

Service/Function	Partners	Proposed Model for Sharing	Anticipated Benefits				Timeframe			Lead Officers Comment	
			Financial Savings			Resilience Capacity & Skills	Higher Quality	< 1 YR	1 YR – 3YR		TBA
			<5%	5% - 20%	>20%						
<b>Land Charges</b>	<b>B&amp;NES NSOM</b>	SLA  Sharing Management Post	<b>X</b>			<b>X</b>				Project implemented. Single management post working across the two councils. Arrangement working well, sharing expertise and processes.	
<b>Assurance Functions</b>  Internal Audit & Risk Information Compliance Information Security Records Management Business Continuity	<b>B&amp;NES NSOM</b>	S101 Partnership  Full Integration of Staff & Budgets		<b>X</b>		<b>X</b>	<b>X</b>			1 <sup>st</sup> stage of project implemented. Single management post working across the two councils. Council Audit Committees have been engaged in monitoring and reviewing the progress made under the new arrangements.  Potential to move towards further integration in the future.  Potential to increase benefits by widening partnership to neighbouring authorities and add related services.	

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HR/Payroll System	B&NES NSOM	Contract Sharing System	X				X			<p>Negotiations and discussions remain positive and in final stages. Plan to commence implementation in Summer 2014, with system in place from April 2015.</p> <p>Discussions underway regarding opportunities for service integration following shared system implementation.</p>	
Procurement Service	B&NES NSOM	TBA		X		X	X			<p>Joint workshops held and range of shared challenges and opportunities identified, building upon the progress made to date in areas such as local procurement</p>	
Insurance Service	B&NES NSOM	Potentially shared services	X			X				<p>Opportunity identified to share skills/capacity across the two councils. Project to be progressed during Summer/Autumn 2014.</p>	

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<b>Public Protection Services</b>  (All areas, i.e. Trading Standards)	B&NES NSOM	TBA		X		X				Exploring joint options for both councils, leading to joint action plan in September, and options for potential implementation in 2015.  Strengthened public protection work with ASC has the potential to be rolled out more widely.	
<b>Highways &amp; Transportation Services</b>  (All Areas)	B&NES NSOM	TBA		X		X	X			Exploring joint options in Highways for both councils. Draft report by the end of June, and options for potential implementation in 2015.  Options for joint working in transport policy prepared. Traffic data collection prioritised for consideration.  Joint resource, hosted by NSC, for managing real time information in place.	

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IT Services (All Areas)	B&NES NSOM	TBA		X		X	X				Joint Workshop held, initial list of potential opportunities for working more closely together identified, including; - intranet development - systems procurement - SharePoint development
Legal Services	B&NES NSOM	Shared services, integration	X			X	X				Exchanged statistical and financial detail on external legal services spend. Working together to identify opportunities to reduce costs through internalising resource or shared procurement of resource. Interest shown from other neighbouring councils in the approach being considered.

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School Improvement & Traded School Services	B&NES NSOM	Shared services	X			X				Partnership framework in place. Ongoing sharing of expertise and capacity to build resilience especially in school improvement and Education Psychology. Both councils to consider further opportunities in light of national policy direction post 2015 elections.	
Youth Offending	B&NES NSOM	Integration	X			X				Discussions underway regarding sharing or merging functions. Next phase to start in Autumn 2014, and will need extensive consultation with partner/contributor agencies and National Youth Justice Board.	
Looked After Children Placements	West of England	Integrated commissioning	X			X				Strong sub-regional commissioning/procurement network in place to gain financial efficiencies and savings  Further meeting July 2014 to consider further work.	

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<b>Family Justice Review</b>	<b>B&amp;NES NSOM SGLOS</b>	Shared services	<b>X</b>			<b>X</b>				Project completed. Highly successful.  Shared Posts in place between the three partners to respond to Family Justice reforms	
<b>Adoption Service</b>	<b>Wider councils project</b>	Integration	<b>X</b>			<b>X</b>				Both councils engaged in a wider initiative to consider the opportunity to move to a single adoption service across a wider local geography	
<b>Emergency Planning</b>	<b>B&amp;NES NSOM</b>	Shared services	<b>X</b>			<b>X</b>				Discussions underway to share business continuity resource across the two councils in order to improve resilience of the service.	
<b>Broadband rollout</b>	<b>B&amp;NES NSOM</b>	Shared services				<b>X</b>				Currently looking at the opportunities to potentially share a position to take forward the digital and broadband agendas.	
<b>Waste</b>	<b>B&amp;NES NSOM</b>	TBA				<b>X</b>				Both councils current arrangements with Kier end in 2017. Initial discussions underway around future options, but it is recognised that contractual and service delivery arrangements differ.	