meeting.

Cllr Norton stated that he felt Cllr Appleyard was deliberately attempting to obstruct proceedings.

#### 34 **FORWARD WORK PLAN**

The Sub-Committee noted the forward work plan and suggested that the following items be added to the plan:

- Use of the area around the café
- Pest control
- Pond area
- Men's sheds

#### 35 **FUTURE MEETING DATES**

It was agreed that the Democratic Services Officer would consult members via email regarding future meeting dates.

The meeting ended at 5.20 pm

Chair .....

Date Confirmed and Signed .....

**Prepared by Democratic Services**

This page is intentionally left blank

<b>Bath &amp; North East Somerset Council</b>		
<b>MEETING/ DECISION MAKER:</b>	<b>Alice Park Trust Sub Committee</b>	
<b>MEETING/ DECISION DATE:</b>	<b>23 April 2018</b>	<small>EXECUTIVE FORWARD PLAN REFERENCE:</small>
<b>TITLE:</b>	<b>Skatepark Design Brief and Implementation.</b>	
<b>WARD:</b>	Lambridge	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b>		
Appendix A – Project Scope and Objectives		

## 1 THE ISSUE

- 1.1 £97k capital has now been fully approved by the Council for the installation of a skate park. It is recommended that of the £97k, £25k be ring-fenced and used for other park improvements. In addition, it is required that the £30k pledged by the Community to be deposited in the Council's account in order to frame the total skatepark project budget available being circa £102k.
- 1.2 The Council has appointed a contractor (Canvas) and, if agreed, they will work to the proposed brief which is:-
- The skate park should be located in the lower corner by the play area
  - The skate park should ideally be 200 sq m in size – but not limited to this allowing for a 10% variance and based on the design produced by the contractor
  - The skate park should ideally be 1m height - but not limited to this and based on the design produced by the contractor
  - To consider an opening in the corner for easier access
- 1.3 The upper age limit for skate park usage is 14yrs so the design should reflect this.
- 1.4 To ask for the best design for the skate park which will be brought back to the Sub-Committee for scrutiny.

## 2 RECOMMENDATION

- 2.1 That the Trust agrees the above brief to allow commencement of the project.
- 2.2 That the Trust arranges the transfer of the £30k into the Councils account by 30/04/18 or earlier.

### **3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)**

- 3.1 £97K capital has been allocated by the Council for the development of a skate park in the east of Bath and which includes £25k for further capital improvements.
- 3.2 The Council's contribution will be capped at a maximum of £97K including all associated project and officer costs.
- 3.3 The Trust has confirmed that £30K of private donations have been committed to developing the skate park and receipt of this in the councils account is required from the outset.
- 3.4 The inspection and maintenance of the facility is intended to be carried out by B&NES within the existing level of subsidy that it gives to Alice Park. There will be additional revenue expenditure but under normal circumstances this is anticipated to be minimal, particularly if the inspections are carried out by the Council's play inspectors who already visit the park, and if the skating community and volunteers are tasked with helping keep the site clear of litter and in good order.
- 3.5 Should the costs be more than reasonably budgeted for then the Council will need to consider its position and may seek to reduce the extent works within the current subsidy by re-prioritisation. The Trust should be prepared to contribute financially to any identifiable shortfall from its own resources/income streams.
- 3.6 Insurance – as the skate park will be maintained and inspected by B&NES the insurance liability will be picked up under the Council's Insurance arrangements and is within existing budgets.
- 3.7 As this is intended to be a Council facility to be placed on the park with the Trust's agreement, there will need to be a lease including full repairing covenants and agreement to remove this facility at the end of its useful life imposed upon the Council.
- 3.8 The Council's property services department will produce the lease but the trustees must satisfy their s.36 Trustee Act duty to get best value for the land. The trustees need to obtain their own valuation (from a surveyor) at their own cost. The fees for drafting the lease being attributed to the Alice Park Trust and funded from within the £97k capital funding. This will need to be agreed prior to commencement of any capital works being undertaken.

### **4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL**

- 4.1 The Council is sole corporate trustee of the Alice Park Trust. The Alice Park Trust's Sub-Committee's terms of reference are to undertake the operational management functions in respect of the Alice Park site and its resources, in accordance with Trust's objects and the duties it owes pursuant to the Charities legislation.
- 4.2 Members in their capacity as Trustee must administer the Trust in good faith, abiding strictly to the objects of the Trust and administering the Trust for the benefit of the public which may at times conflict with the interests of the Council.
- 4.3 The objects of the trust require the land bequeathed to be used as a public park and children's recreation ground. The Sub-Committee must consider whether any

proposed use falls within the trust's objectives, and if so whether to permit the use requested. If it permits the use then it must decide on what terms, in order to ensure effective use of the park whilst minimising any conflict between the different uses to which the park is subject to under the terms of the trust deed.

