

Cabinet Single-Member Decisions and Responses to Recommendations from PDS Panels

published from 30th June until 2nd September 2025

Further details of each decision can be seen on the Council's Single-member Decision Register at <http://democracy.bathnes.gov.uk/mgDelegatedDecisions.aspx?&dm=3>

Bath Quays Construction – Acceptance of Grant Offer Letter for Construction

To instruct Volker Highways to undertake construction works for Bath Quays Links, following approval of the full business case by the Mayoral Combined Authority (WECA).

Decision Maker: Cabinet Member for Sustainable Transport Delivery

Decision published: 21st Aug 2025

Effective from: 30th Aug 2025

Decision:

- (a) To agree that B&NES should accept the funding provided by the Mayoral Combined Authority and approve the spend of £3.849m to be funded from:
- (1) £1.099.5m WECA Investment Funding
 - (2) £1.859.5m CRSTS funding
 - (3) £415k WECA Early Works funding
 - (4) £475k BANES match funding.
- (b) To delegate approval to the Executive Director of Sustainable Communities, in consultation with the S151 officer, to accept the Grant Offer Letter (GOL) from the West of England Mayoral Combined Authority when it is received.

Wards affected: Kingsmead, Oldfield Park

Lead Officer: Paul Tucker

Approval of Development Loan Funding for the Acquisition and Development of Land at Keynsham Health Centre

Agreement to accept a development loan to facilitate the purchase a site for housing development in Keynsham.

Decision Maker: Council Leader

Decision published: 21/08/2025

Effective from: 21/08/2025

Decision:

To approve the development loan borrowing of up to £3.2m from the Council on the commercial terms as set out in the Business Case provided at Exempt Appendix 1 to deliver this housing development.

Wards affected: All Wards

Lead officer: Susan Hayter

Keynsham Town Centre Regeneration Action Plan Delivery: Keynsham Riverside and Temple Street Vacant Units Refurbishment

As part of a joint project with Keynsham Town Council priority regeneration projects to improve the town centre have been identified. The Keynsham Riverside and Temple Street Vacant Units refurbishment is one of the priority projects and this decision seeks to approve the funding needed to implement the scheme.

Decision Maker: Cabinet Member for Economic and Cultural Sustainable Development

Decision published: 18/08/2025

Effective from: 27/08/2025

Decision:

(1) To delegate approval to the Director of Sustainable Communities, in consultation with the s151 officer, to accept £690k Investment Fund capital grant from the West of England Mayoral Combined Authority to support the delivery of the Keynsham Riverside Vacant Units Refurbishment.

(2) To fully approve capital expenditure of £2.34m to deliver the Keynsham Riverside Vacant Units Refurbishment, to allow the project to proceed to delivery on site. Including the WECA grant above, the balance being from Council service supported borrowing from Commercial Estate Refurbishment, repayable from revenue income generated.

Wards affected: Keynsham East; Keynsham North; Keynsham South

Lead officer: Rebecca Welford, Cleo Newcombe-Jones

Contract Renewal for Staff Travel Management Services

The current Staff Travel Management contract is due to expire at the end of July. Following a procurement process and supplier engagement it is requested that the decision to renew this contract to the preferred bidder from this process.

Decision Maker: Cabinet Member for Resources

Decision published: 31/07/2025

Effective from: 08/08/2025

Decision:

- (1) To support the re-procurement of a corporate supplier for Staff Travel.
- (2) To note that the Emergency Housing element shall be separately awarded and is not part of this decision. For an interim period of 2-3 months the Emergency Housing element shall continue to be delivered alongside the Staff Travel element.
- (3) To delegate authority to award the contract to the Director of Financial Services, Assurance & Pensions, following the final decision regarding successful bidder(s).

Wards affected: All Wards

Lead officer: Michelle Vittozzi

Contract Renewal For Managed Services for Temporary Agency Resources and Statements of Work

The Council's current contract for the provision of a managed service for temporary staff and statements of work (i.e. consultants) is due to expire on the 1st November 2025. Following consultation with key internal stakeholders, a review of suitable procurement frameworks and engagement with the market the Council has completed a further competition for the renewal of this contract via a compliant framework (ESPO MSTAR4).

Decision Maker: Cabinet Member for Resources

Decision published: 31/07/2025

Effective from: 08/08/2025

Decision:

- (1) To support the re-procurement of this contract.
- (2) To delegate authority to the Director of Financial Services, Assurance & Pensions and Director of People and Policy, in consultation with the Cabinet Member for Resources, to award the contract for a 3-year term starting on 2 November 2025, with optional extensions of up to 24 months.

Wards affected: All Wards

Lead officer: Michelle Vittozzi

Cremator Replacement at Haycombe Crematorium

The cremators are due to reach their 20-year life expectancy in the Summer of 2026 and need to be replaced.

Decision Maker: Cabinet Member for Communications and Community

Decision published: 23/07/2025

Effective from: 31/07/2025

Decision:

The Cabinet Member agrees to approve a capital budget allocation of £1.5m for the replacement of the two cremators and all associated equipment and works and delegate to Director of Place Management the power to appoint contractors and all other matters relating to project delivery and implementation.

Wards affected: All

Lead officer: Vincent Young

Bishop Sutton Football Field and Surrounds, Bishop Sutton BS39 5XD

A proposed Community Asset Transfer of the asset to Bishop Sutton FC CIC.

