

## Bath & North East Somerset Council

MEETING:	Housing & Major Projects Policy Development and Scrutiny
MEETING DATE:	22 <sup>nd</sup> January 2013
TITLE:	Draft Terms of Reference: Boat Dwellers & River Travellers Task and Finish Group
WARD:	ALL
<b>AN OPEN PUBLIC ITEM</b>	
<b>List of attachments to this report:</b>  Appendix 1: Draft Terms of Reference for Boat Dwellers & River Travellers Task and Finish Group Work	

### 1 THE ISSUE

1. At the last Housing and Major Projects Policy Development and Scrutiny Panel (HMP) on Tuesday 20<sup>th</sup> November 2012 the Panel received an update on Boat and Mobile Home Dwellers from the Cabinet Member for Homes & Planning, which included a draft Memorandum of Understanding (MOU) between the Council and the Canals and River Trust.
2. The Panel were asked to consider if they wished to undertake any policy review work on this matter and if they would support the MOU. It was agreed at this meeting that there were a number of issues that still needed further investigation and that the Panel should undertake some Task and Finish Group work to explore some of these issues further and report back to the Panel in May 2013.

### 2 RECOMMENDATION

The Housing & Major Projects Policy Development & Scrutiny Panel is asked to:-

- 2.1 Consider and approve the draft terms of reference for the Task and Finish Group work and make any further comments on the terms of reference at its draft stage
- 2.2 Agree to undertake the review within the timescales set out in the terms of reference.
- 2.3 Nominate Cross Panel/ Party Members to form a Task and Finish Group who will lead on co-ordinating the Task and Finish group's activities

### **3 FINANCIAL IMPLICATIONS**

3.1 The review must be completed within the resources available to the Housing & Major Projects Policy Development and Scrutiny Panel.

### **4 THE REPORT**

4.1 The full details for this review are contained in the draft Terms of Reference attached at Appendix 1.

### **5 RISK MANAGEMENT**

5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

### **6 EQUALITIES**

Equalities issues were considered by the Panel as part of their work in formulating the scope of this proposed investigation and further equalities work would be undertaken during the course of consultation and formulation of the final recommendations.

### **7 CONSULTATION**

7.1 *Ward Councillors; Cabinet Member; Parish Councils; Town Councils; Policy Development and Scrutiny Panels; Staff; Other B&NES Services; Service Users; Local Residents; Community Interest Groups;; Stakeholders/Partners; Other Public Sector Bodies; Charter Trustees of Bath; Section 151 Finance Officer; Chief Executive; Monitoring Officer*

### **8 ISSUES TO CONSIDER IN REACHING THE DECISION**

8.1 *Social Inclusion; Sustainability; Property; Young People; Human Rights; Corporate; Health & Safety; Other Legal Considerations*

### **9 ADVICE SOUGHT**

9.1 The Council's Monitoring Officer (Divisional Director – Legal and Democratic Services) and Section 151 Officer (Divisional Director - Finance) have had the opportunity to input to this report and have cleared it for publication.

<b>Contact person</b>	Donna Vercoe ext: 6053
<b>Background papers</b>	Draft Memorandum of Understanding (Presented by Cllr Tim Ball at the 20 <sup>th</sup> November 2012 Housing & Major Projects Panel meeting)
<b>Please contact the report author if you need to access this report in an alternative format</b>	