4.4 One important consideration for the APT Sub-Committee to consider, when deciding upon the issue of expenditure generally but specifically in respect of the skateboard park is, that the income from the Endowment and arising from the Trust Property is currently insufficient to maintain the park without a subsidy from B&NES and therefore a very clear legal basis is required in order to enable B&NES as trustee to permit any project to go ahead, if that would involve future expense.

4.5 The Trust would need to agree for the Council to lease the land for the use of a skate park. The Council would then construct the facility within the funding envelope available and provide maintenance as necessary.

4.6 The Trust will agree the final design of the skatepark prior to installation.

## **5 THE REPORT**

5.1 At its meeting on the 3 July 2017 the Sub-Committee detailed the preliminary design specification and which has been refined as per point 1 above to offer agreed design parameters.

5.2 The skate park will be a predominantly sprayed concrete construction and the design will need to fit the located area and provide features that will meet the need of the user group.

5.3 The provision of facilities that will be suitable for use by skate boarders, BMX riders, inline skaters, roller bladers, roller skaters and scooter riders so that park users will be provided with a park that they can ride time and time again and have fun exploring the lines in many different ways whilst developing their skills in the process.

5.4 The Project scope and objectives are outlined in Appendix A.

5.5 The key outcomes and success factors for the project are;

- to be completed by no later than 30 September 2018.
- to be completed within the approved budget (including fees for lease/licence, project management and Parks Officers time).
- to meet BS EN 14974
- for the contractor to provide an after care service for 2 years
- for the surfaces and rides to have a life expectancy of 20 years
- A skatepark is a bespoke item and a 'design and build' contract framed by a brief is the most cost effective method of procuring this due to its specialist nature. This allows the parameters of the brief (including the overall budget) to be worked within and the end users and stakeholders to judge/score against ensuring best suitability.

**6 RATIONALE**

6.1 The skate park brief is now to the satisfaction of the Sub-Committee members.

**7 OTHER OPTIONS CONSIDERED**

7.1 These have previously been detailed to the Sub-Committee in order to determine the specification now decided upon to build a skate park.

**8 CONSULTATION**

8.1 Initial designs will be taken out to consultation with the public user group and the Sub-Committee as part of the evaluation process.

8.2 Once the contract has been awarded further design work may include further consultation with future users of the park and organised in conjunction with Bath & North East Somerset Council’s Parks officers.

8.3 Procured Contractors should have experience of, and be confident with, working with young people and the public as part of the design process and will present their designs to representatives of user groups and to Council Officers.

8.4 The Council’s S 151 officer approval has been received to release the £97K funding.

8.5 The Council’s legal team have had opportunity to comment on this report.

**9 RISK MANAGEMENT**

9.1 Risks to the project’s successful completion are;

- Over-running - project delivery to endeavour to achieve by 30 September 2018.
- Project cost exceeding the allocated budget (The Council has been clear that its contribution will be capped at £97K); there will be an 8% contingency fund allocated to the project which is considered reasonable to the risk.
- Currently unknown site constraints such as sub surface ground conditions; trial pits are planned to ascertain sub-terranian conditions.

9.2 A risk assessment related to the issue and recommendations has not been undertaken as yet.

<b>Contact person(s)</b>	<i>Mark Cassidy 01225 396811</i>
<b>Background papers</b>	<i>None</i>
<b>Please contact the report author if you need to access this report in an alternative format</b>	

## Appendix A

### PROJECT SCOPE AND OBJECTIVES

We anticipate that the successful design will incorporate features to satisfy the following user groups:

Skate facilities for a variety of users:

- Skate boarders (including Penny boarders)
- Scooter riders
- BMX riders
- Inline skaters / roller bladers / roller skaters

Age demographic

- The upper age limit for skate park usage is 14yrs (so the design should reflect this)

Working group:

### PROJECT SCOPE

Possible features to include a selection of the following (to be confirmed during the consultation design development process):

- ramps / curved transitions
- a selection from street and plaza features such as rails, steps, blocks, banks, kerbs etc
- rideable space for gentle cruising, away from other skate lines i.e. not in the path of features. This is to prevent riders crashing into one another and to allow beginners space to practice balancing
- DDA compliant rideable access and pathways from the existing park path to connect with and encircle the skate facility (removing any need to ride over grass to get on / off the skate park)
- design to include maximum possible noise attenuation within the available budget
- design to incorporate include necessary, suitable and sufficient screening and planting

The project may also require appropriate external works:

- drainage
- surface treatment for non-rideable surfaces i.e. pathways, rubber matting / SAFA surface
- soft landscaping to soften edges and provide some visual screening  
All activities must be outside of the drip line of any trees.

