

# CAMELEY PARISH COUNCIL

## Minutes of the Parish Council meeting held at

7.30pm on Wednesday 11<sup>th</sup> October 2017, St Barnabas Church, Temple Cloud  
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**PRESENT:** Cllrs J Cockerham, T Hemmings, T Hooper (Chairman), M Musins (Vice Chairman), J Swift, T Turner and A Worthington.  
**ALSO IN ATTENDANCE:** J Howell (Clerk) and 12 members of the public.

**125/17-18** APOLOGIES FOR ABSENCE & WELCOME

Apologies were received from J Sebright and accepted.

The Chairman informed the Parish Council that he had received a letter of resignation from D Morris. The Parish Council wish to thank Dylan Morris for all of his efforts over the past two years which most recently included a great contribution to deliver the Play Area Project.

**126/17-18** PUBLIC PARTICIPATION SESSION

Residents raised a number of issues most notably with roads and pavements. The Clerk will progress these matters with B&NES Council to include a request for the mechanical road sweeper to clean the roads, assistance to tackle the weeds on the pavement along the main road and a meeting with B&NES Highways to address the drains full of silt at Eastcourt Road.

**127/17-18** DECLARATIONS OF INTEREST

Cllr Hooper and Cllr Hemmings declared an interest in item 15 of the agenda (a Planning Application) and advised that they would therefore not vote on the matter.

**128/17-18** CONFIRMATION OF MINUTES

**RESOLVED:**

That the minutes of the Parish Council Meeting held on 13<sup>th</sup> September 2017 were confirmed as a true record and signed by the Chairman.

**129/17-18** ROTARY COMMUNITY AWARD

The Chairman welcomed resident Carol Harris to the meeting and presented Carol with a certificate of recognition as Parish Council nominee for the Rotary Community Award 2017. This marks the contribution Carol has made to the Parish of Cameley for her voluntary work. Carol has helped children at Cameley Primary School with their reading for the past 24 years and her voluntary work has made a great contribution to the Parish as a result.

**130/17-18** NALC FOUNDATION AWARD

The Chairman announced that the Parish Council have been awarded the Foundation Award through the National Association of Local Councils (NALC) Local Council Award Scheme. This demonstrates that the Council meets the required standards to operate lawfully and according to standard practice. The Chairman gave particular thanks to the Clerk for her efforts to ensure the Parish Council were able to achieve the Foundation Award.

**131/17-18** CLERKS REPORT

There were no questions arising from the report.

**132/17-18** PARISHES BRIEFING ON JOINT SPATIAL PLAN (JSP) NEW LOCAL PLAN AND DRAFT HELAA

The briefing circulated on the JSP and New Local Plan (which included future engagement and consultation dates) was noted.

The Parish Council has received a draft HELAA (Housing and Economic Land Availability Assessment) from B&NES Council which is marked as confidential. The Parish Council have been asked by B&NES Council for comments by 30<sup>th</sup> October 2017. A Councillor raised that the Parish Council have been given a short period of time to consider the draft and a large number of sites in the Parish have been put forward for consideration by B&NES Planning for development. A full report which will be available to all is due to be published in November 2017.

RESOLVED:

That the Chairman has called an Extraordinary Meeting of the Parish Council to consider the draft HELAA at a dedicated meeting in order to make a considered response to B&NES Council. The Extraordinary Meeting will take place on Wednesday 25<sup>th</sup> October 2017.

133/17-18 DEFIBRILLATOR

An update was provided by the Clerk and a Cllr.

RESOLVED – That:

- i. the Parish Council wish to retract minute number 59/17-18 for the regrettable and unintended offence it caused following the June Parish Council Meeting.
- ii. the Parish Council would be delighted for the defibrillator and cabinet to remain in place in its existing location. This is a kind and generous offer by valued local business Temple Cloud Garage which occupies a prominent and key position on the A37 for all to access.
- iii. the Parish Council will supply a second defibrillator to be hosted at Cameley Primary School. Having two locations will provide greater access across the Parish to this life saving equipment and the second will be paid for by CIL.
- iv. the administrative checks for both devices will be undertaken by the Parish Council.

134/17-18 MEMORIAL GARDEN

The Chairman provided a summary of the engagement and input by residents on the memorial garden. A Celtic Cross was the most popular design at the recent Coffee Morning.

RESOLVED:

A project proposal including quotations will be put together which will be considered by the Parish Council at the February 2018 Parish Council Meeting.

