

## Bath & North East Somerset Council

MEETING/ DECISION MAKER:	<b>Resources Policy Development &amp; Scrutiny Panel</b>	
MEETING/ DECISION DATE:	<b>12 May 2014</b>	
TITLE:	<b>Office Space Allocation Update</b>	
WARD:	All	
<b>AN OPEN PUBLIC ITEM</b>		
<b>List of attachments to this report:</b> None		

### 1 THE ISSUE

*An update will be given via presentation on the Workplaces Programme and will include:*

- A recap on what the Workplaces programme is trying to achieve and principles for rationalising our office accommodation;
- Where we are on rationalising and improving our office accommodation;
- High level view of team locations, relationships between teams and rationale.
- How we are changing how we work as an organisation;
- What we are doing to support staff in making these changes;
- The high level timeframe.

### 2 RECOMMENDATION

Members are asked to note progress and the forward plan and raise any questions during the meeting.

### 3 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 3.1 No financial implications other than those already agreed as part of the Workplaces Programme which is still scheduled to achieve its original objectives of 40% reductions in space and 10% reduction in revenue costs.

## 4 STATUTORY CONSIDERATIONS AND BASIS FOR PROPOSAL

4.1

## 5 THE REPORT

5.1 Presentation to be given at the meeting.

## 6 RATIONALE

6.1 N/A.

## 7 OTHER OPTIONS CONSIDERED

7.1 None

## 8 CONSULTATION

8.1 S151 officer, Monitoring Officer.

## 9 RISK MANAGEMENT

9.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

<b>Contact person</b>	<i>Andrew Pate, Strategic Director - Resources (01225) 477300</i>
<b>Background papers</b>	<i>Cabinet 7<sup>th</sup> December 2011, Keynsham Town Centre Regeneration &amp; Workplaces Programme Update</i>
<b>Please contact the report author if you need to access this report in an alternative format</b>	