Decision Maker: Cabinet Member for Economic and Cultural Sustainable Development

Decision published: 17/07/2025

Effective from: 25/07/2025

Decision:

(1) To determine that the subject asset be transferred to Bishop Sutton FC CIC via a Community Asset Transfer.

(2) To delegate to the Head of Corporate Estate in consultation with the Section 151 Officer the power to enter a Community Asset Transfer.

Wards affected: Chew Valley

Lead officer: Glenn Chinnock

Land at Junction of Venus Lane and Church Lane, Clutton BS39 5SF and Burchill Close Play Area, Clutton BS39 5PR

Recommendation for a Community Asset Transfer of both assets comprising the Village Green and Burchill Close Play Area, Clutton.

Decision Maker: Cabinet Member for Economic and Cultural Sustainable Development

Decision published: 17/07/2025

Effective from: 25/07/2025

Decision:

(1) To determine that the subject assets be transferred to Clutton Parish Council via Community Asset Transfers.

(2) To delegate to the Head of Corporate Estate, in Consultation with the Section 151 Officer, the power to enter Community Asset Transfers.

Wards affected: Clutton & Farmborough

Lead officer: Glenn Chinnock

CIL for Bath Advisory Board Supplementary Funding Request

This report requests the Leader of the Council to authorise an additional project included in Round 17. Additionally, it seeks approval for the initial three projects submitted by The Bath Preservation Trust, which are funded by allocations from Round 15.

Decision Maker: Council Leader

Decision published: 09/07/2025

Effective from: 17/07/2025

Decision:

(1) To agree the funding allocation of £6,661 for Percy Community Centre Floodlights Upgrade.

(2) To agree the release of £20,000 to the Bath Preservation Trust for three projects as part of the agreement.

Wards affected: All Wards

Lead officer: Mark Hayward

Percy Community Centre, New King Street, Bath - Grant of new lease at below market rent

To consider the grant of a lease to the Percy Centre limited for a term to expire on 23/06/2028 at less than best consideration (below market rent).

Decision Maker: Council Leader

Decision published: 08/07/2025

Effective from: 16/07/2025

Decision:

(1) To delegate to the Head of Corporate Estates and Development authority to:

1.1 Formally record the effluxion and rescinding of the decision made in 2014 [Decision E2625] which was at the time to grant a new 99-year lease.

1.2 Grant a new lease to 23.06.2028 on the current concessionary terms and within the provisions of the Landlord & Tenant Act 1954 [security of tenure].

(2) To delegate to the Head of Corporate Estates and Development the power to transfer the property on the concessionary terms as set out in para 3.17 of the report.

Wards affected: Kingsmead

Lead officer: Richard Holden

Somer Valley Enterprise Zone (SVEZ) s.172 Powers

To approve use of s.172 Housing and Planning Act (HPA) (2016) Powers.

Decision Maker: Cabinet Member for Economic and Cultural Sustainable Development

Decision published: 03/07/2025

Effective from: 11/07/2025

Decision:

(1) To agree to exercise s172 Powers as required for the purpose of undertaking surveys on private land.

(2) To delegate to the Director of Capital and Housing Delivery, the power to authorise the issue and service of notices to landowners to carry out surveys. This includes the issue of warrants for entry to the land as required.

Wards affected: Paulton

Lead officer: Ellie Wintrup

Business Waste Collection Changes in central Bath

To review the business waste collection window to improve the visual appeal, the public realm and the visitor experience during shop opening hours and critical early evening period.

Decision Maker: Cabinet Member for Resources

Decision published: 02/07/2025

Effective from: 10/07/2025

Decision:

To agree to implement the following policy changes as a pilot from September 2025:

- 1) Collection Times: Alter the evening business waste collection window to 6pm – 8.30pm to balance business needs and public realm improvements.
- 2) Labelling: Make it mandatory for all businesses within central Bath to clearly mark or label their waste and recycling with their company name and address.
- 3) Reusable Rubbish Bags (RRBs): Enforce the use of RRBs to contain residual business waste where businesses can promptly return them to their premises.

Wards affected: All

Lead officer: Lisa Gore

Amendments to the Planning Obligations Supplementary Planning Document

The Planning Obligations Supplementary Planning Document (SPD) sets out the approach to and information on financial and other contributions to be sought from applicants for planning permission through the use of planning obligations. These contributions are required to mitigate the impacts of the proposed development. The SPD was last updated in January 2023 to reflect the Local Plan Partial Update. A series of further amendments are now required to ensure contributions sought adequately mitigate a range of impacts of development and these include updating financial cost calculations. This report will seek approval of draft amendments to the Planning Obligations SPD to be published for consultation.

Decision Maker: Cabinet Member for Built Environment, Housing and Sustainable Development

Decision published: 30/06/2025

Effective from: 08/07/2025

Decision:

1) To issue the amended draft Planning Obligations Supplementary Planning Document for public consultation for statutory consultation under Regulation 12(b) of the Town and Country Planning (Local Planning) (England) Regulations 2012.

2) To delegate Authority to the Head of Planning to make any necessary editorial changes, in consultation with the Cabinet Member for Built Environment, Housing and Sustainable Development, prior to consultation on the draft Planning Obligations SPD.

Wards affected: All Wards

Lead officer: Richard Daone