### OUTLINE PROJECT DELIVERABLES AND/OR DESIRED OUTCOMES

General conditions:

- We are looking for a lifespan of at least 20 years for surfaces, rides and external features.
- We are happy for contractors to sub-contract the build where relevant. Any subcontractor proposed should be submitted to the Council for approval prior to commencement.

## **MATERIALS**

Materials chosen by the contractor, and construction methods chosen should be fit for purpose and able to withstand intensive use over a 20 year period.

## **CONSTRAINTS**

- The council's budget is limited to £97,000 inclusive of all fees (including internal fees) and costs, and the contractor's submission must demonstrate that this is achievable.
- £25k out of £97k allocated to Alice Park to be ring-fenced and used for other park improvements (such as equipment, H&S, etc)
- **Planning permission** is not required for this site providing design and construction is limited to a maximum height above ground level of 4m and a maximum cubic capacity of 200m<sup>3</sup>. However the Trust ask the Council's contractor to work with the working group on the design of the skate park with the following preferences (in order to blend with the area):-
  - The skate park should be located in the lower corner by the play area
  - The skate park should ideally be 200 sq m in size – but not limited to this and based on the design produced by the contractor
  - The skate park should ideally be 1m height - but not limited to this and based on the design produced by the contractor
- No trees should be cut, trimmed or removed for construction.
- The adjacent boules area cannot be impacted upon, removed or relocated.
- The size and design should be proportionate to the size of the park so that it shall in no way dominate the park or detract from the enjoyment of other park users and neighbouring residential occupiers.
- To consider an opening in the corner for easier access
- To ask for the best design for the skate park which would be brought back to the Sub-Committee for scrutiny

**Alice Park Trust Sub-Committee – 23 April 2018**

**Sand Pit Replenishment**

Following the agreement that the Trust will ring fence £25,000 from the Skate park project for park improvements the Trustees are asked to consider the following recommendation.

The level of sand in the sandpit has reduced though natural causes and historically the sandpit has been topped up periodically. The last time this occurred was in 2015 when 25 tonnes of quality play sand was added by B&NES Parks department. A parks play inspector has recommended that additional sand is now required.

A quote has been received from B&NES Parks department of:

Tractor & driver £200

20 tonnes of bulk bag play sand, delivered on site on 'first delivery of the day' basis @  
£75.63 per bag £1512.60

Loading / unloading / banks man to the tractor £700

Total £2412.60 + VAT

**Cllr Rob Appleyard to move:**

That B&NES parks department is instructed to supply and fill 20 tonnes of play sand immediately.

This page is intentionally left blank

## **Alice Park Trust Sub-Committee – 23 April 2018**

### **Alice Park Pond**

Following feedback from park users and the wider community last year from the Alice Park Café survey the pond was prominent as a cause of concern regarding its current condition. If the Trustees are mindful of keeping the pond and its benefits to the park users a decision needs to be taken on starting a refurbishment program.

Following the agreement that the Trust will ring fence £25,000 from the Skate park project for park improvements the Trustees are asked to consider the following.

#### **Cllr Rob Appleyard to move:**

1. Trustees agree to commence refurbishment of the pond and ask B&NES Parks department or another contractor to create a set of staged actions to achieve the improvements.
2. Trustees to authorise no more than £5,000 to be available for such improvements, and to delegate to the Chair and one other trustee, oversight of such improvements and spend.
3. Additional work over and above £5,000 to be presented back to the Trustees for consideration.

This page is intentionally left blank

## **Alice Park Trust Sub-Committee – 23 April 2018**

### **Alice Park Footpaths**

As a result of the Alice Park survey a key concern of users was the inability to navigate around the park using connected footpaths.

After consultations with B&NES parks department it was suggested that two sections of additional paths would create the desired connections and allow circular travel around the park whilst addressing additional issues.

The first section is at the top of the park near the tennis courts. At present the desire route, particularly for dog walkers, is behind the courts. This is causing maintenance problems, in addition to being a refuge for perceived anti-social behaviour and is creating safety issues. It is recommended that this section, as indicated on the attached map, will create a safe route across the park and, in addition, serve as the entry to the tennis courts (which is desired should and when the project with the Lawn Tennis Association is finalised) and protect the land behind the courts and not encourage any opportunity for anti-social behaviour there.

The second section will connect the main gate, as indicated on the attached map, along the youngsters' play area fencing (passing the boules terrain) and connect to the new skate park area and existing pathway. This will also assist in the connection to the proposed new pedestrian entry at the corner of the park.

The additional routes would require 320 metres of additional paths.

Bath City Forum (BCF) is tasked with distribution of 15% of the Community Infrastructure Levy which comes from the various developments within the city; Lambridge has had a number of such developments.