135/17-18 PARISH COUNCIL NAME CONSULTATION

The Parish Council discussed and considered results from a previous Parish Questionnaire and recent consultation with residents at the Coffee Morning.

RESOLVED:

That the Parish Council will apply to the secretary of state to request the name be changed to Temple Cloud with Cameley Parish Council.

136/17-18 PLAY AREA PROJECT

Members and residents were reminded that the official celebration event for the Play Area will take place from 10am until 12 noon on Saturday 21st October 2017 at the Temple Cloud Playground.

Members were provided with a breakdown of final works to complete the Play Area. Discussion took place on the A3 sized sign included within the order. Cllr Turner will research wording and come up with a proposal for the November meeting.

137/17-18 CAMELEY PLAYING FIELD

The Clerk advised that Temple Cloud Football Club are seeking additional players. An advert has been placed on the Parish Council Facebook page and the Parish Council wish for the Football Club to continue and succeed. Players over 16 years are invited to contact manager, Tony Jacobs. Enquiries can also be made through the Clerk. The legionella risk assessment undertaken at the pavilion was also discussed.

RESOLVED:

That Cllr Musins will work with Clerk to assemble a matrix of checks required and identify the appropriate resource to undertake each of the checks.

138/17-18 LITTER BINS

Two quotations have been provided and circulated. A Councillor was tasked to visit Peterside to consider appropriate placement of a litter bin. The item has been deferred to the November meeting.

139/17-18 PLANNING

The Planning Licencing and Highways Working Party provided a recommendation for Planning Application - 17/04388/FUL, 32 Meadway Temple Cloud, Description of Proposal: Erection of single storey rear extension to replace existing conservatory. Cllr Hooper and Cllr Hemmings abstained from voting on this matter.

RESOLVED:

That the Parish Council have no reason to object to Planning Application 17/04388/FUL.

140/17-18 FINANCE

The Clerk advised that a further payment was due for tax on salaries for £151.56.

RESOLVED: That -

- i. the months payments were approved and cheques authorised for signature.
- ii. the Parish Council approve for the Clerk to undertake the SLCC data protection webinar (£30 + VAT) to take place 11th January 2018.
- iii. the Parish Council withdraw item iii. (to consider an additional annual payment to move from emailed payslips to a cloud based solution at a cost of £36+VAT per year through Deadline Accounting). New data protection requirements are not yet in force and the Clerk will consider further with Cllr Swift.
- iv. The external audit report was noted.

141/17-18 ST JAMES' CHURCH REPRESENTATIVE

RESOLVED:

To appoint Cllr Hooper as the Parish Council representative for Friends of St James' Church Committee.

142/17-18 CORRESPONDENCE

Correspondence received was noted.

143/17-18 INFORMATION EXCHANGE

It was reported that:

- A resident had difficulty passing a vehicle parked by the access to St Barnabas Church and faced abuse when they raised this with the driver of the vehicle. The Clerk will raise with Red Oak Taverns.
- Contractors at David Wilson Homes are consistently working beyond 1pm on the weekend. The Clerk will make enquiries and ask for a contact number to report unauthorised activity at the weekend.
- A vehicle is parking on the keep clear lines at Paulmont Rise. The Clerk will write to ask that the keep clear lines kindly be observed to prevent obstructions for other road users.

Members discussed that we are now entering the most challenging time of year for the Village Operative. A Cllr asked that residents pull together to keep the Parish tidy and clear of leaves where possible and that a community effort would be most helpful.

144/17-18 DATE OF NEXT MEETING

An extraordinary meeting of the Parish Council will also take place on  
**Wednesday 25<sup>th</sup> October 2017 at 7.30pm.**

Following this, the next scheduled meeting of the Parish Council will take place on  
**Wednesday 8<sup>th</sup> November 2017 at 7.30pm.**

The public meeting closed at 21:35 hours.

EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED: That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – discussion on a legal matter in progress is not in the public interest.

145/17-18 LEGAL MATTER

The Parish Council were updated on a legal matter and recent correspondence was considered.

RESOLVED:

That the Parish Council form a Working Party consisting of Cllr Hooper, Swift, Turner and Worthington.

The meeting was concluded. *These minutes are in draft form and will not be approved until the next Parish Council Meeting. Minutes are available on the Parish Council Website: [www.templecloud.org.uk](http://www.templecloud.org.uk)*