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**Simon Gallagher**  
**Director of Planning**  
**Department for Communities and Local Government**  
Third Floor, Fry Building  
2 Marsham Street  
London, SW1P 4DF

Date: 13<sup>th</sup> March 2017

**Annex B: Template letter for s151 officers to sign**

Dear Simon Gallagher,

In reply to your letter of 21<sup>st</sup> February 2017 I am writing to certify that Bath and North East Somerset Council will be asked to consider the proposed 20% increase in planning application fees, at its next meeting of Full Council on 23<sup>rd</sup> March 2017.

If accepting:

I confirm that the amount raised through these higher fees will be spent on planning functions, if approved by the Council.

I can also confirm that the full legal name for this authority to be used in regulations is Bath and North East Somerset Council

.....  
I submit the following information, as requested.

	2016/17	2017/18 - Proposed
Estimated expenditure on development management	£1,745,000	£1,943,000
Estimated income generated from planning application fees	£1,220,000	£1,320,000
Estimated additional income generated from higher planning fees	N/A	£198,000 (9 months July to March) £264,000 full year

Yours sincerely



**Tim Richens**  
**S151 Officer**