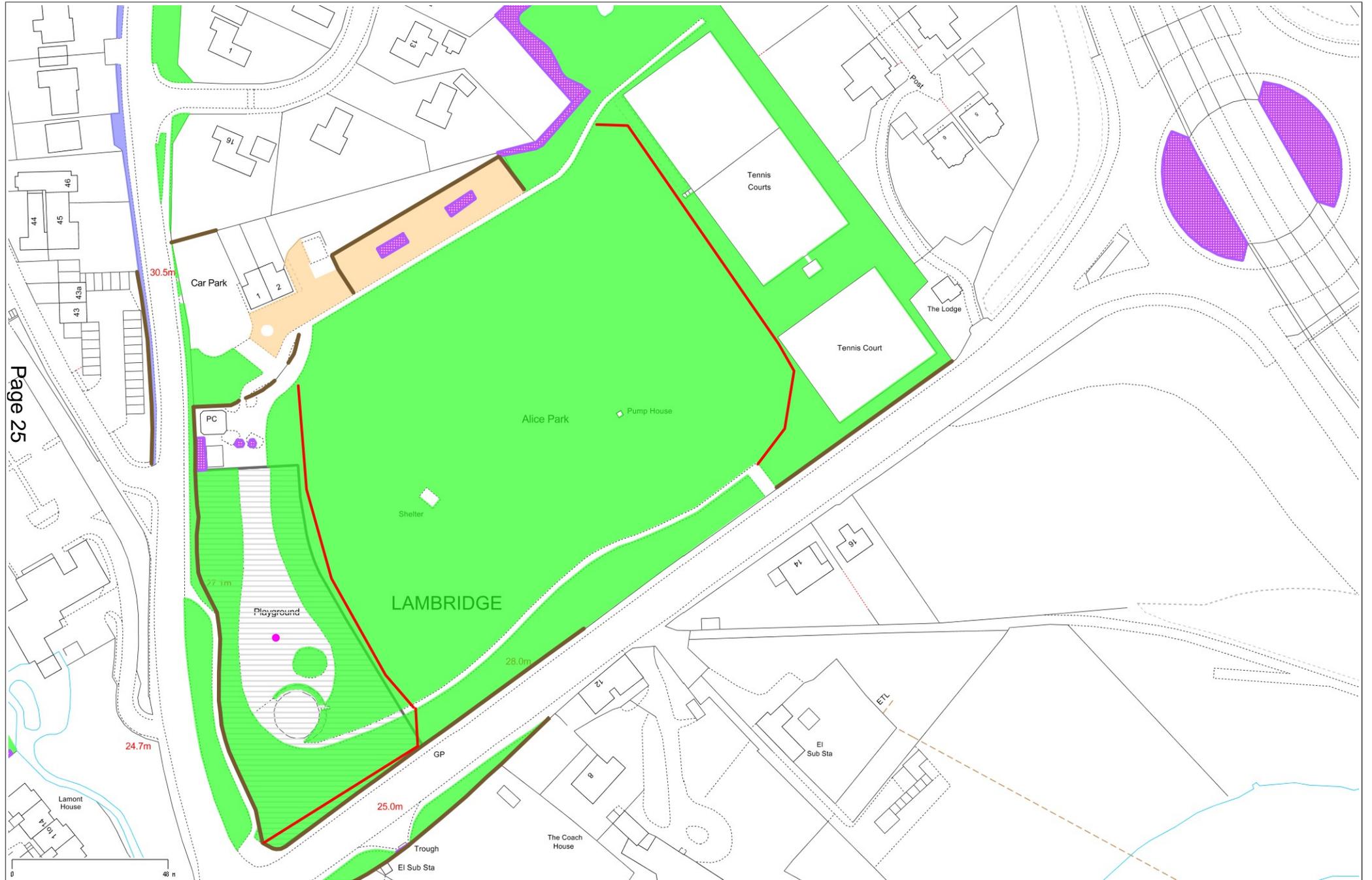
A successful bid of £43,200 has been made to BCF and is now awaiting sign off from the cabinet member following the recommendations and support of BCF.

Discussions with the B&NES Parks Manager has resulted in an offer that Parks will act as facilitator to either of the approved contractors of the Council, the cost of this is within the allocated budget.

### **Councillor Appleyard to move:**

1. Trustees accept the award of £43,200 from the Bath City Forum Community Infrastructure fund for additional paths within Alice Park (as indicated on the attached map).
2. Trustees appoint B&NES Parks to oversee the project whilst liaising with the Chair and one other trustee (Cllr Rob Appleyard).
3. Trustees ask that communication is made with the skate park working group and design team to ensure collaboration around the path requirements and additional park entry is accommodated within that area.

This page is intentionally left blank



This page is intentionally left blank