

**Democratic Services**

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Date: 12 August 2016  
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**To: All Members of the Alice Park Sub-Committee**

Councillor Rob Appleyard  
Councillor Michael Norton  
Councillor Martin Veal

Chief Executive and other appropriate officers  
Press and Public

Dear Member

**Alice Park Sub-Committee: Monday, 22nd August, 2016**

You are invited to attend a meeting of the **Alice Park Sub-Committee**, to be held on **Monday, 22nd August, 2016** at **5.00 pm** in the **Kaposvar Room - Guildhall, Bath**.

The agenda is set out overleaf.

Yours sincerely

Marie Todd  
for Chief Executive

**If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.**

*This Agenda and all accompanying reports are printed on recycled paper*

## NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Marie Todd who is available by telephoning Bath 01225 394414 or by calling at the Guildhall, Bath (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Marie Todd as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Marie Todd as above.

Appendices to reports are available for inspection as follows:-

**Public Access points** - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

**For Councillors and Officers** papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

## 4. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

- 5. Attendance Register:** Members should sign the Register which will be circulated at the meeting.

6. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.

**7. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

**Alice Park Sub-Committee - Monday, 22nd August, 2016**

**at 5.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. ELECTION OF CHAIRMAN

2. ELECTION OF VICE CHAIRMAN (IF REQUIRED)

3. TERMS OF REFERENCE (Pages 7 - 8)

To note the terms of reference for the Alice Park Sub Committee agreed at the Charitable Trust Board meeting held on 10 June 2016.

4. APPOINTMENT OF INDEPENDENT MEMBERS TO THE SUB- COMMITTEE (Pages 9 - 12)

The Alice Park Sub-Committee is required to appoint two independent members with non-voting rights to assist in the running of the Trust.

These roles have been advertised and 10 applications have been received. The Trust is asked to decide how it shortlists and appoints the independent members.

5. ALICE PARK INVESTMENTS (Pages 13 - 14)

The Sub-Committee is asked to review financial investments held on behalf of Alice Park Trust and decide how those that have expired should be re-invested.

6. ALICE PARK STATEMENT OF ACCOUNTS 2015/16 (Pages 15 - 42)

The Sub-Committee is asked to:

Agree the Statement of Accounts for Alice Park Trust for year ending 31 March 2016.

Agree the Annual report for Alice Park Trust for year ending 31 March 2016.

7. SERVICE LEVEL AGREEMENTS AND EVENT MANAGEMENT (Pages 43 - 56)

The Alice Park Trust is managed by a Sub-Committee of the Charitable Trust Board and so falls outside the normal governance arrangements for parks managed by the Council. The attached report seeks to set out areas of responsibility and how the

park might be managed in the future.

The recommendations take into account setting future goals and undertaking emergency work as well as the setting of routine service level agreements to cover Ground's Maintenance, Trees and Play, Events, Estates Management, and any advice requested by the Sub Committee

8. REPORT ON ALICE PARK CONSIDERING THE SKATE PARK PROPOSAL AND ALTERNATIVE PARK IMPROVEMENTS (Pages 57 - 74)

£110k capital was provisionally allocated by the Council, to the installation of a skate park within the east of Bath locality in February 2014. After site searches, the only site that would be appropriate and could accommodate such a structure was found to be Alice Park.

A public consultation led by the Council in December 2014 came out with a two thirds majority vote for the skate park, however there was and remains strong local feeling about this proposal.

The Alice Park Trust Sub-Committee is asked to consider whether the proposed skateboard park is a suitable use of the Park in accordance with its objectives, and if so to consider and identify their preferred option.

9. REQUEST BY LARKHALL FOOTBALL CLUB TO MARK OUT FOOTBALL PITCH LINES IN ALICE PARK (Pages 75 - 78)

Larkhall Football club use Alice Park for 3 separate informal training sessions for approximately 60 children aged 5-11 each week during the football season. The club stores its goal posts behind the tennis courts and sets up informal pitches on the grass lawn near the shelter in the centre of the park.

The Club now wishes to use the park for weekly matches for the under 8's team and has asked for permission to mark lines in the lawn area for this purpose.

The Alice Park Trust Sub-committee is asked to consider the options provided in the attached report and recommend their preferred way forward:

10. DATE OF NEXT MEETING

To consider when the next meeting of the sub-committee should take place.

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.